

# NOTICE TO PROPOSERS

To be published: March 27, 2024  
April 3, 2024

## PROPOSAL NOTICE

TO: PROSPECTIVE PROPOSER

FROM: SANDY PATTON  
TATE COUNTY SCHOOL DISTRICT  
574 PARKWAY STREET  
COLDWATER, MS 38618  
662-562-5861

ISSUE DATE: MARCH 27, 2024

### REQUEST FOR BIDS/REVERSE AUCTION

#### **UNPRICED PROPOSALS**

DATE: TUESDAY APRIL 16, 2024  
TIME: 10:00 a.m., CST  
LOCATION: TATE COUNTY SCHOOL DISTRICT  
574 PARKWAY STREET  
COLDWATER, MS 38618

#### **REVERSE AUCTION**

DATE: THURSDAY APRIL 25, 2024  
TIME: 12:00 p.m. to 12:30 p.m., CST  
LOCATION: TATE COUNTY SCHOOL  
574 PARKWAY STREET  
COLDWATER, MS 38618

#### **BID ITEMS**

ITEM DESCRIPTION: **ADULT PATIENT SIMULATOR (LIGHT) - XPERT**

#### **PROCUREMENT SCHEDULE:**

Public Notice to Newspaper	March 20, 2024
Newspaper Run Dates	March 27 <sup>th</sup> and April 3 <sup>rd</sup> , 2024
Release of Proposals	March 27, 2024
Unpriced Bid Proposals	Tuesday April 16, 2024 @ 10:00 a.m., CST
Reverse Auction	Thursday April 25, 2024 @ 12:00 p.m., CST
Approval by Board	Tuesday May 14, 2024

Un-Priced Proposals will be received by the Tate County School District, 574 Parkway Street, Coldwater, MS 38618 or electronically at [www.centralbidding.com](http://www.centralbidding.com), at the date and time specified on the BID NOTICE. Neither dating of the un-priced proposal form, nor placing it in the mail by this date will meet legal requirements. All un-priced proposals must be received at the Board of Education or electronically at [www.centralbidding.com](http://www.centralbidding.com) on or before the date and time specified in the Procurement Schedule. The Tate County School District reserves the right to reject any and/or all un-priced proposals received and to waive any and all informalities.

1. If submitting a paper un-priced proposal, it shall be typed. Any changes that are made must be initialed. No changes shall be allowed after the un-priced proposals are opened. The Tate County School District shall not be responsible for any errors or omissions. Un-priced proposals may be hand delivered, mailed or submitted electronically. Paper un-priced proposals must be submitted in a sealed 8" x 10" or larger envelope. Please label outside envelope or shipping box as follows or the bid may be rejected:  
**Attn: Sandy Patton**  
**Adult Patient Simulator (Light) - Xpert**  
**April 16, 2024**  
**Name of company or person submitting bid**
2. Any un-priced proposals received after the opening date or time shall be refused and marked "Late Un-Priced Proposal" and returned to the bidder unopened. For this purpose the official time for the un-priced proposal opening shall be based upon the time as indicated by the Central Office.
3. Un-Priced Proposals may be modified or withdrawn by written notice from the Proposer, if received by the Central Office prior to the date and time set forth in the PROPOSAL NOTICE. **In order to modify an un-priced proposal, the proposer must submit a new un-priced proposal with the words "Modified Un-Priced Proposal" shown in the lower left corner of the sealed envelope or shipping box.** The original un-priced proposal remains the property of the Tate County School District. Telephone modifications or withdrawals will not be accepted. If a proposer withdraws an un-priced proposal, all documents shall remain the property of Tate County School District.
4. All items contained in this un-priced proposal are to be per specifications unless otherwise specified.
5. Paper un-priced proposals shall be submitted on the supplied un-priced proposal form, electronic un-priced proposals shall be submitted online at [www.centralbidding.com](http://www.centralbidding.com). Should the proposer's response not be submitted on the supplied un-priced proposal form, the District reserves the right to reject the bid.

### **Qualification of Proposers:**

Un-Priced Proposals will be evaluated and vendors submitting acceptable specifications will be invited to participate in the Electronic Reverse Auction. The Tate County School District reserves the right to extend the auction date if necessary to complete the pre-qualification process.

### **Method of Bidding:**

Bids from approved vendors will only be accepted by bidding in this Electronic Reverse Auction Bid Event that has a date and time of starting Thursday April 25, 2024 at 12:00 p.m. CST. Bids will be accepted on a per unit basis and bids will only be accepted in an Electronic Process hosted by Central Bidding and the Supplier must complete the free registration at: <https://www.centrauctionhouse.com/registration.php> to participate in this Electronic Reverse Auction Bid Process. For any questions relating to the electronic submittals and/or bidding process, please call Central Bidding at 225-810-4814.

## **ADDITIONAL INSTRUCTIONS:**

### **ACCOUNTING PRACTICES:**

The Tate County School District requires that Purchase Orders be issued before any items are ordered or delivered. The Tate County School District shall not be responsible for any products delivered without an approved Purchase Order, and/or without a signed acknowledgement of receipt by a District employee at time of delivery.

The awarded vendor shall provide accurate, readable, and timely reports, such as invoices, credits, and statements as requested by the District.

### **BUDGETARY CONSTRAINTS:**

The District reserves the right to reduce or increase the quantity or retract any item from the bid without any obligations or penalty based upon availability of funds.

### **GOVERNING LAW:**

This agreement shall be governed by and construed in accordance with the laws of the State of Mississippi and venue for the resolution of any dispute shall be Tate County, Mississippi. Bidder expressly agrees that under no circumstances shall the District be obligated to pay attorney fees or the cost of legal action to Bidder.

### **W-9 Form:**

The Tate County School District requires the attached W-9 Form to be completed and included in your bid submission.

### **INSURANCE REQUIREMENTS:**

The Tate County School District requires a current copy of Liability and Workman's Compensation Insurance be included in your proposal submission.

I/We propose to furnish and deliver the items on the un-priced proposal form according to your specifications.  
I/We further agree not to request permission to withdraw our proposal after the proposals' have been opened.

This proposal consist of the (A) PROPOSAL NOTICE (B) BID INSTRUCTIONS, (C) SPECIFICATIONS AND UN-PRICED PROPOSAL FORM.

I/We, the undersigned, do hereby understand and accept the following instructions under which this un-priced proposal is being submitted.

_____	_____
(Company Name)	(Signature)
_____	_____
(Address)	(Name – typed)
_____	_____
(Federal ID Number)	(Title)
_____	_____
(Telephone)	(Date)
_____	_____
(Email)	(Fax)

Did you include the completed W-9 Form? Yes\_\_\_\_\_ No\_\_\_\_\_

## RETURN THIS COMPLETED FORM WITH YOUR UN-PRICED PROPOSAL

If applicable, please acknowledge acceptance of addenda issued by checking below:

Addendum 1\_\_\_\_\_

Addendum 2\_\_\_\_\_

Addendum 3\_\_\_\_\_

Addendum 4\_\_\_\_\_

ADULT PATIENT SIMULATOR (LIGHT) – EXPERT –  
FY2024

## Required Specifications

Number of Adult Patient Simulator (Light) – Xpert - 1

Bid will expire December 31, 2024

Required specifications:

- Lifelike anatomical model with human physiology
- Durable and suitable for training in any trauma emergency situation
- Simulate a wide variety of clinical situations
- Realistic airway with tongue, vocal cords, trachea, and esophagus
- CPR feedback with software
- IV arm
- Includes simulated patient monitor
- Scenario editor for custom scenarios creation
- Bilateral carotid, brachial and radial pulses
- Auscultation heart and lungs
- Spontaneous breathing controlled from software
- Blood pressure cuff simulation

**Adult Patient Simulator (Light) – Xpert – FY2024**  
**Un-Priced Proposal Form**

√ MEETS	√ EXCEEDS	√ ALTERNATE	SPECIFICATION
			<ul style="list-style-type: none"> <li>Male patient simulator designed for practicing skills and providing medical assistance in case of emergency</li> </ul>
			<ul style="list-style-type: none"> <li>Reproduction of a skeletal and anatomical structure of a human</li> </ul>
			<ul style="list-style-type: none"> <li>Distinctive and unique human characteristics and features, making training more realistic</li> </ul>
			<ul style="list-style-type: none"> <li>Durable and suitable for training in any trauma emergency situation in any environment</li> </ul>
			<ul style="list-style-type: none"> <li>Wireless system; a fully functional wireless computer that allows the instructor to monitor and make adjustments in the course of the training.</li> </ul>