

DESOTO COUNTY SCHOOLS

5 East South Street • Hernando, Mississippi 38632
662-429-5271 • fax 662-429-4198 • Website: www.desotocountyschools.org

"EXCELLENCE IS A COMMITMENT"

August 2, 2019

NOTICE TO BIDDERS

The DeSoto County School District will receive bids for Copy Paper in the following manner:
Bid# 274-CPR-DCS-20

Unpriced bid proposals will be accepted until 9:00 am on Tuesday, August 27, 2019, in sealed envelopes at the DeSoto County Schools Central Services Office, Purchasing Department, 5 East South Street, Hernando, MS, or by electronic bid submission. Submissions will be evaluated and vendors submitting acceptable offers will be invited to submit priced bids. Electronic bids and/or reverse auction bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please contact Central Bidding at 225-810-4814.

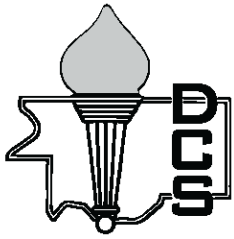
Bidding will be held by electronic reverse auction on Friday, August 30, 2019 at 9:00 am.

Specifications are on file at the office of the Superintendent. To receive a copy of the specifications please contact the Purchasing Department at 662-449-7291, by fax 662-449-7242, by email: dcspurchasing@dcsms.org. Specifications may also be downloaded at www.centralbidding.com, for a fee. All bids must comply with the specifications provided. The DeSoto County School District reserves the right to amend the specifications, as necessary, and agrees to notify all having requested bid packets.

The contract will be awarded to the lowest responsible bidder. The DeSoto County School District reserves the right to waive any informalities and to reject any or all bids.

/s/ Cory Uselton
Superintendent of Education

To be published: August 8, 2019
August 15, 2019



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BID NOTICE

TO: PROSPECTIVE BIDDER

FROM: TISH WAUGH
DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632
662-449-7291

ISSUE DATE: AUGUST 8, 2019

REQUEST FOR BIDS/REVERSE AUCTION

UNPRICED BID PROPOSALS

DATE: TUESDAY, AUGUST 27, 2019

TIME: 9:00 a.m., CST

LOCATION: DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632

BID OPENING

DATE: FRIDAY, AUGUST 30, 2019

TIME: 9:00 a.m., CST

LOCATION: DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632

BID ITEMS

BID NUMBER: #274-CPR-DCS-20

ITEM DESCRIPTION: COPY PAPER RE-BID

PROCUREMENT SCHEDULE:

Public Notice to Newspaper	August 2, 2019
Newspaper Run Dates	August 8 & 15, 2019
Release of Bid	August 8, 2019
Unpriced Bid Proposals	Tuesday, August 27, 2019 @ 9:00 a.m., CST
Bid Deadline/Open for Approved Vendors	Friday, August 30, 2019 @ 9:00 a.m., CST
Approval by Board	Thursday, September 19, 2019

Unpriced Proposals will be received by the DeSoto County School Board of Education, 5 East South Street, Hernando, MS 38632 or electronically at www.centralbidding.com, at the date and time specified on the BID NOTICE. Neither dating of the unpriced proposal form, nor placing it in the mail by this date will meet legal requirements. All unpriced proposals must be received at the Board of Education or electronically at www.centralbidding.com on or before the date and time specified in the Procurement Schedule. The DeSoto County School Board of Education reserves the right to reject any and/or all unpriced proposals received and to waive any and all informalities.

1. If submitting a paper unpriced proposal, it shall be typed. Any changes that are made must be initialed. No changes shall be allowed after the unpriced proposals are opened. The DeSoto County School District shall not be responsible for any errors or omissions. Unpriced proposals may be hand delivered, mailed or submitted electronically. Paper unpriced proposals must be submitted in a sealed 8" x 10" or larger envelope. Please label outside envelope or shipping box as follows or the bid may be rejected:

Attn: Tish Waugh

Copy Paper Re-Bid

#274-CPR-DCS-20

August 27, 2019

Name of company or person submitting bid

2. Any unpriced proposals received after the opening date or time shall be refused and marked "Late Unpriced Proposal" and returned to the bidder unopened. For this purpose the official time for the unpriced proposal opening shall be based upon the time as indicated by the Purchasing Department.
3. Unpriced Proposals may be modified or withdrawn by written notice from the Bidder, if received by the Purchasing Department prior to the date and time set forth in the BID NOTICE. **In order to modify an unpriced proposal, the bidder must submit a new unpriced proposal with the words "Modified Unpriced Proposal" shown in the lower left corner of the sealed envelope or shipping box.** The original unpriced proposal remains the property of the DeSoto County School District. Telephone modifications or withdrawals will not be accepted. If a bidder withdraws an unpriced proposal, all documents shall remain the property of DeSoto County School District.
4. All items contained in this unpriced proposal are to be per specifications unless otherwise specified.
5. Paper unpriced proposals shall be submitted on the supplied unpriced proposal form, electronic unpriced proposals shall be submitted online at www.centralbidding.com. Should the bidder's response not be submitted on the supplied unpriced proposal form, the District reserves the right to reject the bid.

Qualification of Bidders:

Unpriced Proposals will be evaluated and vendors submitting acceptable specifications will be invited to participate in the Electronic Reverse Auction. The DeSoto County School District reserves the right to extend the auction date if necessary to complete the pre-qualification process.

Method of Bidding:

Bids from approved vendors will only be accepted by bidding in this Electronic Reverse Auction Bid Event that has a date and time of starting Friday, August 30, 2019 at 9:00 a.m. CST. Bids will only be accepted in an Electronic Process hosted by Central Bidding and the Supplier must complete the free registration at: <https://www.centrauctionhouse.com/registration.php> to participate in this Electronic Reverse Auction Bid Process. For any questions relating to the electronic submittals and/or bidding process, please call Central Bidding at 225-810-4814.

ADDITIONAL INSTRUCTIONS:

ACCOUNTING PRACTICES:

The DeSoto County School District requires that Purchase Orders be issued before any items are ordered or delivered. The DeSoto County School District shall not be responsible for any products delivered without an approved Purchase Order, and/or without a signed acknowledgement of receipt by a District employee at time of delivery.

The awarded vendor shall provide accurate, readable, and timely reports, such as invoices, credits, and statements as requested by the District.

BUDGETARY CONSTRAINTS:

The District reserves the right to reduce or increase the quantity or retract any item from the bid without any obligations or penalty based upon availability of funds.

GOVERNING LAW:

This agreement shall be governed by and construed in accordance with the laws of the State of Mississippi and venue for the resolution of any dispute shall be DeSoto County, Mississippi. Bidder expressly agrees that under no circumstances shall the District be obligated to pay attorney fees or the cost of legal action to Bidder.

W-9 Form:

The DeSoto County School District requires the attached W-9 Form to be completed and included in your bid submission.

INSURANCE REQUIREMENTS:

The DeSoto County School District requires a current copy of Liability and Workman's Compensation Insurance be included in your bid submission.

Copy Paper Bid

I/We propose to furnish and deliver the items on the unpriced proposal form according to your specifications.
I/We further agree not to request permission to withdraw our bid after the bids have been opened.

This bid consist of the (A) BID NOTICE (B) BID INSTRUCTIONS, (C) SPECIFICATIONS AND UNPRICED PROPOSAL FORM.

I/We, the undersigned, do hereby understand and accept the following instructions under which this unpriced proposal is being submitted.

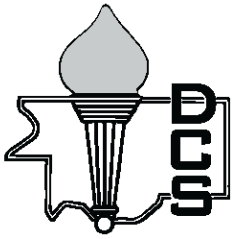
_____ (Company Name)	_____ (Signature)
_____ (Address)	_____ (Name – typed)
_____ (Federal ID Number)	_____ (Title)
_____ (Telephone)	_____ (Date)
_____ (Email)	_____ (Fax)

If applicable, please acknowledge acceptance of addenda issued by checking below:

Addendum 1____ Addendum 2____ Addendum 3____ Addendum 4____

Did you include the completed W-9 Form? Yes____ No____

RETURN THIS COMPLETED FORM WITH YOUR UNPRICED PROPOSAL



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Copy Paper
Bid #274-CPR-DCS-20

Required Specifications

Copy Paper

- White
- 20#
- 8 ½ "x 11"
- 500 Sheets/Ream, 10 Reams/Case
- No Imported Paper – **Must** be USA Manufactured.
- No Recycled Paper
- **Amount: 11,380 Cases**

DESOTO COUNTY SCHOOLS COPY PAPER ReBID 2019-2020

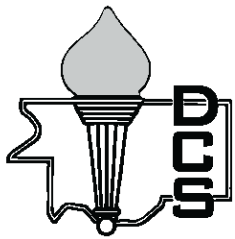
#	SITE	DISTRICT #	SPED #	Total Per School
1	DISTRICT OFFICE	800	0	800
2	TRANSPORTATION	0	0	0
3	CHILD NUTRITION	40	0	40
8	CHICKASAW ELEMENTARY	160	15	175
10	CENTER HILL ELEMENTARY	254	15	269
12	HERNANDO ELEMENTARY	180	15	195
14	HERNANDO HIGH	400	15	415
15	HERNANDO HILLS ELEMENTARY	280	15	295
16	OAK GROVE CENTRAL	300	15	315
18	HERNANDO MIDDLE	160	15	175
20	HORN LAKE ELEMENTARY	200	15	215
22	HORN LAKE HIGH	190	15	205
24	HORN LAKE MIDDLE	375	15	390
26	WALLS ELEMENTARY	200	15	215
28	HORN LAKE INTERMEDIATE	200	15	215
30	OLIVE BRANCH ELEMENTARY	200	15	215
32	OLIVE BRANCH HIGH	375	15	390
34	OLIVE BRANCH MIDDLE	120	15	135
36	SHADOW OAKS ELEMENTARY	150	15	165
38	OLIVE BRANCH INTERMEDIATE	120	15	135
40	SOUTHAVEN ELEMENTARY	150	15	165
42	SOUTHAVEN HIGH	450	15	465
44	HOPE SULLIVAN ELEMENTARY	40	15	55
46	GREENBROOK ELEMENTARY	110	15	125
47	SOUTHAVEN INTERMEDIATE	400	15	415
48	SOUTHAVEN MIDDLE	500	15	515
50	DESOTO CENTRAL ELEMENTARY	150	15	165
51	DESOTO CENTRAL PRIMARY	120	15	135
52	DESOTO CENTRAL HIGH	600	15	615
54	DESOTO CENTRAL MIDDLE	350	15	365
56	PLEASANT HILL ELEMENTARY	255	15	270
60	LEWISBURG ELEMENTARY	350	15	365
61	LEWISBURG PRIMARY	300	15	315
62	LEWISBURG HIGH	350	15	365
64	LEWISBURG MIDDLE	350	15	365
70	OVERPARK ELEMENTARY	250	15	265
72	CENTER HILL HIGH	285	15	300
74	CENTER HILL MIDDLE	300	15	315
80	LAKE CORMORANT ELEMENTARY	150	15	165
82	LAKE CORMORANT HIGH	240	15	255
84	LAKE CORMORANT MIDDLE	250	15	265
90	CAREER TECH WEST	31	0	31
91	CAREER TECH EAST	25	0	25
92	DCAC	70	30	100
	TOTALS	10780	600	11380

DeSoto County Schools

SCHOOL	UNIT#	ADDRESS	PHONE	ADMINISTRATOR	GUIDANCE	SUPPORT STAFF
Transportation	*2*	2211 Central Parkway Southaven, MS 38672	349-4212 Fax 349-8985	Levi Williams, Dir Kathy Watkins, Asst. Dir. Shelia Tipton / SPED	Kim Gitter / Field Trips Allenia Medley / Disp/Rtr Lisa Gheorghiu / Disp/Rtr	Faith Watts / Payroll Tammy Roach / Purchasing Verenise Mason / Disp Rtr
DCAC (8:00 to 3:00) Magnolia Alpha Omega	*92*	6870 E. Center Horn Lake, MS 38637 Magnolia phone # Magnolia fax # Alpha phone #	253-0017 Fax 253-0013 253-0014 Fax 253-0015 253-0045	Chris Stafford, Prin Tyrone Hall, AP Emily Ballard, Supv Amy Weddle, Supv @ GES Michael Putnam, Supv	Stephanie Young	Hope Hughes / BK Marta Hartzog / Sec Judith Burgos / Sec (ADA)
DCS Career Tech Center - West (7:45 to 3:10)	*90*	1005 Kuykendall Lane Horn Lake, MS 38637	996-5268 Fax 253-0382	Allyson Killough, Prin Dawn Davis, AP	Logan Francisco	Karen Kelly / BK Deborah Jarman / Sec
DCS Career Tech Center - East (7:30 to 2:00)	*91*	8890 Deerfield Dr. Olive Branch, MS 38654	893-0855 Fax 893-0853	Beth Turner, Prin Deborah Cobbs, AP	Logan Francisco	Debbie Moore / BK Jessica Taylor Pilkington / Sec
Hernando Elem Grades: K - 1 (7:40 to 2:35)	*12*	455 Riley St. Hernando, MS 38632	429-4160 Fax 449-1108	Renee Triplett, Prin Jana Long, AP	Constance Belew	Amy Box / BK Paige Tatko / Sec Angie Chun / MSIS-ADA
Hernando Hills Elem Grades: 2 - 3 (7:45 to 2:40)	*15*	570 McIngvale Road Hernando, MS 38632	429-9117 Fax 429-3607	Stephanie Gilder, Prin Holly Steward, AP	Scottie Ellis	Teresa Higginbotham / BK Angie Still / Sec Lea Griffith / MSIS-ADA
Oak Grove Central Elem Grades: 4 - 5 (7:35 to 2:30)	*16*	893 Oak Grove Rd. Hernando, MS 38632	429-4180 Fax 429-4181	Stacey Pirtle, Prin Rebecca Lantrip, AP	Paige Feters	Angela Hughes / BK Jeanine McNeer / Sec-ADA Gina Anderson / MSIS
Hernando Middle Grades: 6 - 8 (7:10 to 2:50)	*18*	700 Dilworth Lane Hernando, MS 38632	429-4154 Fax 429-4189	Jerry Floate, Prin Sara Jane Russell, AP Jeff Smallwood, AP	Lorrie Brazier Lelia Ferguson Guid Fax 429-3245	Britany Stewart / BK Tiffany Callum / Sec Rachel Gilbert / ADA Kelly Winn / MSIS
Hernando High Grades: 9 - 12 (7:35 to 2:55)	*14*	805 Dilworth Lane Hernando, MS 38632	429-4170 Fax 429-6269 Guid Fax 429-4183	Duane Case, Prin Caleb Shepard, AP Ashley Taggart, AP Malinda White, AP	Candie Garrison Anne Goss Deanna Wood Courtney Hodge/Dual Credit Clk Stefanie Stanfill / Cohort Clk	Renee Patrick / BK Sally Hammett / Sec Lynda Fort / Sec Lori Grubbs / ADA Heather Appleton / MSIS
Horn Lake Elem Grades: K - 2 (7:45 to 2:40)	*20*	6341 Ridgewood Dr. Horn Lake, MS 38637	393-4608 Fax 393-0216	Kristy Dunning, Prin Dee Thompson, AP	Regina Thorns <i>Carrie Speck</i>	Judy Lewis / BK Sally Dunnagan / Sec Jami Willis / MSIS-ADA
Shadow Oaks Elem. Grades: K - 2 (7:45 to 2:40)	*36*	3780 Shadow Oaks Pkwy Horn Lake, MS 38637	393-4585 Fax 342-1035	Michaela Smith, Prin Tiffany Ketchum, AP	Schylon Butler	Melanie Williams / BK Trudy Jackson / Sec Melissa Malone / MSIS-ADA
Horn Lake Inter Grades: 3 - 5 CDC (7:40 to 2:30)	*28*	6585 Horn Lake Road Horn Lake, MS 38637	280-7075 Fax 280-7067 <i>Carrie Speck</i> Guid 253-0064	Carrie Speck, Prin Alice Duett, AP Warren Herron, AP Joshua Russell, AP	Charlotte Armstrong Bernadad Burchfield <i>Carol Smith</i>	Cindy Holliday / BK JoAnna Williams / Sec Yulonder Partee / Sec Angela Streich / MSIS-ADA
Horn Lake Middle Grades: 6 - 8 (7:10 to 2:50)	*24*	6125 Hurt Road Horn Lake, MS 38637 Guid Fax 253-0149	393-7443 Fax 342-5039	Nick Toungett, Prin Chad Everett, AP Adam Sikes, AP Adrienne Sims, AP	Mandy Fuchs Jennifer Johnson Kierra Savage Megan Davis / Discipline Clk	Shelly Wilkins / BK Whitnee Overstreet / Sec Hannah Clements / ADA Cody Gardner / MSIS
Horn Lake High Grades: 9 - 12 (7:35 to 2:55)	*22*	3360 Church Road Horn Lake, MS 38637 Courtney Hodge/Dual Credit Clk	393-5273 Fax 393-5275	Andy Orr, Prin Chris Harlow, AP Mazie Lamb, AP Jay Salemi, AP Jason Witt, AP	Tameka McIntyre Benjamin Strassman Donna Tippitt Patricia Winston Darlene Hogue / Cohort Clk	Laura Owens / BK Margaret Wilson / Sec Sonya Sharp / Sec Charlene Reed / ADA Normanique Johnson / MSIS
Walls Elem Grades: K - 5 (8:30 to 3:25)	*26*	6131 Delta View Rd. Walls, MS 38680	781-1280 Fax 781-3918	Erica Armstrong, Prin Amy Cobb, AP	Kimberly Bernard Eric Hill	Kim Bennett / BK Kandi Walker / Sec Sherry Jolley / MSIS-ADA
Lake Cormorant Elem Grades: K - 5 (8:30 to 3:25)	*80*	3285 Wilson Mill Road W Lake Cormorant, MS 38641	781-1135 Fax 781-9234	Carol Smith, Prin Sara Leach, AP <i>Kristy Dunning</i>	Kimberly Walls <i>Nathan Hickerson</i>	Melissa Holliday / BK Janeen Moore / Sec Yvonne Wells / MSIS-ADA
Lake Cormorant Middle Grades: 6 - 8 (8:00 to 3:40)	*84*	3203 Wilson Mill Road Lake Cormorant, MS 38641	781-0778 Fax 781-0688 Guid Fax 781-0693	Lisa Steiner, Prin Andrew Edwards, AP Crystal Robinson, AP	Kim Davis Kamara Hawkins	Druan Elliott / BK Tracy Hooper / Sec Demetria Nelson / ADA Skyler Daughtry / MSIS
Lake Cormorant High Grades: 9 - 12 (8:25 to 3:45)	*82*	10201 Star Landing Rd. Lake Cormorant, MS 38641	996-3060 Fax 996-2520	Conell Phillips Jr., Prin Telitha Ball, AP Bobby Davis, AP Ida Rohrbacher, AP	Karissa Coleman Yaminoh Dunbar Kristie Cohea/Dual Credit Clk Julie White / Cohort Clk	Tabitha Jones / BK Janice Hayes / Sec Anessia Shearon / ADA Tammy Clements / MSIS
Lewisburg Primary Grades: K - 2 (7:45 to 2:40)	*61*	1707 Craft Road Olive Branch, MS 38654	893-6001 Fax 893-6006	Jeannie Treadway, Prin Kim Bridges, AP	Penny Martin	Donna Taylor / BK Meredith Walker / Sec Janet Byrd / MSIS-ADA
Lewisburg Elem Grades: 3 - 5 (7:40 to 2:35)	*60*	1717 Craft Road Olive Branch, MS 38654	895-8750 Fax 895-8754	Sherry Anderson, Prin Jennifer Morrison, AP	Angie House	Jacelyn Brooks / BK Whitney Cole / Sec Bonnie Tidwell / MSIS-ADA
Lewisburg Middle Grades: 6 - 8 (7:10 to 2:50)	*64*	1711 Craft Road Olive Branch, MS 38654 Guid Fax 892-5070	892-5050 Fax 892-5060	Brad Meadows, Prin Cheryl Smith, AP Shane Wigley, AP	Shannon Fleming Elizabeth Liebenhaut	Ellen Shuttleworth / BK Tracie McRee / Sec Laura Henderson / ADA Naomi Wardlaw / MSIS
Lewisburg High Grades: 9 - 12 (7:35 to 2:55)	*62*	1755 Craft Road Olive Branch, MS 38654 Shelley Dennie Cecily Carter/Dual Credit Clk	890-6708 Fax 890-6202 Guid Fax 890-6772	Chris Fleming, Prin Spence Rodman, AP Regina Ross, AP Lawanda Wallace, AP	Regina Ammons Alisha Dixon Kathleen Johnson / Cohort Clk	Amy Gross / BK Kelly Knight / Sec Kathy May / ADA Sandy Stormont / MSIS

DeSoto County Schools

SCHOOL	UNIT#	ADDRESS	PHONE	ADMINISTRATOR	GUIDANCE	SUPPORT STAFF
Olive Branch Elem Grades: K - 1 (7:40 to 2:35)	*30*	9549 Pigeon Roost Olive Branch, MS 38654	895-2256 Fax 893-3299	Leighanne Wamble, Prin Tara Skelton, AP	Stacey Guthrie-Aldinger	Katy Hill / BK Amy Vance / Sec Maura Collins / MSIS-ADA
Chickasaw Elem Grades: 2 - 3 (7:40 to 2:35)	*8*	6391 Chickasaw Olive Branch, MS 38654	895-6664 Fax 893-3434	Selina Nichols, Prin Marche Phillips, AP	Lori Bardwell	Stephanie White / BK Deronda Brooks / Sec Mary Guest / MSIS-ADA
Olive Branch Inter. Grades: 4 - 5 (7:40 to 2:30)	*38*	8631 E. Pigeon Roost Olive Branch, MS 38654	893-1221 Fax 893-1225	Rosie King, Prin Erin McElyea, AP	Morgan Tatum	Rachael Campbell / BK Terrye Smith / Sec Grace Shoemaker / MSIS-ADA
Olive Branch Middle Grades: 6 - 8 (7:10 to 2:50)	*34*	6530 Blocker St. Olive Branch, MS 38654	895-4610 Fax 892-2855 Guid Fax 895-7358	Kris Perkins, Prin Wendy Michael, AP Jodi Stidham, AP	Rebecca Andreas Shelley Tanner	Macie Ray / BK Alisa Davis / Sec Barbara Free / Sec Shemeka Ramsey / ADA Tammy Shipp / MSIS
Olive Branch High Grades: 9 -12 (7:35 to 2:55)	*32*	9366 E. Sandidge Rd. Olive Branch, MS 38654 Courtney Hodge/Dual Credit Clk	893-3344 Fax 893-3353 (Guid) 892-6106 Guid Fax 895-3667	Jacob Stripling, Prin Dana Kendrick, AP Sidney McNeil, AP Todd Nichols, AP	Angela Burkes Lindsey Chunn Katelyn Treadwell Lynn Overbagh / Career Cntr Laura Green / Cohort Clk	Beverly Noel-Dillingham / BK Karen Kellogg / Sec Kisha Landfair / Sec Sandra England / ADA Sheila Long / MSIS
Southaven Elem Grades: K - 5 (8:30 to 3:25)	*40*	8274 Claiborne Dr. Southaven, MS 38671	342-2289 Fax 280-9873	Christy Upchurch, Prin Renee Borden, AP Susan Cascio, AP	Amanda Clark Marijo Cox	Cherie Purser / BK Beth Ramsey / Sec Ijahun Cole / MSIS-ADA
Hope Sullivan Elem Grades: K - 2 (8:30 to 3:25)	*44*	7985 Southaven Cir. W. Southaven, MS 38671	393-2919 Fax 393-2920 Guid Fax 393-9722	Kenneth McKinney, Prin Laura Hadaway, AP	Amber Clay	Susan Garrett / BK Peggy Boss / Sec Sissy Belk / MSIS-ADA
Greenbrook Elem Grades: K -2 (8:30 to 3:25)	*46*	730 Rasco Road E. Southaven, MS 38671	342-2330 Fax 342-9227 Guid Fax 342-5121	Cynthia Dixon, Prin Suzanna Maddox, AP	Tamila Baker	Wanda Johnson / BK Romelda Fink / Sec Cathy Smith / MSIS-ADA
Southaven Inter. Grades: 3 - 5 (8:25 to 3:20)	*47*	175 Rasco Road Southaven, MS 38671	253-0123 Fax 253-0128 Guid Fax 253-0127	Jennifer Stripling, Prin Anissa Loren Nelson, AP April Rucker, AP Adam Sowell, AP	Elizabeth Morgan Christina Palmer	Samantha Morgan / BK Cynthia Betts / Sec Lavonne Streeter / Sec Amy York / MSIS-ADA
Southaven Middle Grades: 6 - 8 (8:00 to 3:40)	*48*	899 Rasco Road W. Southaven, MS 38671	280-0422 Fax 280-3613 Guid Fax 280-3050	John Sartain, Prin Jeremiah Burks, AP Nick Eddlemon, AP Harold Hale, AP Elizabeth Hurst, AP Rebecca Murdock, AP	Bridget James Christine Lewis Miranda Roberts Danielle Smith	Tammy Smith / BK Patricia Crawford / Sec Christy Hunt / ADA Lashana Aldridge / MSIS Rita Klein / Discipline Clk
Southaven High Grades: 9 - 12 (8:25 to 3:45)	*42*	735 Rasco Road W. Southaven, MS 38671	393-9300 Fax 996-1574 Guid Fax 996-1572	Shane Jones, Prin Shameka Bradley, AP Jermal Brown, AP Jeremy Russell, AP Donny Smith, AP Janie Stafford, AP	Caitlin Clark Annie Martin Latausha Williams Shannon Williamson Kristie Cohea/Dual Credit Clk Amy Clarkson / Cohort Clk	Deborah Plumlee / BK Amy Hammond / Sec Whitney Reeves / Sec Betty King / Sec Cicely Hinson / ADA Summer Houston / MSIS
DeSoto Central Primary Grades: K - 2 (8:25 to 3:20)	*51*	3210 Getwell Rd Southaven, MS 38672	912-1300 Fax 912-1336	Colleen Long, Prin Bonita Maready, AP	Kim Sikes	Stephanie Ruggiero / BK Shelly Funderburk / Sec Tammy Klinck / MSIS-ADA
DeSoto Central Elem Grades: 3 - 5 (8:30 to 3:25)	*50*	2411 Central Parkway Southaven, MS 38672	349-6234 Fax 349-9387	Lisa Nye, Prin Lindsey Millbrooks, AP	Jennifer Solomon	Stephanie Rooker / BK Tracy Gallimore / Sec Cindy Rush / MSIS-ADA
Pleasant Hill Elem Grades: K - 5 (8:30 to 3:25)	*56*	7686 Pleasant Hill Road Olive Branch, MS 38654	890-9654 Fax 890-9659	Bettye Magee, Prin Nathan Hickerson, AP Melissa Shaw, AP	Marsha Foster Sarah Weir	Kristie Moss / BK Tonya Porter / Sec Carolyn Burres / Sec Melissa Brownlee / MSIS-ADA
DeSoto Central Middle Grades: 6 - 8 (8:00 to 3:40)	*54*	2611 Central Parkway Southaven, MS 38672	349-6660 Fax 349-1045 Guid Fax 253-0044	Bryon Williams , Prin Kim Burrell, AP Michelle Corbin, AP Chris Wamble, AP	Amanda Gambill Mallory Glenn Laurel Vanzandt Dawn Mulrooney / Disp Clk	Grace Brown / BK Shanan Bledsoe / Sec Diane Maddux / ADA Cathleen Bowen / MSIS
DeSoto Central High Grades: 9 - 12 (8:25 to 3:45)	*52*	2911 Central Parkway Southaven, MS 38672 Kristie Cohea/Dual Credit Clk	536-3612 Fax 536-3622	Cliff Johnston, Prin Brandy Carter, AP Timothy Chrestman, AP Monifa Johnson, AP Rick Townsend, AP	Kay Birks Adrian McNeil Lauren Springer Meghan Vaughan Whitney White / Cohort Clk	Cynthia Miller / BK Elizabeth Anderson / Sec Karen Nilsen / Sec Latoya Singleton / ADA Diann Jones / MSIS
Center Hill Elem Grades: K - 5 (8:30 to 3:25)	*10*	13662 Center Hill Road Olive Branch, MS 38654	890-7705 Fax 890-7679	Leslie Heyman, Prin Kristy Hale, AP	Tiffany Hamilton	Frances Bass / BK Tammy Roberts / Sec Lisa Reynolds / MSIS-ADA
Overpark Elem Grades: K - 5 (8:30 to 3:25)	*70*	8530 Forest Hill Irene Olive Branch, MS 38654	890-8745 Fax 890-3839	Aisha Maxwell, Prin Helen Wright, AP	Stacey Conklin	Jessica Harvey / BK Tammy Bryant / Sec Crystal Thomas / MSIS-ADA
Center Hill Middle Grades: 6 - 8 (8:00 to 3:40)	*74*	8756 Forest Hill Irene Olive Branch, MS 38654	892-6800 Fax 892-6810 Guid Fax 829-6830	Larry Hood, Prin Michelle Bordwell, AP Lindsay Turman, AP	Jamie Dunaway Ellyn Corpstein	Bobbie Lookingbill / BK Elizabeth Baxter / Sec Julie Rodgers / ADA Renee VanDunse / MSIS
Center Hill High Grades: 9 - 12 (8:25 to 3:45)	*72*	13250 Kirk Road Olive Branch, MS 38654	890-2490 Fax 890-2458 Fax Guid 890-2998	Doug Payne, Prin Brenda Case, AP Sharon Reed, AP Zack Sims, AP	Danielle Brown Meredith Smith Cecily Carter/Dual Credit Clk Catherine Dawson / Cohort Clk	Kate Beddow / BK Amanda Osborne / Sec Tanya Baker / ADA Sarah Huey / MSIS (Guid)



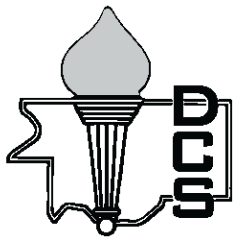
DESOTO COUNTY SCHOOLS

5 East South Street • Hernando, Mississippi 38632
662-429-5271 • fax 662-429-4198 • Website: www.desotocountyschools.org

"EXCELLENCE IS A COMMITMENT"

SCHOOLS THAT HAVE DOCKS:

DISTRICT OFFICE
CHILD NUTRITION
HERNANDO MIDDLE
HERNANDO HILLS ELEMENTARY
LAKE CORMORANT ELEMENTARY
LAKE CORMORANT MIDDLE
LAKE CORMORANT HIGH
HORN LAKE INTERMEDIATE
HORN LAKE HIGH
SOUTHAVEN INTERMEDIATE
SOUTHAVEN HIGH
DESOTO CENTRAL ELEMENTARY
DESOTO CENTRAL PRIMARY
DESOTO CENTRAL MIDDLE
DESOTO CENTRAL HIGH
PLEASANT HILL ELEMENTARY
CENTER HILL ELEMENTARY
CENTER HILL MIDDLE
CENTER HILL HIGH
LEWISBURG ELEMENTARY
LEWISBURG PRIMARY
LEWISBURG MIDDLE
LEWISBURG HIGH
OLIVE BRANCH HIGH
OVERPARK ELEMENTARY



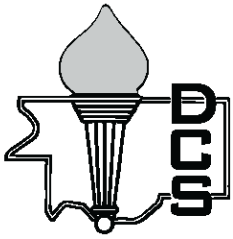
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SCHOOLS WITHOUT DOCKS:

TRANSPORTATION
CHICKASAW ELEMENTARY
HERNANDO ELEMENTARY
HERNANDO HIGH
OAK GROVE CENTRAL ELEMENTARY
HORN LAKE MIDDLE
WALLS ELEMENTARY
OLIVE BRANCH ELEMENTARY
OLIVE BRANCH MIDDLE
SHADOW OAKS ELEMENTARY
OLIVE BRANCH INTERMEDIATE
SOUTHAVEN ELEMENTARY
HOPE SULLIVAN ELEMENTARY
GREENBROOK ELEMENTARY
SOUTHAVEN MIDDLE
CAREER TECH WEST
CAREER TECH EAST
DCAC



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DESOTO COUNTY SCHOOLS
COPY PAPER BID
BID #274-CPR-DCS-20

Unpriced Bid Solicitation Form

QUANTITY
11,380 CASES

BRAND QUOTED: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BY: _____
(SIGNATURE) (PRINTED NAME)

TITLE: _____ DATE: _____

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.