

MISSISSIPPI STATE UNIVERSITY
RESEARCH AND TECHNOLOGY CORPORATION
REQUEST FOR QUALIFICATIONS (RFQ)
PROFESSIONAL DESIGN SERVICES
FOR PDC# 305-577

New Ulysses S. Grant Presidential Library

Mississippi State University Research and Technology Corporation requests qualifications from resident architectural firms with principals licensed in the State of Mississippi interested in and capable of providing services as described below.

Provide programming, planning, design, contract documents and construction administration for a new facility to house the Ulysses S. Grant Presidential Library. The facility will be home to the library's collections and will be designed to incorporate exhibit space, offices, curation areas, conference rooms, storage for archival and manuscript collections and general circulation. The facility will be sited at the southwest corner of Russell Street and Hwy 12 in Starkville, MS. The library could be subject to compliance of federal building guidelines including the Architectural and Design Standards for Presidential Libraries published by the National Archives and Records Administration. This project is funded by the National Archives and Records Administration.

The Submission Process

This invitation is limited to resident firms within the State of Mississippi with at least one principal in the firm licensed in the State of Mississippi. If your firm wishes to be considered for the work, please submit a thumb drive of a proposal containing the following:

- 1) **Letter of Interest**, specifically including the following:
 - a) Name of principal to be in charge, project professional, project manager, consultants, and others as applicable to your firm's organization (resumes attached in appendix).
 - b) Name (resume attached in appendix) of the principal who is licensed in the State of Mississippi.
 - c) Names (resumes attached in appendix) of project team, including in-house specialists and external consultants as deemed necessary for a successful project.
 - d) A description of your procedures used to assure a successful professional-client relationship.
 - e) Documentation of your record of design excellence. Photographs and other evidence may be placed in appendix.

- f) An explanation of your cost-control procedures including an evaluation of your record with change orders and closeness of bids to estimated costs.

Forms M54 and M55:

- a) Documentation of your experience with projects of this specific type. Photographs, references and other evidence may be placed in appendix.
- b) Documentation of your experience with similar university projects and projects involving the Board of Trustees of Institutions of Higher Learning. List a reference for each project who may be contacted.
- c) Documentation of design procedures and solutions.

The Selection Process

A selection committee, who will make a selection based on the qualifications of each firm that submits a proposal, will review all proposals received. The selection process timetable will proceed as follows:

Receive submissions no later than **Wednesday, November 30, 2022 at 2:00 p.m.**

Review of submissions completed as soon as possible, and announcement made of firms to be interviewed.

Interviews will be conducted at a location and date to be determined.

Submission Notice

Submissions **must be** received, at the address below, no later than **Wednesday, November 30, 2022 at 2:00 p.m.** Submissions received after this date and time will not be accepted.

Mississippi State University Research & Technology Corporation
100 Research Blvd., Suite 105
Starkville, MS 39759

Mississippi State University Research & Technology Corporation does not discriminate on the basis of race, color, ethnicity, sex, religion, national origin, disability, age, sexual orientation, genetic information, pregnancy, gender identity, status as a U.S. veteran, and/or any other status protected by applicable law.

END OF NOTICE