

NOTICE TO BIDDERS

Notice is hereby given that the Northwest MS Community College Office of Purchasing will receive bids for the purchase of: **21-011-45 Personal Protective Equipment (Masks)**

The college was awarded funds from Mississippi House Bill 1793 received under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). The funds will support the college in purchasing of personal protective equipment (PPE) Masks.

Pursuant to MS Code 31-7-13 and House Bill 1109, this commodity will be procured through a multi-step procurement process, including a reverse auction. In Phase one, un-priced technical proposals are evaluated for potential acceptability based upon pre-determined criteria. In Phase Two, only those bidders whose technical proposals are determined acceptable shall be invited to provide priced bids for consideration. Un-priced bid proposals will be accepted until 11:00 a.m. on Wednesday, November 11, 2020, in sealed envelopes at the Office of Purchasing, 102 Administration Circle, Senatobia, Mississippi, or by electronic bid submission. Submissions will be evaluated and vendors submitting acceptable offers will be invited to submit priced bids. Electronic bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Final, invited, priced bidding will be held by electronic reverse auction on Thursday, November 12, 2020, at 11:00 a.m., closing on Thursday, November 12, 2020, at 12:00 p.m. Bidders may come to the Office of Purchasing with a paper bid and receive technical assistance in entering their bid in the reverse auction if needed.

Specifications and procedures are available at Office of Purchasing, 2nd floor McCormick Administration Building, 102 Administration Circle, Senatobia, MS during normal business hours at no charge. You may contact Ruth Dunlap, Purchasing Agent via email at rdunlap@northwestms.edu or 662-562-3202 to request these specifications. Bid packages may also be downloaded from Central Bidding for a fee at www.centralbidding.com. All bids must comply with the specifications provided. The bid will be awarded to the lowest and or best bid from a responsive, responsible bidder. Bid forms and instructions to bidders are on file in the Office of Purchasing and may be obtained upon request. The College Purchasing Committee reserves the right to reject any or all bids and waive informalities in the bidding.

Northwest Mississippi Community College encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit proposals.

Subject to funding award(s) and the removal of all environmental conditions, Northwest Mississippi Community College will award the applicable contract to the qualified individual or firm whose proposal has the highest number of cumulative points issued by the selection committee and determined to be the most advantageous to the college, all factors considered.

The contract will include scope and extent of work and other essential requirements. Northwest Mississippi Community College reserves the right to reject any and all proposals and to waive any irregularities in the proposals or the submission process.

***Run Dates: October 23, 2020
October 30, 2020***