**CITY OF BILOXI  
PO BOX 429  
BILOXI, MS 39533**

**REQUEST FOR BIDS**

Deadline for Bids: 10:00am October 11, 2017

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM #** | **QUANTITY** | **DESCRIPTION** | **UNIT** | **TOTAL** |
| a. |  | 30’ Christmas Tree for Town Green |  |  |
| b. |  | Pole Decorations |  |  |
| c. |  | Garland & Lights for Lighthouse |  |  |
| d. |  | Electrical only for Christmas Trees on City Hall  balcony & Vieux Marche Wreaths |  |  |
|  |  | Award of bid shall be on a per-item basis.  Specifications are enclosed. |  |  |
|  |  | A fax quote is permissible:228-435-6129. |  |  |
|  |  | The successful bidder shall have all applicable  City of Biloxi licenses and have liability |  |  |
|  |  | insurance. For any question, call Kay Miller-  228-263-6339. |  |  |
|  |  | For bidding question, call the  Purchasing Office, 228-435-6252 |  |  |
|  |  |  |  |  |

\*\*\* A ‘No Bid’ is not necessary to remain on bidder’s list. \*\*\*  
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| --- | --- | --- | --- | --- |
| Company Name: |  |  |  |  |
| Address: |  |  |  | |
|  |  |  |
| Phone: |  |  | Company Representative | |

**e-mail address:**

**Bids must be submitted in a sealed envelope and plainly marked:**

“BID ON DECORATION INSTALLATION”

Mail this bid to P. O. Box 429, Biloxi, MS 39533 or deliver to the City Hall, 2nd floor, Mayor’s Office, 140 Lameuse Street, Biloxi, MS 39530. The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.