

# Notice of Intent to Certify Sole Source

---

**To:** Interested Parties

**From:** Ellen Swoger  
Associate CIO

**Date:** February 1, 2019

**Re:** Sole Source Certification Number **SS9143** for Starfruit Software

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

---

## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9143** for Starfruit Software, please be advised that UMMC intends to award the purchase of the Starfruit Software to Data Unlimited International as the sole source provider of the Starfruit Software.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

| Task                             | Date  |
|----------------------------------|---|
| First Advertisement Date         | February 7, 2019                                |
| Second Advertisement Date        | February 14, 2019                               |
| Response Deadline from Objectors | February 21, 2019, at 3:00 p.m.<br>Central Time |
| Notice of Award/No Award Posted  | Not before February 21, 2019                    |

## **Project Details**

### **1. Describe the commodity/service that the agency/institution is seeking to procure:**

Starfruit Toxicology is a Laboratory Information Management System for laboratories who perform forensic, industrial, and clinical toxicology testing.

### **2. Explain why the commodity/service is the only one (1) that can meet the needs of the agency/institution:**

While using the software, UMMC is able to trace samples from receipt and through all laboratory processes. UMMC is also able to track sample storage location using the sample barcode so that sample can be quickly accessed at all times.

UMMC uses this software to access electronic chain of custody as well as electronic signatures so that we can have secure and reliable custody and transfer of evidence.

Lastly, UMMC can print reports by case showing the audit trail of samples involved in a particular case.

### **3. Explain why the source is the only person or entity that can provide the required commodity/service:**

This software is currently used in UMMC's Toxicology Laboratory. This software allows UMMC to track specimens with electronic signatures as well as the ability to print reports was needed.

They are not available from any other distributor. See supporting letter from Data Unlimited International, Attachment A.

### **4. Explain why the amount to be expended for the commodity/service is reasonable:**

The estimated amount to be expended is for the purchase of the Starfruit is **\$24,031.86**. This amount is within the expected price range for these products.

### **5. Describe the efforts that the agency/institution went through to obtain the best possible price for the commodity/service:**

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the **Starfruit**, (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to

use in determining whether or not to proceed with awarding the sole source to **Data Unlimited International**. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to Thursday, February 21, 2019, at 3:00 p.m. (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO**

**Sole Source Certification No. SS9143**

**Accepted until Thursday, February 21, 2019, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

---

Objector Name

Objector's title