



Otha Belcher Jr., Ed.D
Superintendent, Cleveland School District
662-843-3529

REQUEST FOR PROPOSAL

This Request for Proposal will require the proposal submissions to include a contractor summary of their business, capabilities and methodology for completing the proposal, expected results, executives, staffing, and management required for completion, communication details, equipment needed, expense breakdown, expense summary, details of licensing and bonding if they have any, insurance details.

PROJECT NAME: Distance Learning Management System
Cleveland School District
305 Merritt Drive
Cleveland, Mississippi 38732
PH: 662-843-3529 FAX: 662-579-3090
srthompson@clevelandmssd.org

REQUEST FOR PROPOSAL
Distance Learning Management System
Cleveland, Mississippi

I. Introduction

Cleveland School District requests that your company make a proposal for a Distance Learning Management System for Cleveland School. The following proposal request will outline the goals and detail the format you should submit your proposal. Please read the timeline carefully. In order for your proposal to be considered, your proposal must meet our deadlines included in the timeline under Section 2.02.

Section 1.01 Location

Your bid is for a school district data management program for Cleveland School District and for each individual school site in CSD.

Section 1.02 Management

Dr. Otha Belcher Jr. and/or Shannon Thompson will be managing this project.

Section 1.03 Contact Information

Contact Shannon Thompson for questions about the proposal submission details and/or project details:

Phone: 662-843-3529 Fax: 662-579-3090

E-mail: srthompson@clevelandmssd.org

II. The Proposal

Section 2.01 Mission

Cleveland School District seeks a Distance Learning Management System for CSD, whether in-house, state, or 3rd party, to provide distance learning to students.

Section 2.02 Proposal Specifications

An all-inclusive Distance Learning Management System for Cleveland School District that meets the following specifications:

	SPECIFICATIONS	YES	NO
1	<ul style="list-style-type: none">• Must be able to integrate with multiple SIS		
2	<ul style="list-style-type: none">• Must unlimited onsite or online training at no additional cost		
3	<ul style="list-style-type: none">• Must include a private high school for graduate option		
4	<ul style="list-style-type: none">• Must automatically integrated 3rd-party benchmark assessments		

5	<ul style="list-style-type: none"> • Must include Single Sign On capabilities with 3rd-party sites 		
6	<ul style="list-style-type: none"> • Must include credit repair option before credit recovery 		
7	<ul style="list-style-type: none"> • Must include lesson plans for all grades, subjects, and content areas 		
8	<ul style="list-style-type: none"> • Must allow teachers the ability to add content to lessons 		
9	<ul style="list-style-type: none"> • Must include 24/7 phone support, 		
10	<ul style="list-style-type: none"> • Must integrate with Google Classroom 		
11	<ul style="list-style-type: none"> • Must provide accredited on-line instructors 		
12	<ul style="list-style-type: none"> • Must automatically integration allows data to refresh nightly, 		
13	<ul style="list-style-type: none"> • Must include dual enrollment and dual credit capabilities 		
14	<ul style="list-style-type: none"> • Must include high level security 		
15	<ul style="list-style-type: none"> • Must include app with offline capabilities 		
16	<ul style="list-style-type: none"> • Must be able to provide SPED accommodations 		
17	<ul style="list-style-type: none"> • Must include virtual classroom capabilities 		
18	<ul style="list-style-type: none"> • Must be fully customizable software 		
19	<ul style="list-style-type: none"> • Must have capability to be viewed in multiple languages 		
20	<ul style="list-style-type: none"> • Must provide grade level diagnostic to identify learning gaps 		
21	<ul style="list-style-type: none"> • Must include provide extended day capabilities 		
22	<ul style="list-style-type: none"> • Must be able to provide adult education 		
22	<ul style="list-style-type: none"> • Must be able to meet NCCA Requirements for online courses 		

Section 2.03 Contractor Requirements The Contractor shall have a proven track record in all-inclusive data management programs for school districts and individual school sites that is quantifiable. The Contractor must be a provider of professional learning services that connects to district learning and data systems, whether in-house, state, or 3rd party, to import all available instructional and operational data into one interface that with a single-click search functionality educators can view a complete student overview in seconds.

The Contractor must provide **at least three references** of all-inclusive data management programs for school districts and individual school sites. The Contractor must, at a minimum, provide the following ongoing job embedded high quality professional development:

- Experienced – Consultants with at least 5 years’ experience and proven success in all-inclusive data management programs for school districts and individual school sites.
- They will provide unlimited onsite and online training at no additional cost and 24/7 phone support

Section 2.04 Timeline

In order to complete our mission, we have set the following timetable. This timetable is subject to change by the managers of this project.

Milestone:	Date:
Requests for Proposals Advertisement	May 13, 2020
Second Advertisement	May 20, 2020
Deadline for Proposals	May 28, 2020 2:00pm
Bid Proposals Opened	June 1, 2020
Notification of Award by	June 8, 2020
Project Start Date	Late July 2020
Project Completion Date	June 30, 2021

NOTICE TO PROPOSERS

The Cleveland School District (CSD) is soliciting sealed competitive proposals for the services per the specifications stated elsewhere in this solicitation document. Proposals shall be submitted in an envelope marked on the outside with the offertory’s name and address and proposal number (**RFP #2021 –2022- CSD Digital Learning Management**) to:

Cleveland School District
Attn: Shannon Thompson/Theresa Holloway
305 Merritt Drive
Cleveland, MS 38732

Proposals will be received at the above address until 2:00 PM, May 28, 2020. Proposals will be opened as received. Prices will not be read, nor disclosed in any other manner until the award is made.

Faxed proposals will not be accepted. Proposals must be submitted in sufficient time to be received and time- stamped at the above location on or before the published date and time shown on the RFP. CSD will not be responsible for mail delivered from the post office. Vendors must

submit sealed proposals with any material required by this RFP by the time and date specified. This RFP will not be distributed in paper form. All distributions will be through the District website.

The RFP contains all necessary information to submit a proposal to the District. Please review it carefully, and if specific questions arise, forward them to the email address listed herein, or fax with an email to confirm receipt.

SUBMISSION OF PROPOSALS. The offeror should propose his/her lowest and best price. All prices shall be entered on the proposal in ink or typewritten. All required signatures shall be original and in ink.