

LELAND SCHOOL DISTRICT

408 East Fourth Street

Leland, MS 38756

E-Rate 2020-2021 Caching Server

Request for Proposals

Proposal Due Date: MARCH 23, 2020

Reverend Jessie King
Superintendent

Leland School District

RFP: 2020 Cache-Leland

Leland School District will accept sealed bids from qualified E-Rate vendors with Service Provider Identification Numbers (SPIN) assigned by USAC for the Caching Server listed in this RFP. Interested parties shall submit a proposal to the district on or before 10:00 am local time, **March 23, 2020**. The caching server will be used to provide software update caching from leading operating systems and reputable vendors such as Apple, Adobe, Windows, and Google, as well as caching requests from a large range educational content providers including login protected content. Please submit all questions by email to Chris Richards at crichards@lelandk12.org. The Leland tech staff will work with all vendors to seek the lowest and best bid to improve the school's infrastructure.

Proposal should be clearly labeled on the outside of the package and delivered to:

Leland School District
RFP:CACHING SERVER
408 East Fourth Street
Leland, MS 38756

The caching server needs to be able to conduct YouTube video caching, cache http as well as HTTPS content, and online testing platforms that utilize TestNav, Proctorcache, and DRCdirect.com.

Product Specifications DESIRED for this proposal -

- Appliansys CACHEBOX or Equivalent

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- Mix of SSD and HHD storage
- 10Gb and 1Gb NICS available.
- Rack Mount for Cache Server - Dedicated Appliance and not a general-purpose multi-purpose server
- Any and all proposals needs to include materials, mounting hardware, licensing, activation, initial configuration, testing/certification, and any other related fees. Please indicate any deviations or recommendations in your bid.

All work to be performed under this RFP is contingent upon receipt of year 2020 Erate funding.

Leland School District reserves the right to waive any informality and to reject any or all proposals.

Proposers are prohibited from contacting or lobbying members of the School Board, school district administrators, superintendent, school district employees, or school technician. All contact in reference to this RFP is to be through crichards@lelandk12.org.

Failure to conform to these conditions may be grounds for disqualification of the proposer.

One original and one copy of sealed proposals are to be prepared and delivered either in person or mail or Federal Express to Leland School District, 408 East Fourth Street, Leland, MS 38756 on or before 10:00 am local time March 23, 2020. Bids will be time and date stamped.

Questions regarding the RFP may be emailed to crichards@lelandk12.org or call Chris Richards at 662-820-4390.

SECTION – PURPOSE

The purpose of this RFP is to select a vendor with the competencies, expertise and resources necessary to assist Leland School District in continuing to effectively integrate technology throughout the district using the E-Rate program. The selected vendor will work under the direction and supervision of **Chris Richards, Technology Coordinator for the District.**

Late Submission: Any REQUEST FOR PROPOSAL received after the scheduled closing time for receiving REQUEST FOR PROPOSAL will not be considered. **(March 23, 2020)**

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STATEMENT OF QUALIFICATIONS FORMAT

Please provide the following information in precisely the sequence and format prescribed by this questionnaire. Supplemental materials providing additional information may be attached, but the information requested below is to be provided in this format and sequence. Please provide succinct responses to the following questions and limit those responses to the page allowances set out in each item.

1. FIRM INFORMATION: LIMIT 1/2 PAGE

Name of Firm:

Address of Home Office and Address of Branch Office if Applicable:

Telephone Number(s):

Fax Number(s):

Form of Business Organization (Corporation, Partnership, Individual, Joint Venture, Other):

Year Founded:

Primary individual to contact:

Erate SPIN Number:

2. ORGANIZATION: LIMIT 1/2 PAGE

2.1 How many years has your organization been in business in its current capacity?

2.2 How many years has your organization been in business under its present name? Under what other or former names has your organization operated?

2.3 If your organization is a corporation, answer the following: Date of incorporation, State of incorporation, President's name, Vice-President's name(s), Secretary's name, and Treasurer's name.

2.4 If your organization is a partnership, answer the following: Date of organization, type of partnership, if applicable, names of general partner(s).

2.5 If your organization is individually owned, answer the following: Date of organization, name of owner.

2.6 If the form of your organization is other than those listed above, describe it and name the principals.

3. LICENSING: LIMIT 1/2 PAGE

3.1 List jurisdictions in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable.

3.2 List jurisdictions in which your organization's partnership or trade name is filed.

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4. EXPERIENCE: LIMIT 2 PAGEs (4.1 - 4.2)

4.1 Describe your firms experience with completing this scope of work for public entities using E-Rate funding, if any.

4.2 Provide a list of all certifications that your company holds that apply to this application

5. FEES:

5.1 Based on the scope of work outlined herein please describe your full price associated with the completion of this project: Include delivery, install and configuration of the switches and other related equipment or components as proposed for a fully functional network once this project is completed. Include removal of cabling and other equipment in each wiring closet. Include any miscellaneous needs to complete this project.

5.2 The Contractor shall be responsible for securing all permits and approvals necessary to complete the work (if required).

Warranty

The successful proposer must warrant its material and workmanship for a period of one year (for items requiring installation). Their respective manufacturer warrants all other products and material under separate warranty. No re-furbished or “gray market” equipment will be accepted. All equipment must be new and “out-of-box” with full warranty and support. Please include an expected response time for service requests and the procedure to follow when making these requests.

Evaluation

Leland School District has developed a bid assessment and scoring criteria for the evaluation of submitted proposals as follows:

Price of the E-Rate eligible products and services	30%
Suitability to Tasks/Certifications	20%
Configuration Adherence to Network Standards	20%
Prior Experience with E-Rate	10%
Distance from District Office	10%
Vendor References	<u>10%</u>
Total	100%

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Exhibit E-1

REFERENCES

Provide reference information for three school districts that you installed and configured cache server in an existing network infrastructure. Use the following format and attach as Exhibit E-1.)

Reference List	
1	School District
	Contact Name
	Phone Number
	Fax Number
2	E-Mail Address
	Physical Address
	Scope of Work
3	School District
	Contact Name
	Phone Number
	Fax Number
	E-Mail Address
	Physical Address
	Scope of Work

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Exhibit E-2

Bid Form 2020-Cache Server

Vendor Information

Vendor name: _____

Vendor Address: _____

Vendor City: _____ State: _____ ZIP: _____

Vendor SPIN: _____

Vendor Telephone: _____ Fax: _____

Item	Description	Cost
	Leland School District	
	<i>Total Bid</i>	

Acknowledgements (initial beside each)

Acknowledged/Agreed

I/We warrant that all equipment quoted is new (meaning having been never opened or refurbished by any party since the original manufacturing)

Acknowledged/Agreed

I/We warranty that all equipment quoted meets or exceeds requested quantity, brand and specifications as detailed in this RFP. If any products do not meet or exceed requested quantity, brand and specifications, documentation is attached with noted quantity, brand, specifications and warranty of optional items/solutions

Authorized Signature, Title and Date: _____