**ADVERTISEMENT FOR PROPOSALS**

**ENGINEERING SERVICES**

**(Competitive Negotiation)**

The City of Winona, Mississippi, hereby requests proposals from qualified firms or individuals for engineering services in relation to its proposed access road improvements project to support new business locating on Southwest Frontage Road next to Interstate 55 and US Highway 82.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with ARC, CDBG, MDA state grant programs, and other Federal, State and local laws and regulations (as may be required); conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the mayor and board of aldermen and the project administrator on contractor payments.

The City of Winona is an Equal Opportunity Employer. The City encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The City also encourages Section 3 eligible businesses to submit proposals. Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requires, to the greatest extent feasible, that the City and its contractors that participate in the above referenced Project give opportunities for job training and employment to lower incomes residents of Winona. Section 3 also requires that contracts for work in connection with the Section 3 area be awarded to qualified Section 3 eligible business concerns, where applicable.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.

2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

Proposals will be reviewed by the board of aldermen using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the City with a contract contingent upon funding for the project.

Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL: Winona – Frontage Road Access Improvements Project.” Proposals should be submitted to the Winona City Clerk, P.O. Box 29, Winona, Mississippi 38967, or delivered to the Winona City Hall, 409 Summit Street, Winona, Mississippi 38967 no later than 12:00 p.m. on October 15, 2019.

The city reserves the right to reject any and all proposals.

For more information, contact Chris Pope, North Central Planning and Development District, Winona, Mississippi, at (662)283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

/s/ Jerry Flowers, Mayor

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Please publish two (2) times, September 12, 2019 and September 19, 2019, in the Legal Section of the Winona Times.

Send Proof of Publication to: Chris Pope

North Central Planning and

Development District

28 Industrial Park Blvd.

Winona, MS 38967

Send Bill to: June Williams, City Clerk

City of Winona

409 Summit Street

Winona, Mississippi 38967