* 1. FROM:
     1. THE Owner (HEREINAFTER REFERRED TO AS Owner):
        1. City of Brandon, Mississippi
        2. ​1000 Municipal Drive​
        3. ​Brandon​, ​Mississippi​, ​39042​
     2. AND THE Architect (HEREINAFTER REFERRED TO AS Architect):
        1. Wier Boerner Allin Architecture
        2. Address:
           1. 2727 Old Canton Road, Jackson, MS  39216
        3. ​www.wbaarchitecture.com​
     3. TO:  POTENTIAL BIDDERS
        1. Your firm is invited to submit an offer​ under seal​ to ​Owner​ for construction of a ​Project​ located at ​the above address​ before ​**2​pm**​ local ​standard​ time on the **NINTH DAY OF FEBRUARY​, ​2023** for:
        2. Project Description:  Owner’s Bid Number 2023-01; Architect's Project No. 21-076; Brandon Civic Center Renovations; Replacement of existing lighting within the assembly space (i.e. "big room") at City Hall.  Lighting replacement includes fixtures, controls, raceways, conductors & all other work as described in the Bidding Documents.
        3. Bid documents may be obtained at Jackson Blueprint & Supply, Inc.  699 Monroe Street, Jackson, MS  39202.  Bid documents can be obtained online via planroom.jaxblue.com
        4. Bidders shall be responsible for printing costs.
        5. Bidders will be required to provide Bid security in the form of a ​Bid Bond of a sum no less than 5 percent of the Bid Amount​.
        6. Refer to other bidding requirements described in Document 00.2113 - Instructions to Bidders and Document 00.3100 - Available Project Information.
        7. Submit your offer on the Bid Form provided.  Bidders may supplement this form as appropriate.
        8. The City of Brandon also offers electronic bidding submissions. All documents may be downloaded from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). For any questions regarding the electronic process, please call Central Bidding at (225)810-4814.
        9. Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
        10. The Owner reserves the right to accept or reject any or all offers.
     4. SIGNATURE
        1. For: The City of Brandon, Mississippi
        2. By: Butch Lee, Mayor
           1. /s/ Butch Lee
     5. Dates of Publication:
        1. 1st advertisement: January 12, 2023
        2. 2nd advertisement: January 18, 2023
  2. END OF SECTION