**NON-LEGAL NOTICE**

 **Statements of Qualifications**

NOTICE is hereby given that **the City of Magnolia**,  **Magnolia**, **MS**, intends to solicit Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Packages will be accepted until the hour of **4:00 p.m.** local time on  **July 31, 2018** at the office of the **City Clerk, 175 E. Railroad Avenue N. Magnolia, MS 39652. Qualifications will be read during the special call Board Meeting of the City of Magnolia on Tuesday, July 31, 2018 at 5:00 p.m.**

The selected firm must have proven ability to effectively implement the rules and responsibilities related to the HOME-Homeowner Rehabilitation Program.

Those desiring consideration should submit proposals by the time and date stated above and must include the following:

1. Qualifications: List of qualifications of each staff person to be assigned to the project.

2. Experience: Information regarding the experience of the firm. This should include the types of projects undertaken.

3. Capacity for performance: Identify the title of staff available to be assigned to provide services.

Respondents will be evaluated according to the following factors:

1. Qualifications: 20 Points

2. Experience: 20 Points

3. Capacity of the Consultant: 20 Points

4. Familiarity with the HOME Project: 40 Points

Interested parties must submit their qualifications for consideration by July 31, 2018 at 4:00 p.m.

Information should be mailed to: City of Magnolia, ATTN: RFP 2018 HOME Project, 175 E. Railroad Avenue E, Magnolia, MS 39652. Proposals may be hand delivered to: City Hall, 175 E. Railroad Avenue E, Magnolia, MS 39652.

For more information contact Cynthia Richardson, City Clerk, at 601-783-5211.

Instructions to newspaper:

Publish in legal OR nonlegal

**Thursday, July 12, 2018**