

**Association of  
American Medical Colleges**  
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November 21, 2017

R. Stephen Manuel, Ph.D.  
Associate Dean, Medical School Admissions  
University of Mississippi Medical Center  
2500 North State Street  
Jackson, MS 39216

Dear Dr. Manuel,

As you requested, please find information regarding WebAdMIT for AMCAS as a sole source product. Please let us know if you have questions or need additional information.

1. The product or services being purchased must perform a function for which no other product or source of services exist – what is the unique functionality of this product?  
*There are other medical school admissions processing solutions that receive AMCAS applicant data, but WebAdMIT for AMCAS is unique because it is the only solution where the data structure is validated and updated by the AAMC, the source of that data. This ensures that UMMC's AMCAS application data is delivered correctly and mapped to the appropriate display area within the software. WebAdMIT for AMCAS is also the only solution that does not place responsibility on the institution to accommodate future data structure changes (such as new application questions, etc.).*
2. What are the specific business objectives that can be met only through the unique product or services – why does UMMC need the specific unique functionality?  
*Using WebAdMIT for AMCAS eliminates the need for UMMC to contract with another vendor that cannot offer the same level of data validation and would require significant technical resources. WebAdMIT for AMCAS ensures that UMMC can uphold the integrity of our admissions processes by delivering accurate data directly from its original collector. The functions available from WebAdMIT for AMCAS also ensure that UMMC can import additional data into the system and export data out of the system to meet other institutional needs.*
3. The product or services must be available only from the manufacturer and NOT through resellers who could submit competitive pricing for the product or services – does the vendor allow resellers/can anyone else give a quote for this item?  
*The AAMC is the only distributor of WebAdMIT for AMCAS. The annual license fee is based on the average number of applications to UMMC over a specified period of time. The total cost for the development and maintenance of the system is subsidized by the AAMC for all member medical schools.*

Best,

A handwritten signature in black ink, appearing to read "Mandy Elliott".

Mandy Elliott  
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