

REQUEST FOR PROPOSALS
ENGINEERING SERVICES FOR HARBOR REPAIR/REPLACEMENT
HURRICANE ZETA RECOVERY
LONG BEACH, MISSISSIPPI

The City of Long Beach will accept sealed proposals from qualified firms for professional engineering services required for the following:

1. Design and bidding services for the repairs or replacement of portions of the City's infrastructure, within the municipal Harbor, damaged as a result of Hurricane Zeta.
2. Design of improvements to the Harbor infrastructure in order to harden and improve the sustainability of the Harbor against repetitive losses and interruptions of service. This may require the provision of marine engineering services.
3. Overall Construction Administration and Construction Inspection services during the construction of the project or projects.

Services to be provided by selected firms include all phases of the design and contract administration of the projects, including resident inspection. The form of each agreement will be the STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES. All work shall be performed in accordance with the executed Agreement and guidelines promulgated by FEMA and other funding agencies as applicable. Services will be further defined within each engineering contract awarded and negotiated under this RFQ.

Contracts will be awarded to the firm based upon responses to this solicitation, in the manner deemed to be most beneficial to the City. The following factors will be considered in making these selections:

1. EXPERIENCE with similar type of projects.
2. QUALIFICATIONS and technical expertise in similar projects.
3. KNOWLEDGE of the City and familiarity with city standards and preferences.
4. CAPACITY to perform the work in a timely manner.

Proposers should include detailed data on recent similar projects completed by the firm (including references), and biographical information about the specific individuals who will be assigned to this project. The proposal should include a proposed method or methods of payment, but no detailed pricing is requested at this time. All proposals will be rated on the following system to determine the best offeror for each project or group of similar projects: EXPERIENCE – 25%; QUALIFICATIONS – 25%; KNOWLEDGE – 25%; CAPACITY – 25%.

Contracts will be awarded to the qualified offerors in a manner determined to be most advantageous to the City, cost and other factors considered. The Mayor and Board of Aldermen reserve the right to reject all proposals and/or to waive any irregularities or informalities in the proposal process. Proposals may be held by the City for a period not to exceed thirty (30) days from the date of submittal for the purpose of review, prior to awarding the contract. The City of Long Beach is an equal opportunity employer.

Proposals will be opened, reviewed, and ranked after submittal by an appointed Selection Committee, with final selection to be made by the City Board of Aldermen. No formal

presentation is needed or desired, but informal interviews may be scheduled, at City's discretion. Negotiations will be conducted initially with the firm receiving the highest overall ranking. If a satisfactory contract cannot be successfully negotiated with the selected firm, then negotiations with that firm for that proposed contract will be terminated in writing, and negotiations will be initiated with the next highest ranking firm. This process will continue until a mutually satisfactory contract has been negotiated.

Proposals should be sealed and properly marked as "PROPOSAL FOR ENGINEERING SERVICES FOR HARBOR REPAIRS/REPLACEMENT - HURRICANE ZETA RECOVERY" and may be delivered or mailed to: City Clerk, 201 Jeff Davis Ave., P.O. Box 929, Long Beach, MS 39560. Telephone contact number: 228-863-1556. Proposals must be received not later than 10:00 AM, Friday, **November 20, 2020**. Five copies of each proposal should be submitted.