

## **NOTICE TO BIDDERS**

Notice is hereby given that the Northwest MS Community College Office of Purchasing will receive bids for the purchase of

### **Bid #22-010-07 CUSTOM DOUBLE FACED LED VIDEO CABINET**

Pursuant to MS Code 31-7-13 and House Bill 1109, this commodity will be procured through a multi-step procurement process, including a reverse auction. In Phase one, un-priced technical proposals are evaluated for potential acceptability based upon pre-determined criteria. In Phase Two, only those bidders whose technical proposals are determined acceptable shall be invited to provide priced bids for consideration. Un-priced bid proposals will be accepted until 9:00 a.m. on Wednesday, October 6, 2021, in sealed envelopes at the Office of Purchasing, 102 Administration Circle, Senatobia, Mississippi, or by electronic bid submission. Submissions will be evaluated and vendors submitting acceptable offers will be invited to submit priced bids. Electronic bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com). For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Final, invited, priced bidding will be held by electronic reverse auction on Thursday, October 14, 2021, at 9:00 a.m., closing on Thursday, October 14, 2021, at 10:00 a.m. Bidders may come to the Office of Purchasing with a paper bid and receive technical assistance in entering their bid in the reverse auction if needed.

Specifications and procedures are available at Office of Purchasing, 2<sup>nd</sup> floor McCormick Administration Building, 102 Administration Circle, Senatobia, MS during normal business hours at no charge. Bid packages may also be downloaded from Central Bidding for a fee at [www.centralbidding.com](http://www.centralbidding.com). All bids must comply with the specifications provided.

The bid will be awarded to the lowest and or best bid from a responsive, responsible bidder. Bid forms and instructions to bidders are on file in the Office of Purchasing and may be obtained upon request. The College Purchasing Committee reserves the right to reject any or all bids and waive informalities in the bidding.

Northwest Mississippi Community College

Ruth Dunlap  
Purchasing Agent  
662-562-3202

**Run: September 17 and 24 of 2021**