

**NOTICE OF BID ADVERTISEMENT
TO DESIGN, PROCURE AND INSTALL PLAYGROUND EQUIPMENT
AND FALL ZONE MATERIAL AT FOUR (4) PUBLICLY-OWNED
RECREATION FACILITIES**

The Hancock County Board of Supervisors (County) is requesting bids to design, provide and install playground equipment and fall zone material at each of four (4) publicly-owned recreation facilities. The County will select one (1) Supplier to provide equipment and materials for each park as outlined in this request.

The Information Packet for this Bid Advertisement may be downloaded from the Hancock County website (www.HancockCounty.gov) or may be obtained by contacting the Hancock County Board of Supervisors' Office at 854 Highway 90, Suite A, Bay St. Louis, MS 39520, (228) 467-0172.

Bids must be submitted by 10:00 a.m. on December 18, 2017 to:

Hancock County – Playground Equipment and Fall Zone Material Installation
Attn: Maureen Anderson, Board Secretary
854 Highway 90, Suite A
Bay St. Louis, MS 39520

All questions regarding the Bid Advertisement should be submitted to Maureen Anderson, Board Secretary, via email at Maureen.Anderson@co.hancock.ms.us.

Prospective suppliers should submit a Bid demonstrating their ability and capacity to perform the services required by the Board of Supervisors. Persons or companies interested should submit one (1) original Bid and seven (7) copies to the office of Hancock County Board of Supervisors at the address given above. Bids must be submitted no later than 10:00 a.m., on December 18, 2017. Bids must be submitted in a sealed envelope and the outside of the package should be clearly marked "Hancock County Board of Supervisors – Playground Equipment and Fall Zone Material Installation." Electronic or faxed copies will not be considered. Bids received after the date and time indicated will not be considered.

Factors to be considered in selection of persons or companies to perform required work will be (1) capacity to perform the work; (2) experience with similar contracts; (3) which Bid provides the most equipment for the projected cost at each park; and (4) which Bid is most advantageous to Hancock County.

The Hancock County Board of Supervisors is legally required to comply with the Mississippi Public Records Act (*Miss. Code Ann. §§ 25-61-1 et seq. (1972, as amended)*). Any submittals as a result of this Bid Advertisement should clearly identify information contained therein that is proprietary in nature.

The Hancock County Board of Supervisors reserves the right to waive irregularities and informalities in the submittal and evaluation process. The Board also reserves the right to reject all persons/companies, to decline to proceed with the selection, to request additional information or to make inquiries to verify qualifications. By submitting a Bid, all proposers waive any right to seek damages or relief from Hancock County for not selecting their Bid in whole or in part.

Maureen Anderson
Board Secretary
Hancock County Board of Supervisors

REQUEST FOR BIDS

DESIGN, PROCURE AND INSTALL PLAYGROUND EQUIPMENT AND FALL ZONE MATERIAL AT FOUR (4) PUBLICLY-OWNED FACILITIES

HANCOCK COUNTY, MISSISSIPPI

INTRODUCTION

The Hancock County Board of Supervisors is currently accepting Bids from qualified contractors/suppliers to design, provide and install playground equipment and fall zone material at the following Facilities:

Necaise Ballfields
Dedeaux Ballfields
Dunbar Avenue/Larroux Park
Bayside Park (Specific location to be determined)

The County will select one (1) supplier to provide equipment and materials for each Park as outlined in this request.

SCOPE OF WORK

This project consists of the design, procurement and installation of a playground system including fall zone material at each of the four (4) facilities listed above. Work is to include the design of a play system within the play area boundaries, as well as the installation of commercial grade playground equipment, equipment footings, drainage materials, landing mats and fall zone material. It is important that the design of the play system include the ability to expand the proposed play system within the existing play area. The funding source for these projects is the Hancock County Special Gaming Fund. All equipment will be assembled and installed by the Supplier.

Hancock County requires Suppliers to design a play system that meets or exceeds all current Federal, CPSC, ASTM and IPEMA standards and ADA requirements. The Bids shall include the costs of delivered play systems as designed, inclusive of the equipment structures, components, hardware, detailed technical installation instructions and operation & maintenance manuals from the manufacturer.

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All questions regarding the Bid Advertisement should be submitted to Maureen Anderson, Board Secretary, via email at:

Maureen.Anderson@co.hancock.ms.us.

Potential suppliers may individually do site visits to the work locations by contacting Kevin Ladner, Hancock County's Recreation Director, via email at:

Kevin.Ladner@co.hancock.ms.us

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DESIGN ELEMENT GUIDELINES AND PLAY STATION SPECIFICATIONS:

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines listed in this Bid Advertisement. Quality of equipment components, quality of design, play value, cost and appropriateness to location must be taken into consideration in the design of the play system.

The total amount allocated to each playground is \$30,000 for a grand total of \$120,000 for all four (4) playgrounds.

REQUIRED ITEMS:

1. All play systems should be designed to accommodate up to 35 children aged 2 -12.
2. All play system elements must meet or exceed all Federal, CPSC, ASTM and IPEMA guidelines and ADA requirements.
3. Play system must include engineered wood fiber or recycled rubber mulch fall zone material to required minimum depth over play area with subsurface drainage system, drainage fabric and all concrete footings installed per all Federal standards.
4. Play system must include landing pads for all equipment as appropriate.

PLAY SYSTEM FEATURES IN PRIORITY ORDER:

1. Provide a minimum of two (2) elements designed for ages 2 -5.
2. Provide a minimum of two (2) elements designed for ages 5 -12.
3. Provide one swing set which shall have minimum two (2) swings for toddlers.
4. Other desired elements include: climbing attachment, spiral slide, single speed slide, deck to deck stairs for easy access, an ADA Transfer Point with handhold, stand-alone spinner element, transfer tubes and spring toys.

PREFERRED PLAY SYSTEM QUALITIES:

1. All play system elements must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.
2. "Green" construction practices and materials are highly desired. Provide LEED or other green certification with the Bid.
3. Structures should provide a variety of built-in activity panels and climbers.

In the Bid, provide a list of the components proposed for the play system. Include structure and component model numbers, materials, color choices and recommendations, protective area requirements, target age ranges and developmental levels, target play type or activity, estimated lifetime of equipment including manufacturer's warranty and any other relevant descriptive information.

Suppliers are encouraged to be creative in their designs and to maximize the role of unstructured play in their proposals. Suppliers may submit proposals for non-traditional type playground structures, if desired, in whole or as components of the overall playground.

ASSEMBLY/INSTALLATION AND INSPECTION:

The play system assembly and installation shall be provided and managed by the Supplier. The Supplier must supply direct supervision from the manufacturer or supply a qualified and certified representative familiar with playground installation. All tools and equipment required to install play equipment shall be provided by the Supplier. It is the requirement of this Bid Advertisement that the Supplier shall provide and pay for equipment installation.

The Supplier shall have sixty (60) calendar days to complete the proposed work. Working days will start as outlined in the Notice to Proceed.

A representative of the Supplier is required to conduct a post installation inspection of equipment upon completion to insure the proper installation of the equipment. If not properly installed, modifications must be submitted in writing to the County and remedied immediately. Co-inspection with the Supplier's representative of assembly and installation work will be conducted by the County following installation. The County will supply a punch list for final completion generated by this co-inspection. The Supplier shall submit to the County the manufacturer's certification of compliance and warranty following punch list completion.

Upon completion of installation, the Supplier must provide documentation attesting that the equipment has been installed meeting all specifications thereby warranted by the manufacturer. Additionally, it is the Supplier's responsibility to provide to the County the manufacturer's warranty of installed equipment.

COMPLIANCE:

All equipment must meet or exceed all Federal, CPSC, ASTM and IPEMA guidelines. Documentation of compliance must be presented to the County with the Supplier's Bid. All equipment and installations must comply with the Americans with Disabilities Act (ADA). The designs submitted by the Supplier must incorporate either a transfer platform or ramp in each design when necessary.

The Supplier must provide an original Certificate of Product Liability Insurance with the County named as certificate holder for a minimum of \$1,000,000 coverage.

PROPOSAL SUBMITTAL AND CONTENT:

Sealed Bids must be submitted by 10:00 a.m. on December 18, 2017 to:

Hancock County – Playground Equipment and Fall Zone Material Installation
Attn: Maureen Anderson, Board Secretary
854 Highway 90, Suite A
Bay St. Louis, MS 39520

Bids must include complete drawings for each design, specifications, pictures for each component in the designs and colors available. Bids must include a bid price for each design presented. Bids must list the cost of the equipment, fall zone material and installation separately. The County reserves the right to reject any and all Bids and to accept the Bid(s) which it considers most favorable.

All delivery, assembly, installation and supervision costs must be included in the Bid. Bids shall include delivery to the jobsite, paid by the Supplier. Payment for equipment and materials will be made within sixty (60) days after delivery, assembly/installation and invoicing of the play system.

All Bids shall be guaranteed for not less than sixty (60) days after the Bid submittal deadline date.

The successful Supplier shall furnish approved Performance and Payment Bonds, each in the amount of one hundred percent (100%) of the bid amount. Workers' Compensation, Comprehensive General Liability and Transportation Insurance and insurance certificates shall be provided by the successful Supplier.

Suppliers must submit one (1) original Bid and seven (7) copies to the office of Hancock County Board of Supervisors at the address listed above. All Bids must comply with the specifications and guidelines provided in this Bid Advertisement.

Qualified women, veterans, minority and handicapped individuals/Suppliers are encouraged to submit Bids.

EVALUATION AND SELECTION:

Bids will be evaluated based on above listed criteria. **The award will be made to the qualified Supplier whose Bid is deemed most advantageous to the County, all factors considered.**