**PUBLIC NOTICE**

INVITATION FOR BIDS

E-RATE PRODUCTS AND SERVICES

**NOTICE**

Sealed bids will be received by the Jackson Hinds Library System up to and no later than 4:00 p.m. December 3rd, 2019, in the office of the Executive Director, 300 North State Street, Jackson, Mississippi, 39201 for the procurement of Category 1 and 2 products and services via E-Rate funding. A copy of the Request for Proposals (RFP) can be obtained by emailing Millie Rodabough at millie.regroup@gmail.com. If a response is not received within 24 hours, it is the responsibility of the respondent to call Millie Rodabough at 662-630-0118 to confirm receipt of the RFP request.

All interested bidders must attend a mandatory pre-bid conference on November 14th, 2019 beginning at 11:00 a.m. at the office of the Executive Director, 300 North State Street, Jackson, Mississippi, 39201. Bidders not attending the pre-bid conference will not be considered.

Bids will be opened at 4:00 p.m. December 3rd, 2019 in the office of the Executive Director, 300 North State Street, Jackson, Mississippi, 39201. Bids must be submitted in a sealed envelope clearly marked as follows:

**“2020 E-Rate Bid”**

**Bid Opening: December 3rd, 2019 4:00 p.m.**

Envelopes not so marked will not be considered.

As an alternate submission mechanism for Category 2 products and services, bids may be submitted through secure electronic submission. Vendors wishing to submit their proposal via secure electronic bidding should email Millie Rodabough for electronic submission instructions using QuestCDN. If a response is not received within 4 hours, it is the responsibility of the respondent to call Millie Rodabough at 662-630-0118 to confirm receipt of the request.

The Jackson Hinds Library System has the right to accept or reject any or all bids.

Publish by order of the Jackson Hinds Library System.

Executive Director, Patty Furr

Jackson Hinds Library System

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