**NON-LEGAL NOTICE**

**Statements of Qualifications**

NOTICE is hereby given that **the Town of Shubuta**, **Shubuta**, **MS**, intends to solicit Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Packages will be accepted until the hour of **4:00 p.m.** local time on **Thursday, July 19, 2018** at City Hall, office of the **City Clerk, 182 E. Eucutta St., Shubuta, MS 39360. Qualifications will be read during the special call Board Meeting of the Town of Shubuta on Thursday, July 19, 2018 at 6:00 p.m.**

The selected firm must have proven ability to effectively implement the rules and responsibilities related to the HOME-Homeowner Rehabilitation Program.

Those desiring consideration should submit proposals by the time and date stated above and must include the following:

1. Qualifications: List of qualifications of each staff person to be assigned to the project.

2. Experience: Information regarding the experience of the firm. This should include the types of projects undertaken.

3. Capacity for performance: Identify the title of staff available to be assigned to provide services.

Respondents will be evaluated according to the following factors:

1. Qualifications: 20 Points

2. Experience: 20 Points

3. Capacity of the Consultant: 20 Points

4. Familiarity with the HOME Project: 40 Points

Interested parties must submit their qualifications for consideration by Thursday, July 19, 2018 at 4:00 p.m.

Information should be mailed to: Town of Shubuta, ATTN: RFP 2018 HOME Project: Post Office Box 416, Shubuta, MS 39360. Proposals may be hand delivered to: City Hall, 182 East Eucutta Rd. Shubuta, MS 39360.

For more information contact Diane Brown, City Clerk, at 601-687-1536.

**Instructions to paper:**

**Publish Tuesday, July 10**