

REQUEST FOR PROPOSALS

The City of Biloxi is requesting proposals from qualified companies for the installation of flat rate parking gate systems to be located at the city owned parking lots.

The company selected will be required to furnish all labor, services, materials, equipment, tools, consumables, training, and incidentals required for the installation of flat rate parking gate systems at multiple city owned public parking lots.

Firms or individuals proposing to furnish such professional services should submit a statement of their qualifications and experience. (One original plus four copies).

Proposals will be evaluated by a consultant selection committee on the basis of the following criteria and ranked by an assigned point system:

Qualifications – 25%

- Company History
- Length of time your company been a supplier of the products being offered
- Office location
- Names, titles, and experience of project team
- If you organization is a corporation or a partnership list the officers/partners

Experience – 25%

- Past performance including cost and installation time frame for the past five years, including references
- Include any unique experiences, outstanding accomplishments, product offerings, personnel, etc. that your firm can provide

Capacity for Performance – 20%

- Personnel resources (including but not limited to number and type of employees) and company infrastructure
- Description of service facilities in terms of square feet, service equipment, and service response time

Cost – 30%

- As shown on attached proposal

Firms will be evaluated and ranked according to the above criteria. The method of payment will be negotiated based on the costs submitted in the proposal.

Notice is hereby given that the City of Biloxi, Mississippi, will receive sealed RFP at said City Hall, Second floor, Mayor's Office, until 10:00AM on the 13th day of March, 2019, for the installation of flat rate parking gate systems to be located at the City owned parking lots.

RFP SHALL BE DELIVERED TO THE MAYOR'S OFFICE, SECOND FLOOR, CITY HALL, 140 LAMEUSE STREET, BILOXI, MISSISSIPPI 39530. PROPOSERS HAVE THE OPTION OF SUBMITTING THEIR RFP IN A SEALED ENVELOPE OR THROUGH THE CITY'S ELECTRONIC BID SUBMISSION LINK AT www.biloxiplans.com.

RFP shall be in letter form with the envelope and bid plainly marked RFP-Flat Rate Parking Gate and shall be addressed to the Mayor's Office, P.O. Box 429, Biloxi, Mississippi 39533 or electronically submitted at www.biloxiplans.com. The envelope should list all applicable state and local license numbers.

The City reserves the right to reject any and all bids and to waive any informality in the proposal accepted.

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(SEAL)



MUNICIPAL CLERK

SEND PROOF OF PUBLICATION.

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