**ADVERTISEMENT FOR PROPOSALS**

**ENGINEERING SERVICES**

**(Competitive Negotiation)**

Winona, Mississippi, hereby requests proposals for engineering services in relation to its proposed Economic Development Administration project.

The project consists of drilling a new water well and constructing an elevated water tank.

The Scope of Work will consist of preparation of the Preliminary Engineering Report (PER); preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with EDA guidelines; conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the board of supervisors and the project administrator on contractor payments; and compliance with all EDA guidelines.

Those desiring consideration should submit qualifications by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.

2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

All proposals will be reviewed by a committee consisting of representatives from the city/surrounding area using the above selection criteria. Each member of the committee will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the committee. The committee will present its recommendations to the mayor and board of aldermen.

Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the city. Proposals should be in a sealed envelope marked "Engineering Proposal – City of Winona – EDA Economic Development Infrastructure Improvements." Proposals should be submitted to the City of Winona, Post Office Box 29, Winona, Mississippi 38967, or delivered to the Winona City Hall**,** 409 Summit Street, Winona, Mississippi 38967, no later than 5:00PM on September 17, 2018.

The City reserves the right to reject any and all proposals.

For more information, contact Chris Pope, North Central Planning and Development District, Winona, Mississippi, at (662)283-2675, or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

/s/ Jerry Flowers,

Mayor

City of Winona

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Please publish one (1) time, August 30, 2018, in the legal section of the paper.

Send Proof of Publication to: Send Bill for Payment to:

Chris Pope June Williams - City Clerk

North Central PDD City of Winona

28 Industrial Park Blvd. 609 Summit St

Winona, Mississippi 38967 Winona, MS 38967