

**New Albany School District
2020 Digital Learning Initiative
Request for Proposals**

Subject:

Requests for Quotations/Proposals for digital devices and accessories for New Albany School District.

General Requirements:

The New Albany School District is seeking quotations for complete solutions to implement a digital 1:1 iPad initiative where every student from Pre-k to 12th grade will receive an iPad for learning purposes.

Terms used throughout this RFP

New Albany School District

1:1 – One to one computing (one device for every one student)

2 Ways to submit a bid

1) Mail in a bid

Directions for Bidding via mail:

Envelopes containing bids must be sealed, marked “Bid for 2370 Digital Devices – 9/9/20” and addressed to: Robert Garrett.

Mailing Address:

Robert Garrett, Director of Technology - New Albany School District 301 Highway 15 N New Albany, MS 38652

Physical Address:

Robert Garrett, Director of Technology - New Albany School District 301 Highway 15 N New Albany, MS 38652

Do Not Fax Proposals. Proposals will be received by The District at the address shown above until **10:00 AM CST, September 9, 2020**. If the vendor chooses the mail-in option, proposals must be mailed to the address above in time for delivery before the closing date or hand delivered.

- No bids may be withdrawn after the scheduled closing time for the receipt of bids for a period of 90 days. The owner reserves the right to reject any or all bids and to waive informalities.
- All mail-in bids must have “Bid for 2370 Digital Devices ” written on the exterior of the sealed envelope.

2) **Reverse Auction Information**

The reverse auction for this RFP will be conducted on **September 9, 2020 from 10AM - 11AM**. Bidders can call in their bids during this time. They can call 662-316-7895 to place a bid.

Additionally, bidders can attend the reverse auction in-person at 301 Hwy 15 N. New Albany, MS 38652. All bidders can view the live bidding on our reverse auction [website linked here](#).

Also, if vendors would like to email their bid during the reverse auction they can do so by emailing their bid to rgarrett@nasd.ms. VENDORS CAN ONLY EMAIL THEIR BID IN DURING THE REVERSE AUCTION WINDOW on **September 9, 2020 from 10AM - 11AM..** EMAILED BIDS RECEIVED BEFORE OR AFTER THE REVERSE AUCTION WILL NOT BE ACCEPTED.

If a vendor has emailed a bid in, and they do not see it appear within 5 minutes of bidding, they should call 662-316-7895 to inquire. The email may have been routed to SPAM. It is the vendors responsibility to follow-up if they are not seeing their bid.

If a vendor attempts to call in a bid, and there is no answer, they can call our alternate number 662-534-1800 and ask for Robert Garrett.

All mailed-in bids will be placed on the reverse auction website at 10AM on August 14, 2020. All subsequent bids will be added to the website as soon as they are received. All vendors will have access to the reverse auction website and can bid against their own mailed in bid if they choose to use the bidding methods in the paragraph above.

Vendors who show up in person can submit their bid in person and their in-person bid will immediately show on the reverse auction website.

All bidders who participate in the reverse auction, can make multiple bids.

Reverse auction website URL - <https://rb.gy/xjnfxf>

Schedule of Events:

Event

Release of RFP – **8/18/2020**

Deadline for Submission of mailed-in Proposals **10:00 AM CST, September 9th, 2020**

Opening of Proposals (NASD Central Office) – **9/9/2020 @ 10AM and placed in the reverse auction website.**

Inquiries

Date(s)

08-18-2020 - 09-08-2020 04:00 PM CST

All correspondence and inquiries regarding this RFP must be done via Email: rgarrett@nasd.ms

If a vendor does not receive a response within 48 hours, it is the responsibility of the vendor to call Robert Garrett at 662-316-7895 and confirm that the email message was received.

Items being Requested

The following are the General Conditions for the work to be performed as outlined in the Detailed Specifications.

1. Scope of Work, Professional Development, and Technical Specifications:

1. Must provide (2,370) iPad 32GB - Space Grey with 4-Year Apple Care+ (Part Number: (MW742LL/A).
 2. Must Provide (178) Macbook Pro 13 inch computers with the following specs - 1.4GHz Quad-Core Processor with Turbo Boost up to 3.9GHz, 256GB Storage, Touch Bar and Touch ID - 256GB SSD storage¹ - Chargers included - Model (MXK32LL/A) (No Applecare for these devices)
 3. Must provide (2370) factory services- USA – Asset tagging for iPads
 4. Must provide (178) factory services- USA – Asset tagging for Laptops
 5. Must provide (2400) JAMF for IOS EDU+4 years. (TO BE USED WITH JAMF PRO)
 6. Must provide (320) JAMF for MacOS EDU+4 years. (TO BE USED WITH JAMF PRO)
 7. A 4-year Canvas subscription for 2,100 students. (165 teachers)
 8. Must provide warranties and professional services for all equipment.
 9. Pricing must be good for up to 90 days.
 10. Must provide a Tax-exempt dollar out lease.
 11. Please provide an option for 4 equal payments (financing). Payments begin January 28 of 2021 and continue for 3 additional years after in January 2022, January 2023, and January 2024.
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12. Please also include a quote for 2370 iPad Cases. (Please include this quote separately - Do not role it into the proposal for everything else above.

Service providers/vendors may respond to this proposal by individual item.

3. Prices:

Bids, unless otherwise specified, shall be net, including transportation and handling charges fully paid by the vendor. All prices must: (1) be shown clearly, (2) be firm prices and free of any escalator, and (3) include all applicable taxes. The New Albany School District will furnish a tax exemption letter for State and Federal taxes where applicable.

Basis of Award:

1. Overall quality of proposal.
2. Vendor's qualifications, knowledge, experience, past work and functionality of previous 1:1 installations.
3. References of at least three installations of similar size, complexity, infrastructure design and installation method as proposed.
4. Compatibility with existing infrastructure and technology plan.
5. Price of proposal.

The New Albany School District reserves the right to reject all or none, and the right to award by line item.

The New Albany School District reserves the right to reject all bids or proposals for any reason.

In addition to pricing information, please include the following information:

- Description of the Service Provider's capacity to provide support including:
 - o names,
 - o position titles, and
 - o locations of technical support staff, sales staff, professional development staff and management staff (i.e.: John Smith, Director of Sales – Jackson, MS)
- Description of warranty information for all proposed products
- 3 References for similar installations as described in the specifications.

Newspaper information

The New Albany School District is requesting proposals for 2,366 Apple iPad's and 178 Macbook Pro Computers for student learning.

The proposal can be found at this link. <https://rb.gy/srxaim>

The reverse auction website for the proposal is at this link - <https://rb.gy/xjnfxf>

If you have questions please visit the RFP website here <https://rb.gy/srxaim> or call 662-534-1800

Questions asked by vendors and answered.