

HARRISON COUNTY



PURCHASING

1801 23rd Avenue • P.O. Drawer CC • Gulfport, Mississippi 39502-0860
(228) 865-4084 / FAX (228) 865-4223

2/19/2021

Addendum No.1

RFP TO PERFORM ADMINISTRATION AND CASE MANAGEMENT FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM

Subject: Questions

1. The contract type references a lump sum service contract; not to exceed. Can you clarify if the county will accept invoices on a monthly basis or other milestones? Is this open for negotiation? **Monthly invoicing is acceptable provided it is pro-rata to the term of the (k). This item is open to negotiation (however, all negotiations would be subject to administrative limitation of grant).**
2. Will the county be cutting checks to the applicants? Or is your preference to have the contractor handle this? **This item is open to negotiation; however, we are of the opinion that checks should be cut by grant administrator. The County can advance funding through a partial draw that can be replenished upon proof of distribution.**
3. Is the county managing outreach to potential applicants? How have they notified community members of this program to-date? **No.**
4. Would you be willing to receive an electronic submittal in place of a hard copy? **A hard copy is REQUIRED.**

ADDENDUM REQUIREMENTS:

- Bidders should acknowledge receipt of this addendum by completing the below and returning via email to Judy Williams, jswilliams@co.harrison.ms.us or Fax to 228-865-4223
- **Bidders must include this addendum “signed” in the sealed or Electronic Bid.**

Date: _____ Vendor: _____

Name: _____ Signature: _____

Please contact Jody M. Webster at 228-865-4028 if you have any questions.

Jody M. Webster
Purchase Clerk