**ADVERTISEMENT FOR PROPOSALS**

**ENGINEERING SERVICES**

**(Competitive Negotiation)**

The City of Tchula, Mississippi, hereby requests proposals for engineering services from qualified firms or individuals in relation to its proposed Public Facilities Community Development Block Grant for infrastucture improvements application.

The Scope of Work will consist of preparation of preliminary cost estimates, preparation of plans and specifications for advertisement of bids; evaluation of bids and recommendation of contract award; preparation of the contract in accordance with CDBG guidelines; conducting pre-construction conference in coordination with project administrator; inspecting construction in progress; and advising the mayor and board of aldermen and the project administrator on contractor payments.

The City of Tchula is an Equal Opportunity Employer. The City of Tchula encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals. The City of Tchula also encourages Section 3 eligible businesses to submit proposals. Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 17010) requires, to the greatest extent feasible, that the City of Tchula and its contractors that participate in the above referenced Program give opportunities for job training and employment to lower incomes residents of Tchula. Section 3 also requires that contracts for work in connection with the Section 3 area be awarded to Section 3 eligible business concerns.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.

2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.

4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience - 30; Capacity - 30; Familiarity - 30; Total: 120 Points.

Proposals will be reviewed by the board of aldermen using the above selection criteria. Each member of the board will assign points to each criterion based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract first with the firm receiving the highest accumulated points, as rated by the board.

Final award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the City. Proposals should be in a sealed envelope marked "ENGINEERING PROPOSAL - CITY OF TCHULA - SEWER SYSTEM IMPROVEMENTS." Proposals should be submitted to the City of Tchula Mayor and Board of Aldermen, P. O. Box 356, Tchula, Mississippi 39169, or delivered to the City of Tchula City Hall at 1027 Main Street, Tchula, Mississippi 39169 no later than 5:00 p. m. on February 26, 2021.

The City of Tchula reserves the right to reject any and all proposals.

For more information, contact Rio Winters, North Central Planning and Development District, Winona, Mississippi, at (662)283-2675 or write to 28 Industrial Park Blvd., Winona, Mississippi 38967.

/s/ General Vann, Mayor

City of Tchula

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Please publish two times (1) times, February 4, 2021, and February 11, 2021 in the Legal Section of the Holmes County Herald newspaper.

Send Proof of Publication to: Rio Winters

North Central Planning and

Development District

28 Industrial Park Blvd.

Winona, MS 38967

Send Bill to: Marquitta Jefferson, City Clerk

City of Tchula

P. O. Box 356

Tchula, Mississippi 39169