



April 9, 2018

Gentlemen:

Bid proposals for **“WASTE DISPOSAL”**, as listed on the attached sheet will be received in the Business Office of the Central Building of the Tate County School District located at 574 Parkway Street, Coldwater Mississippi on **Wednesday, April 25, 2018, until 10:00 a.m.** , For mailed bids, the following address should be used:

Tate County School District
Attn: Sandy Patton, Business Administrator
574 Parkway Street
Coldwater, MS 38618

Bid envelopes should be sealed and clearly marked **“BID FOR WASTE DISPOSAL 2018-2019”**.

Sincerely,

Sandy Patton
School Business Administrator

Addendum Attached: Please consider in all pricing information.

All dumpsters provided by successful bidder shall be replaced with a clean dumpster or be thoroughly cleaned at least one time every four months. However, each dumpster shall be sprayed with a sanitizing solution with each pick-up.

Also, it is possible that this bid will go into effect a few weeks late for a one-year period, depending on the availability of the School Board to consider the bid.

PROPOSAL

Board of Trustees
Tate County School District
574 Parkway Street
Coldwater, MS 38618

Gentlemen:

Having examined the specifications outlined on the attached sheets, my firm agrees to furnish and deliver items and provide services according to your specifications and instructions at the indicated prices. We/I, the undersigned understand and accept the instructions and conditions under which this bid is being submitted.

This bid consists of a Proposal, Conditions/Specifications and Bid Summary Sheets. We/I understand that a company officer's signature is required on each form and unless this has been done, our bids may be considered incomplete and therefore rejected. Also, included is a list of references.

FIRM: _____

BY: _____

ADDRESS: _____

TITLE: _____

STATE: _____

TELEPHONE: _____

DATE: _____

CONDITIONS/SPECIFICATION

The Board of Trustees of the Tate County School District, Coldwater, Mississippi, will receive sealed bids in the Business Office of the Central Office Building on **Wednesday, April 25, 2018, until 10:00 a.m.** The Board of Trustees reserves the following rights.

1. To appoint or authorize a person or persons to evaluate bids, act, And make decisions on matters pertaining to bids.
2. To reject any and/or all bids of any group thereof and waive any informalities.
3. To adjust quantities of supplies involved under any item in accordance with the unit price submitted as part of the proposal.

The above bids will be opened in the Business Office, 574 Parkway Street, Coldwater, MS on **Wednesday, April 25, 2018, at 10:00 a.m.** All bids shall be submitted to this address on or before the above time and date. Envelopes containing bids shall be plainly marked **“BID ON WASTE DISPOSAL 2018 - 2019.”** Any notations appearing on the outside of envelopes containing the sealed bids that are intended to amend the bids in any manner will not be considered.

No bids may be withdrawn for a period of thirty (30) days following the scheduled opening date.

Suppliers must be licensed to do business in the State of Mississippi. Non-resident and resident bidders shall attach written notice to this bid when preference statutes apply in the letter of public contract. A non-resident bidder domiciled in a state having laws granting preference to local contractors shall be awarded Mississippi contracts only on the same basis as the non-resident bidder's state awards contracts to Mississippi contractors. If non-resident bidders state grants preference where the bidder is domiciled, the non-resident bidders shall cite the statute and attach the following: (1) the address written by the bidder on the form furnished by the school district is the domicile of the bidder, (2) the absence of an attached written notice of preference verifies the bidder has no preference statutes, and (3) an attached notice to bid must be assessed by the school district prior to awarding a public contract.

PRICES

Bid prices, unless otherwise specified, shall be **NET** including transportation and handling charges fully prepaid by vendor to Tate County School District, Coldwater, Mississippi. Cash discounts will be considered and time will be counted from date of acceptance. Prices must be shown on the attached Bid Summary Sheet supplied for this purpose. All bids must be FIRM PRICES, free of any escalator clauses. Prices must include all taxes. Tate County School District will furnish tax-exemption certificates for State and Federal taxes where applicable.

Warranties and guarantees normally supplied with this type service shall be included in the prices and explained on the bid form along with a complete description of quantity discounts and limitations or conditions that may apply. If sufficient space is not provided on the bid form, a separate sheet should be attached.

BILLING

Invoices are to be furnished in triplicate for each month serviced. The cut off on the invoice must be made to include the week ending closest to the end of the month. Bid price for each location and extra pick up and construction dumpster must be given on the invoice. Records of each removal must be maintained and subject to the review of the Tate County School District.

The successful bidder shall report and cancel in writing with 30 day's notice if services provided in this bid cannot be delivered.

ROYALTIES AND PATENTS

The contractor shall pay all royalties and license fees. The contractor shall defend all suits or claims for infringement of any patent rights and shall hold the Tate County School District harmless from such loss on account thereof.

INSURANCE REQUIREMENTS

The following insurance requirements must be met or the bid will be considered incomplete and therefore rejected.

- (a) Commercial General Liability – Combined Single Limit in an amount of \$1,000,000.00 per occurrence with \$2,000,000.00 aggregate;
- (b) Commercial Auto Liability – Combined Single Limit in an amount of \$1,000,000.00:
- (c) Workers' Compensation and Employer's Liability Insurance:
Workers' Compensation Limits: Statutory-State of Mississippi. Policy
Shall include a waiver of subrogation in favor of Tate County School

- District. Employers' Liability: \$100,000.00 Each Accident; 500,000.00 Disease Policy Limit; \$100,000.00 Disease Each Employee;
- (d) The Tate County School District shall be named as an additional insured On the General Liability Policy and Automobile Policy;
 - (e) Fidelity bonds shall be secured on all of Contractor's employees in amounts not less than \$5,000.00 per individual and \$25,000.00 per occurrence; and,
 - (f) Proof of coverage must be placed on file with the school district by the Contractor and kept current throughout the term of this Contract.
- Current insurance certificates should be attached to the proposal.

DAMAGE CAUSED BY SUCCESSFUL BIDDER

The Tate County School District will hold the successful bidder responsible for damage caused to the buildings, fences, and other structures or assets of the Tate County School District under all conditions. The Successful bidder will also be responsible for damage to asphalt paving if a large enough dumpster pad is provided so that the front wheels of the bidder's truck can rest upon concrete while the dumpster is emptied.

STANDARD OF QUALITY

This bid requires collection containers to be provided as listed to be commercial grade steel. If there are other companies providing other items equal in quality and compatible with existing items in lieu of that mentioned, **a complete description must be submitted** prior to bid opening. The essential features of the items mentioned shall be provided in the items furnished, and Tate County School District shall be the sole judges as to whether or not the items offered are equal to that specified.

Bids submitted shall be on specific sizes and those sizes must be provided as required by the bid.

SUBSTITUTIONS

If an alternate item is offered, this must be noted on the Bid Summary Sheet and detailed information must be furnished on the item on which the bid is submitted. A complete description of the substitute must be provided and pre-approved by the Business Administrator of the Tate County School District.

Unless the detailed information is furnished, your bid will be considered incomplete and therefore rejected.

DUMPSTER REPLACEMENT OR CLEANING

All dumpsters provided by successful bidder shall be replaced with a clean dumpster or be thoroughly cleaned at least one time every two weeks. The successful bidder must be willing to comply with all State Health Department guidelines that are more stringent than this bid requires at the successful bidders cost. In all cases, the dumpsters must be free of rodents and flying insects and repugnant odors must be kept to a minimum.

All dumpsters must be equipped with top lids that close.

FIRM _____

BY _____

TITLE _____

The Tate County School District dumpster locations and sizes are as follows:

Strayhorn Elementary School 3402 Hwy 4 West Sarah, MS 38665	3-8 yard dumpster
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Strayhorn High School 86 Mustang Dr. Sarah, MS 38665	2-8 yard dumpster
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Coldwater Elementary School 671 West St. Coldwater, MS 38618	4-8 yard dumpster
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Bus Shop 107 West Central Ave. Coldwater, MS 38618	1-6 yard dumpster
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Senatobia–Tate County Vo-Tech 165 West Central Ave. Coldwater, MS 38618	1-8 yard dumpster
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Central Office 574 Parkway Street. Coldwater, MS 38618	1-8 yard dumpster
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Independence High School
3184 Hwy 305
Coldwater, MS 38668

3-8 yard dumpster

East Tate Elementary School
6832 East Tate Rd.
Coldwater, MS 38618

4-8 yard dumpster &
2-4 yard dumpster

The following is a listing of dumpster pick-ups and days required at different locations:

Strayhorn Elementary School

Monday & Thursday

Strayhorn High School

Monday & Thursday

Central Office

Tuesday & Friday

Bus Shop

Tuesday

Senatobia-Tate County Vo-Tech

Tuesday & Friday

Coldwater Elementary School

Tuesday

Independence High School

Tuesday & Friday

East Tate Elementary School

Tuesday & Friday

East Tate Bus Lot

Tuesday

Bid Summary Sheet:

Weekly Service Amount Bid:	(By Location)
Strayhorn Elementary School	_____per week
Strayhorn High School	_____per week
Central Office	_____per week
Bus Shop	_____per week
Senatobia-Tate Vo-Tech	_____per week
Coldwater Elementary School	_____per week
Independence High School	_____per week
East Tate Elementary School	_____per week

Extra Pick-up Rate Charge:

	<u>20 Yard</u>	<u>30 Yard</u>	<u>40 Yard</u>
Per Day Rental Fee	_____	_____	_____
Haul Charge	_____	_____	_____

During the Christmas break and during the summer, the Tate County School District requires less service due to school being out. Normally, we reduce service to two times per week for the five day a week locations and one time per week for all other locations. **Please provide, as a separate attachment, a detailed explanation of the rates to be charged during these periods.**

Also, please provide as a separate attachment a detailed listing of Holidays that service will not run and how the Tate County School District will be credited for the service that is not provided due to the Holiday or other circumstances.

One company will be selected to provide the waste management service for all locations for one year, beginning July 1, 2016 to June 30,, 2017. No price adjustments can be made during the period of the bid by the successful bidder.

The company must be capable and willing to provide extra pickups upon notice by the Tate County School District up to 9:00 a.m. for an extra pickup that day. Otherwise, services must be provided within 24 hours for construction dumpsters and extra pickups.

By submitting this bid, I hereby agree that my company can meet all specifications and conditions included in this packet and the amounts included are firm prices.

FIRM _____

BY _____

TITLE _____

PHONE # _____