

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Biloxi, Mississippi, will receive sealed, un-priced bids at said City Hall, Second floor, Mayor's Office, until 10:00AM on the 7th day of August, 2019, for the following:

PRINTING/ DIRECT MAIL SERVICES

Submissions will be evaluated. Vendors submitting acceptable bids will be invited to submit priced bids. Bidding will be held by ELECTRONIC REVERSE AUCTION on August 8th, 2019, at 10:00am local time. Reverse auction bids may be submitted at www.centralbidding.com. For any reverse auction bidding question, call Central Bidding (225-810-4814).

(Specifications will be available in the Purchasing Office, City Hall, 140 Lameuse Street, Biloxi, Mississippi (228-435-6252).)

BIDS SHALL BE DELIVERED TO THE MAYOR'S OFFICE, SECOND FLOOR, CITY HALL, 140 LAMEUSE STREET, BILOXI, MISSISSIPPI 39530.

Bids shall be in letter form with the envelope and bid plainly marked BNEWS and shall be addressed to the Mayor's Office, P.O. Box 429, Biloxi, Mississippi 39533 or electronically submitted at www.centralbidding.com. The envelope should list all applicable state and local license numbers.

The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

Published by the order of the Municipal Clerk, this the 15th day of July 2019.

(SEAL)


MUNICIPAL CLERK

SEND PROOF OF PUBLICATION.

Publish: Twice: July 18 & 25, 2019.

CITY OF BILOXI
PO BOX 429
BILOXI, MS 39533

REQUEST FOR BIDS

Deadline for Bids: 10:00am August 7, 2019

| ITEM # | QUANTITY | DESCRIPTION | | |
|--------|----------|---|--|--|
| a. | | Printing & Direct Mailing Services for the City | | |
| | | of Biloxi Bnews publication, as per the | | |
| | | enclosed minimum specifications. The | | |
| | | publication shall be delivered to a Biloxi Post | | |
| | | Office to guarantee the City receives the lowest | | |
| | | postage rate. Unit price bids | | |
| | | shall be firm for the mailing of the October 2019 | | |
| | | issue through the mailing of the September 2020 | | |
| | | issue. | | |
| | | For any question, call the | | |
| | | Purchasing Office, 228-435-6252 | | |
| | | | | |

*** A 'No Bid' is not necessary to remain on bidder's list. ***

** **

Company Name: _____ :

Address: _____

Phone: _____

Company Representative

e-mail address:

Bids must be submitted in a sealed envelope and plainly marked:

"BID ON BNEWS"

Mail this bid to P. O. Box 429, Biloxi, MS 39533 or deliver to the City Hall, 2nd floor, Mayor's Office, 140 Lameuse Street, Biloxi, MS 39530 or electronically submitted at www.centralbidding.com. The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

The City of Biloxi is requesting bids for the printing and mailing of a monthly newsletter, which will be transmitted via print-quality PDF to the successful bidder no later than the 20th of each month and must be printed and received by all Biloxi postal customers, including multiple apartment condominiums, no later than the 28th of each month.

Quantity

25,500 printed and mailed plus 500 delivered to the Biloxi City Hall

Size

Self cover 8 1/2 x 11

Ink

4/4 bleeds

Stock

100# velvet text

Finish

Print, fold, stitch and perform all saturation mail duties in order to guarantee the City receives the lowest postage rate. Duties of the successful bidder includes taking to all post offices where applicable, with all banding, bagging included. Postage not included. The City pays postage direct via permit.

Delivery

Must be received in all homes and businesses no later than the 28th of each month.

4-page per month: \$ _____

8-page per month: \$ _____

12-page per month: \$ _____

16-page per month: \$ _____

20-page per month: \$ _____

24-page per month: \$ _____