**REQUEST FOR PROPOSALS**

Notice is hereby given that the City of Biloxi, Mississippi, will receive sealed proposals at City Hall, Second floor, Mayor’s Office, until 10:00 a.m. on the 12th day of July, 2023, for the following:

**HVAC MAINTENANCE AND REPAIR SERVICES**

**CITY OF BILOXI, MISSISSIPPI**

Specifications are available on-line at [www.biloxiplans.com](http://www.biloxiplans.com) and in the Purchasing Office, City Hall, 140 Lameuse Street, Biloxi, Mississippi (228-435-6252).

Proposals will be rated on the following system to determine best bid received: Proposed Costs of Maintenance Services (45%); Proposed Hourly Rate Schedule (35%); Other Factors (20%)

The City of Biloxi reserves the right to reject any and all proposals and to waive any informality in the proposal subjected. The City of Biloxi is an equal opportunity employer.

PROPOSALS SHALL BE DELIVERED TO THE MAYOR’S OFFICE, SECOND FLOOR, CITY HALL BUILDING, 140 LAMEUSE STREET, BILOXI, MISSISSIPPI 39530 OR ELECTRONICALLY SUBMITTED AT WWW.BILOXIPLANS.COM.

Proposals meet all criteria established in the Requirements and Specifications (available at [www.biloxiplans.com](http://www.biloxiplans.com)). All proposals shall be plainly marked “HVAC MAINTENANCE AND REPAIR SERVICES” on the sealed envelope, which should also list all applicable state and local license numbers. All proposals should be delivered to the Mayor’s Office, second floor City Hall, 140 Lameuse Street, Biloxi, Mississippi 39530.

Proposals must be received before 10:00 a.m. 12th day of July, 2023. The selection committee will review each proposal and select a qualified firm to begin negotiation of a contract. Performance is intended to begin August 2023.

Published by the order of the Municipal Clerk, this the 2nd day of June, 2023.

SEAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MUNICIPAL CLERK

SEND PROOF OF PUBLICATION:

Publish Twice: June 9, 2023 and June 16, 2023