**INVITATION FOR BIDS**

Notice is hereby given that sealed bids will be received by the City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, Mississippi  39525, until **10 am**, local time, on the day of **April 10, 2018**, and shall cause the bids received to be publicly opened and the bid amount read aloud for the following project:

*DIAMONDHEAD DRIVE EAST – DRAINAGE IMPROVEMENTS*

*CITY OF DIAMONDHEAD, MISISSIPPI*

*PICKERING FIRM, INC.  PROJECT NO. 24831.01*

The Work included in the Contract shall consist primarily of the following approximate items:

* Installation of roughly 150 LF of concrete culverts with headwalls including adjustment of existing utilities.

Copies of the contract documents, including Drawings and Technical Specifications, are on file and may be examined without charge at the following locations:

Pickering Firm, Inc.                                          City of Diamondhead

126 Rue Magnolia                                            5000 Diamondhead Circle

Biloxi, Mississippi  39530                                Diamondhead, Mississippi 39525

Hard Copies and Electronic Copies of the contract documents may be obtained through the following location:

Pickering Firm, Inc.                          Contact:     Frank Parker, P.E.

126 Rue Magnolia                            Phone:       228-432-5925

Biloxi, Mississippi  39530                Email:         [fparker@pickeringfirm.com](mailto:fparker@pickeringfirm.com)

Bids must be submitted in a sealed envelope on forms either purchased by bidder (hard copies, not required to be purchased by Bidder for bidding) or obtained electronically (required bid forms must be printed out by Bidder) from the Engineer.  If Bidder elects to purchase hard copies of the contract documents, those documents may be purchased upon payment of $100.00 (checks only) for each set, which is non-refundable.  No contract documents (hard copies or electronic copies) will be issued to Contractors within twenty-four (24) hours of the time indicated above for receiving bids.

The maximum allowable number of consecutive calendar days for the completion of Work (the Contract Time) is set forth in the Bid Proposal and will be included in the executed Agreement.  The project will be subject to liquidated damages in the amount of THREE HUNDRED DOLLARS ($300.00) per consecutive calendar day for each day in default after the stipulated completion date.  The contract time will begin when the Contractor commences work on this project but no later than the tenth consecutive calendar day after receipt of a notice to proceed from the Owner.

Bids submitted shall be in letter form in a sealed envelope and outside of envelope shall be marked plainly DIAMONDHEAD DRIVE EAST – DRAINAGE IMPROVEMENTS and shall be addressed to the City Clerk, City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, Mississippi  39525.  Each bidder shall write his Name, his Address, and his Certificate of Responsibility number on the outside of the sealed envelope containing his proposal.  All interpretations of drawings and specifications shall be directed to Pickering Firm, Inc.  An acknowledged received copy of all Addenda issued by the Engineer must be included with the bid proposal.  Bids must be submitted upon the standard forms contained within these contract documents furnished by the Engineer for the City of Diamondhead, Mississippi, noted in the Instructions to Bidders.

The City of Diamondhead, Mississippi, reserves the right to reject any and all bids and to waive any informality in the bidding.  Bids may be held by the City of Diamondhead, Mississippi, for a period not to exceed sixty (60) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the contract.

Each bid must be accompanied by a Bid Bond or Certified Check in an amount equal to five percent (5%) of his Base Bid, payable to the City of Diamondhead, Mississippi, as bid security.  The successful bidder shall furnish a Performance Bond and a Payment Bond each in the amount of 100% of the bid.

Published by order of the Diamondhead City Council.

                                                                                                Jeannie Klein, City Clerk

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