

DESOTO COUNTY SCHOOLS

5 East South Street • Hernando, Mississippi 38632
662-429-5271 • fax 662-429-4198 • Website: www.desotocountyschools.org

"EXCELLENCE IS A COMMITMENT"

August 22, 2019

NOTICE TO BIDDERS

The DeSoto County School District will receive bids for Network Video Recorders in the following manner: Bid# 275-NVR-DCS-20

Un-priced bid proposals will be accepted until 9:00 am CST on Wednesday, September 11, 2019, in sealed envelopes at the DeSoto County Schools Central Services Office, Purchasing Department, 5 East South Street, Hernando, MS, or by electronic bid submission. Submissions will be evaluated and vendors submitting acceptable offers will be invited to submit priced bids. Electronic bids and/or reverse auction bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please contact Central Bidding at 225-810-4814.

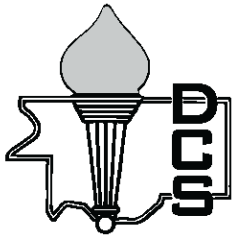
Bidding will be held by electronic reverse auction on Monday, September 16, 2019 at 9:00 am CST.

Specifications are on file at the office of the Superintendent. To receive a copy of the specifications please contact the Purchasing Department at 662-449-7291, by fax 662-449-7242, by email: tish.waugh@dcsms.org. Specifications may also be downloaded at www.centralbidding.com, for a fee. All bids must comply with the specifications provided. The DeSoto County School District reserves the right to amend the specifications, as necessary, and agrees to notify all having requested bid packets.

The contract will be awarded to the lowest responsible bidder. The DeSoto County School District reserves the right to waive any informalities and to reject any or all bids.

/s/ Cory Uselton
Superintendent of Education

To be published: August 22, 2019
 August 29, 2019



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BID NOTICE

TO: PROSPECTIVE BIDDER

FROM: TISH WAUGH
DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632
662-449-7227

ISSUE DATE: AUGUST 22, 2019

REQUEST FOR BIDS/REVERSE AUCTION

UNPRICED BID PROPOSALS

DATE: WEDNESDAY, SEPTEMBER 11, 2019
TIME: 9:00 a.m., CST
LOCATION: DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632

BID OPENING

DATE: MONDAY, SEPTEMBER 16, 2019
TIME: 9:00 a.m., CST
LOCATION: DESOTO COUNTY SCHOOLS
5 EAST SOUTH STREET
HERNANDO, MS 38632

BID ITEMS

BID NUMBER: #275-NVR-DCS-20
ITEM DESCRIPTION: NETWORK VIDEO RECORDERS

PROCUREMENT SCHEDULE:

Public Notice to Newspaper	August 21, 2019
Newspaper Run Dates	August 22 & 29, 2019
Release of Bid	August 22, 2019
Unpriced Bid Proposals	Wednesday, September 11, 2019 @ 9:00 a.m., CST
Bid Deadline/Open for Approved Vendors	Monday, September 16, 2019 @ 9:00a.m., CST
Approval by Board	Thursday, October 3, 2019

Un-Priced Proposals will be received by the DeSoto County School Board of Education, 5 East South Street, Hernando, MS 38632 or electronically at www.centralbidding.com, at the date and time specified on the BID NOTICE. Neither dating of the un-priced proposal form, nor placing it in the mail by this date will meet legal requirements. All un-priced proposals must be received at the Board of Education or electronically at www.centralbidding.com on or before the date and time specified in the Procurement Schedule. The DeSoto County School Board of Education reserves the right to reject any and/or all un-priced proposals received and to waive any and all informalities.

1. If submitting a paper un-priced proposal, it shall be typed. Any changes that are made must be initialed. No changes shall be allowed after the un-priced proposals are opened. The DeSoto County School District shall not be responsible for any errors or omissions. Un-priced proposals may be hand delivered, mailed or submitted electronically. Paper un-priced proposals must be submitted in a sealed 8" x 10" or larger envelope. **Please label outside envelope or shipping box** as follows or the bid may be rejected:

Attn: Tish Waugh

Network Video Recorders Un-Priced

Proposals #266-DC2-DCS-20

September 11, 2019

Name of company or person submitting bid

2. Any un-priced proposals received after the opening date or time shall be refused and marked "Late Un-Priced Proposal" and returned to the bidder unopened. For this purpose the official time for the un-priced proposal opening shall be based upon the time as indicated by the Purchasing Department.
3. Un-Priced Proposals may be modified or withdrawn by written notice from the Bidder, if received by the Purchasing Department prior to the date and time set forth in the BID NOTICE. **In order to modify an un-priced proposal, the bidder must submit a new un-priced proposal with the words "Modified Un-Priced Proposal" shown in the lower left corner of the sealed envelope or shipping box.** The original un-priced proposal remains the property of the DeSoto County School District. Telephone modifications or withdrawals will not be accepted. If a bidder withdraws an un-priced proposal, all documents shall remain the property of DeSoto County School District.
4. All items contained in this un-priced proposal are to be per specifications unless otherwise specified.
5. Paper un-priced proposals shall be submitted on the supplied un-priced proposal form, electronic un-priced proposals shall be submitted online at www.centralbidding.com. Should the bidder's response not be submitted on the supplied un-priced proposal form, the District reserves the right to reject the bid.

Qualification of Bidders:

Un-Priced Proposals will be evaluated and vendors submitting acceptable specifications will be invited to participate in the Electronic Reverse Auction. The DeSoto County School District reserves the right to extend the auction date if necessary to complete the pre-qualification process.

Method of Bidding:

Bids from approved vendors will be accepted by bidding in this Electronic Reverse Auction Bid Event that has a date and time of starting Monday, September 16, 2019 at 9:00 a.m. CST. Bids will only be accepted in an Electronic Process hosted by Central Bidding and the Supplier must complete the free registration at: <https://www.centrauctionhouse.com/registration.php> to participate in this Electronic Reverse Auction Bid Process. For any questions relating to the electronic submittals and/or bidding process, please call Central Bidding at 225-810-4814.

ADDITIONAL INSTRUCTIONS:**ACCOUNTING PRACTICES:**

The DeSoto County School District requires that Purchase Orders be issued before any items are ordered or delivered. The DeSoto County School District shall not be responsible for any products delivered without an approved Purchase Order, and/or without a signed acknowledgement of receipt by a District employee at time of delivery.

The awarded vendor shall provide accurate, readable, and timely reports, such as invoices, credits, and statements as requested by the District. The vendor shall include packing slips with all shipments detailing all items included in each shipment.

The awarded vendor agrees to accept payment 45 days from date of receipt of invoice and receipt, inspection and approval of the goods or services by DeSoto County Schools; however, in the event of a bona fide dispute, DeSoto County Schools shall pay only the amount not disputed per Miss. Code Ann. 31-7-305.

BUDGETARY CONSTRAINTS:

The District reserves the right to reduce or increase the quantity or retract any item from the bid without any obligations or penalty based upon availability of funds.

GOVERNING LAW:

This agreement shall be governed by and construed in accordance with the laws of the State of Mississippi and venue for the resolution of any dispute shall be DeSoto County, Mississippi. Bidder expressly agrees that under no circumstances shall the District be obligated to pay attorney fees or the cost of legal action to Bidder.

W-9 Form:

The DeSoto County School District requires the attached W-9 Form to be completed and included in your bid submission.

INSURANCE REQUIREMENTS:

The DeSoto County School District requires a current copy of Liability and Workman's Compensation Insurance be included in your bid submission.

I/We propose to furnish and deliver the items on the un-priced proposal form according to your specifications.
I/We further agree not to request permission to withdraw our bid after the bids have been opened.

This bid consist of the (A) BID NOTICE (B) BID INSTRUCTIONS, (C) SPECIFICATIONS AND UN-PRICED PROPOSAL FORM.

I/We, the undersigned, do hereby understand and accept the following instructions under which this un-priced proposal is being submitted.

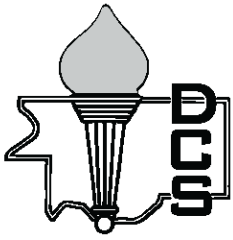
_____ (Company Name)	_____ (Signature)
_____ (Address)	_____ (Name – typed)
_____ (Federal ID Number)	_____ (Title)
_____ (Telephone)	_____ (Date)
_____ (Email)	_____ (Fax)

If applicable, please acknowledge acceptance of addenda issued by checking below:

Addendum 1____ **Addendum 2**____ **Addendum 3**____ **Addendum 4**____

Did you include the completed W-9 Form? Yes____ **No**____

RETURN THIS COMPLETED FORM WITH YOUR UN-PRICED PROPOSAL



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"EXCELLENCE IS A COMMITMENT"

Video Network Recorders

Bid #275-NVR-DCS-20

Required Specifications

All systems listed below will be considered as a complete package and bid as a single unit

****QUANTITY: ONE (1) SYSTEM FOR OAK GROVE ELEMENTARY**

exacqVision Network Video Recorder

IP04-20T-F2A-E

****Must be brand new servers. Refurbished servers will not be accepted****

- IP 2U Front Accessible recorder with 4 IP camera licenses (64 max). **ExacqVision Professional or Enterprise** server, client, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD. HDMI, DVI-D, DisplayPort, VGA (2 max simultaneous), Dual GB NICs. Keyboard and mouse included.
- 25 each/per system: **EVENIP-01 - Enterprise IP** camera license, per camera includes 1 year of software updates, or 3 years when purchased with exacqVision recorder.
- **5000-40374 per system** - A-series CPU & Memory upgrade: i5 CPU and 8GB memory total. Not field upgradeable. Available at time of initial order only.

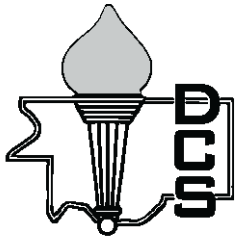
****QUANTITY: FOUR (4) SYSTEMS - ONE EACH FOR OLIVE BRANCH HIGH, OLIVE BRANCH MIDDLE, CENTERHILL HIGH, HERNANDO MIDDLE**

exacqVision Network Video Recorder

IP04-32T-F2A-E

****Must be brand new servers. Refurbished servers will not be accepted.****

- IP 2U Front Accessible recorder with 4 IP camera licenses (64 max). **ExacqVision Professional or Enterprise** server, client, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD. HDMI, DVI-D, DisplayPort, VGA (2 max simultaneous), Dual GB NICs. Keyboard and mouse included.
- 25 each/per system: **EVENIP-01 - Enterprise IP** camera license, per camera includes 1 year of software updates, or 3 years when purchased with exacqVision recorder.
- **5000-40374 per system** - A-series CPU & Memory upgrade: i5 CPU and 8GB memory total. Not field upgradeable. Available at time of initial order only.



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Video Network Recorders Bid

#275-NVR-DCS-20

Cont'd Required Specifications

****QUANTITY: THREE (3) SYSTEMS - ONE EACH FOR HERNANDO HIGH, DESOTO CENTRAL HIGH, DESOTO CENTRAL MIDDLE**

exacVision Network Video Recorder

IP04-36T-F2A-E

****Must be brand new servers. Refurbished servers will not be accepted.****

- IP 2U Front Accessible recorder with 4 IP camera licenses (64 max). **ExacqVision Professional or Enterprise server**, client, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD. HDMI, DVI-D, DisplayPort, VGA (2 max simultaneous), Dual GB NICs. Keyboard and mouse included.
- 25 each/per system: **EVENIP-01 - Enterprise IP** camera license, per camera includes 1 year of software updates, or 3 years when purchased with exacqVision recorder.
- **5000-40374 per system** - A-series CPU & Memory upgrade: i5 CPU and 8GB memory total. Not field upgradeable. Available at time of initial order only.

****QUANTITY: TWO (2) SYSTEMS - BOTH FOR LAKE CORMORANT HIGH**

exacVision Network Video Recorder

IP04-48T-F2A-E

****Must be brand new servers. Refurbished servers will not be accepted.****

- IP 2U Front Accessible recorder with 4 IP camera licenses (64 max). **ExacqVision Professional or Enterprise server**, client, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD. HDMI, DVI-D, DisplayPort, VGA (2 max simultaneous), Dual GB NICs. Keyboard and mouse included.
- 40 each/per system: **EVENIP-01 - Enterprise IP** camera license, per camera includes 1 year of software updates, or 3 years when purchased with exacqVision recorder.
- **5000-40374 per system** - A-series CPU & Memory upgrade: i5 CPU and 8GB memory total. Not field upgradeable. Available at time of initial order only.

NETWORK VIDEO RECORDERS**BID# 275-NVR-DCS-20****Un-Priced Proposal Form**

√ MEETS	√ EXCEEDS	√ ALTERNATE	SPECIFICATION
			Shipment of video network systems needs to be received at out Central Services Office by October 31, 2019.
			exacqVision Network Video Recorder IP04-20T-F2A-E Must be brand new server. Refurbished servers will not be accepted.
			exacqVision Network Video Recorder IP04-32T-F2A-E Must be brand new server. Refurbished servers will not be accepted.
			exacqVision Network Video Recorder IP04-36T-F2A-E Must be brand new server. Refurbished servers will not be accepted.
			exacqVision Network Video Recorder IP04-48T-F2A-E Must be brand new server. Refurbished servers will not be accepted.
			Vendor must have been in business selling exacqVision Systems for more than 5 years. This information must be included on bid.
			Vendor agrees to accept payment 45 days from date of receipt of invoice.
			Bid valid until December 31, 2019
			All systems listed above will be considered as one package and bid on as a single item.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.