

**REQUEST FOR PROPOSAL NOTICE
PASCAGOULA-GAUTIER SCHOOL DISTRICT**

The **PASCAGOULA-GAUTIER SCHOOL DISTRICT** will receive **SEALED PROPOSALS** until 1:00 p.m. on Wednesday, September 5, 2018 in the Instructional Administrative Services Center, 1006 Communny Ave, Pascagoula, MS 39567 for the following:

**To Provide English Language Acquisition Software for Kindergarten through Twelfth Grade
RFP 507-19**

Electronic proposal submissions are not required but may be uploaded through the website www.pgsgbids.com. Otherwise, proposals should arrive in a sealed envelope marked plainly on the outside as English Language Acquisition Software, RFP 507-19 at the designated address below:

**Pascagoula-Gautier School District
ATTN: Dr. Frank Catchings
1006 Communny Avenue
Pascagoula, MS 39567**

Request for Proposal forms with specifications may be obtained as original paper copies by contacting Dr. Frank Catchings, Director of Federal Programs, at (228) 938 – 6504 or by email at fcatchings@pgsd.ms. Digital copies may also be obtained at www.pgsgbids.com. For questions regarding website registration, please contact Plan House Printing at (662) 407-0193.

Within the limitations of Mississippi State Purchasing Law, the Pascagoula-Gautier School District Board of Trustees reserves the right to reject any or all proposals received, to waive any informalities or irregularities in the bids received, or to accept any bid which is deemed most favorable to the Pascagoula-Gautier School District Board of Trustees.

Performance Dates:

Advertise: 19 August 2018

Advertise: 26 August 2018

Due Date: 5 September 2018

Due Time: 1:00 PM CST

Pascagoula-Gautier School District
1006 Communny Avenue
Pascagoula, MS 39567

Request for Proposal

To Provide English Language Acquisition Software for Kindergarten through Twelfth Grade

To be funded by Title I, Part A and Title III

Contact: Dr. Frank Catchings
Director of Federal Programs
(228) 938-6504

Due Date: September 5, 2018 @ 1:00 pm

1.0 Introduction

The Pascagoula-Gautier School District through the Office of Federal Programs is soliciting written proposals from potential providers for a web-based program to provide English language acquisition software for kindergarten through twelfth grade students.

2.0 Project Overview

The Pascagoula-Gautier School District seeks a web-based program to provide English language acquisition software for kindergarten through twelfth grade students. This web-based software will focus on helping students, whose first language is not English, acquire a level of English proficiency to aid in meeting academic standards.

3.0 Scope of Work

- A.** The program will assist students with acquiring proficiency in the English language in the areas of speaking, listening, reading and writing;
- B.** The program will assist students with self-monitoring of their proficiency in the English language
- C.** The program will assist teachers with monitoring the progress of students acquisition of the English language;
- D.** The program will hold historical data on students as they progress through the program;
- E.** The program will hold historical data on students' progress with English language as they transition from one grade level to the next through their school career with the district.
- F.** The vendor will provide the service for SY18-19, SY19-20, and SY20-21

4.0 Specifications

4.1 Focus of Web-based Software Program

- The program will provide a placement test to set each student on their own individualized learning path
- The program will instruct students in critical language and literacy concepts such as basic vocabulary, academic language, grammar, listening comprehension, phonological awareness, phonics, and fluency
- The program will provide information on the students proficiency levels in the areas of listening, speaking, reading and writing of the English language
- The program will provide performance-based activities to assess the students level of English proficiency
- The program will need to provide continual benchmarks to adjust the individualized learning path to maximize English language acquisition
- The program will need to be engaging to children and able to hold their attention while having a sound instructional base

4.2 Expected Outcome

- Students will increase their level of English proficiency in the areas of listening, speaking, reading and writing

- Teachers will be better able to meet the needs of English learners in the area of English language arts
- Increase in student performance on class and district assessments
- Increase in student performance on state assessments
- Through historical data, teachers will be able to see the progression of students acquisition of the English language

4.3 Requirements

- Program must be supported on computers, chromebooks, and tablets
- Program must be web-based
- Program must contain interactive media presentations, videos, games, and songs
- Program must provide language support to the student in their native language
- Minimum of 250 student licenses
- Licenses to be activated no later than September 17, 2018
- Licenses to be active for 365 days from activation date
- Client will be billed at the beginning of SY18-19, at the beginning of SY19-20 and at the beginning of SY20-21
- Vendor must be able to transfer historical student data to the program
- Program must maintain historical individual student data
- Onsite professional development available for teachers
- Onsite, online, and phone technical support available

5.0 Procedures for Delivery of Proposals

The proposal must address how the web-based software provider will meet all the specifications of the RFP number 507-19.

The proposal must be received on or before 1:00pm Wednesday, September 5, 2018 at the following address:

Pascagoula-Gautier School District
 ATTN: Dr. Frank Catchings
 Director of Federal Programs
 1006 Communny Avenue
 Pascagoula, MS 39567

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted and will not be returned for revisions. No faxed copies will be accepted. The proposal must be signed by an authorized official to bind the offeror to the proposal provisions.

6.0 Management Responsibilities

The Pascagoula-Gautier Public School District will designate one representative who will act as the primary contact for this office. The representative will be responsible for conferring with any and all parties necessary to resolve unanticipated issues or requirements that might occur during the course of the RFP. If you have any questions, please contact:

Dr. Frank Catchings
Director of Federal Programs
Pascagoula-Gautier School District
1006 Communny Avenue
Pascagoula, MS 39567
Phone: (228) 938-6504
Email: fcatchings@pgsd.ms

RFP Proposal Rubric

Itemized Service	SY18-19	SY19-20	SY20-21
Cost per license:	_____	_____	_____
Cost for online customer support:	_____	_____	_____
Cost for phone customer support:	_____	_____	_____
Cost for onsite customer support:	_____	_____	_____
Cost for onsite professional development:	_____	_____	_____
Cost to transfer all historical individual student data:	_____	_____	_____
Cost to maintain historical individual student data:	_____	_____	_____
License activation date:	_____	_____	_____
License expiration date:	_____	_____	_____

Company: _____

Address: _____

Phone: _____

Signed/Title

Date: _____