

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Dr. Paul Veregge  
CIO/CMIO

**Date:** April 3, 2018

**Re:** Sole Source Certification Number **SS9136** for MedHub - UME

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9136** for MedHub-UME, please be advised that UMMC intends to award the purchase of the Med-Hub-UME to MedHub, LLC the sole source provider of the MedHub-UME.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	January 24, 2019
Second Advertisement Date	January 31, 2019
Response Deadline from Objectors	February 7, 2019, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before February 7, 2019

## **Project Details**

### **1. Describe the commodity/service that the agency/institution is seeking to procure:**

MedHub allows the medical school to meet the requirements of our accrediting body, the Liaison Committee on Medical Education (LCME). MedHub is a comprehensive software system that provides a centralized process for student data and information management. It also interface with graduate training.

### **2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

Collection of medical student evaluations of courses, clerkships, and teachers; monitoring of completion by all medical students of required clinical experiences; collection and reporting of total hours medical students spend in clinical and educational activities; centralized system in place for the assessment of student achievement, including students' acquisition of the knowledge, core clinical skills, behaviors, and attitudes; collection of narrative descriptions of each medical student's performance; provision of fair and timely summative assessment of all medical student achievement

### **3. Explain why the source is the only person or entity that can provide the required commodity/service:**

This program is unique because it is comprehensive, links with graduate training, and has support that is easily accessible and in the United States.

MedHub-UME licenses can only be purchased directly from MedHub, LLC.

They are not available from any other distributor. See supporting letter from MedHub, LLC, Attachment A.

### **4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of the MedHub, is **\$206,200.00**. This amount is within the expected price range for these products.

### **5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the MedHub, (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to MedHub, LLC.

The Vendor Form may be found at

<http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, February 7, 2019, at 3:00 p.m.

(Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to

[solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE

DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9136**

**Accepted until Thursday, February 7, 2019, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

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Objector Name

Objector's title