**ADVERTISEMENT FOR PROPOSALS**

**ENGINEERING SERVICES**

**(Competitive Negotiation)**

The Town ofKilmichael, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services in relation to its proposed 2018 Appalachian Regional Commission grant application. The proposed project consists of rehabilitating an elevated water tank.

 The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with ARC, Federal, State and local laws and regulations; conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the mayor and board of aldermen and the project administrator on contractor payments.

 The Town of Kilmichael is an Equal Opportunity Employer. The Town of Kilmichael encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

 Those desiring consideration should submit proposals by the time and date stated and must include the following:

 1. Qualifications - List of qualifications of each staff person to be assigned to project.

 2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

 3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

 4. Familiarity - Knowledge of the type of problems applicable to the project.

 All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

 Proposals will be reviewed by the board of aldermen using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

 Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the Town with a contract contingent upon funding for the project.

 Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL: Kilmichael – 2018 ARC Elevated Water Tank Rehab Project.” Proposals should be submitted to the Kilmichael Town Clerk, P.O. Box 296 Kilmichael, Mississippi 39747, or delivered to the Kilmichael Town Hall, 114 North Depot Street, Kilmichael, Mississippi 39747 no later than 4:30 p.m. on February 6, 2018.

 The town reserves the right to reject any and all proposals.

 For more information, contact Chris Pope, North Central Planning and Development District, Winona, Mississippi, at (662)283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

 /s/ Bobby Howell, Mayor

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Please publish one (1) time, January 11, 2018, in the Legal Section of the Winona Times.

Send Proof of Publication to: Chris Pope

 North Central Planning and

 Development District

 28 Industrial Park Blvd.

 Winona, MS 38967

Send Bill to: Pauline Hall, Town Clerk

 Post Office Box 296

 Kilmichael, Mississippi 39747