

NOTICE OF REQUEST FOR PROPOSALS (RFP)

The Board of Supervisors of Harrison County, Mississippi, will receive **“Sealed Proposals” or “Electronic Proposals”** at the Board Meeting Room in the First Judicial District Courthouse located at 1801 23rd Avenue, Gulfport, Mississippi, until the hour of **10:30 o’clock A.M. on Thursday, January 17, 2019** to provide RFP for **“COURT SYSTEM MANAGEMENT SOFTWARE”**.

Proposal Specifications Packets are available by contacting the Harrison County Purchasing Department, 1801 23rd Ave., Gulfport, MS 39501, or calling (228) 865-4028. Proposal Specifications Packets can be viewed or downloaded at www.centralbidding.com . For any questions relating to Central Bidding, their document downloads, and/or registration for electronic bidding process, please call Central Bidding at 225-810-4814.

All “Sealed Proposals” must be on file with the Clerk of the Board prior to the opening time as stated above. All proposals must be sealed and clearly marked on the outside of the envelope as indicated **“RFP for COURT SYSTEM MANAGEMENT SOFTWARE TO BE OPENED ON JANUARY 17, 2019”**.

Sealed Proposals not so marked are submitted at the risk of the prospective Vendor/Contractor and the County assumes no responsibility for the premature opening of same by any County employee.

All “Electronic Proposals” must be submitted on-line at www.centralbidding.com prior to the opening date and time as stated above. For any questions relating to Central Bidding, their document downloads, and/or registration for electronic bidding process, please call Central Bidding at 225-810-4814.

Proposals sent through the U.S. Mail are done so at the risk of the Prospective Vendor/Contractor and should be addressed to the Harrison County Board of Supervisors, in care of the Chancery Clerk’s Office, Post Office Drawer CC Gulfport, Mississippi 39502. The County is NOT responsible for proposals that arrive in the mail after the designated opening time. Proposals may be delivered in person to the Harrison County Chancery Clerk’s Office in the First Judicial District Courthouse located at 1801 23rd Ave, Gulfport, Mississippi until 5:00 p.m. on Wednesday, January 16, 2019 or the Board of Supervisor’s meeting room at the First Judicial District Courthouse in Gulfport, Mississippi on Thursday, January 17, 2019, prior to the opening time as listed above.

If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the

“Force Majeure Events”), which closure prevents the opening of proposals at the advertised date and time, all proposals received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the proposal opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Proposals shall be received by the agency until the new date and time of the proposal opening as set forth herein. The agency shall not be held responsible for the receipt of any proposals for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event. Each Vendor/Contractor shall be required to ensure the delivery and receipt of its proposal by the agency prior to the new date and time of the proposal opening.

The Owner expressly reserves the right to accept or reject any or all proposals or any part of any or all proposals based on a highest and best proposal determination. If the proposal documents request separate proposals on phases or items of a project, the Owner reserves the right to accept or reject any or all proposals or any part of any or all proposals based on a highest and best proposal determination on each phase or item for which a separate proposal is requested. The Owner reserves the right to waive informalities.

Proposals may be held by the Owner for a period not to exceed sixty (60) days from the date of submittal for the purpose of reviewing the proposals and investigating the qualifications of Vendor/Contractor prior to awarding of the Contract.

By Order of the Harrison County Board of Supervisors adopted on the 3rd day of December, 2018.

(SEAL)

/s/ John McAdams
Clerk for the Board of Supervisors

Publication Dates:

Thursday, December 27, 2018

Thursday, January 3, 2019