**NOTICE OF INTENT TO AWARD**

**REQUEST FOR QUALIFICATIONS (RFQ) FOR NURSING SERVICES AT ELLISVILLE STATE SCHOOL**

**RFQ #: 3180000521**

The offeror with the highest evaluation score was HMP Nursing Services, Inc., 100 West Pine Street, Hattiesburg, MS 39401, and will be awarded a nursing contract, pending Public Procurement Review Board approval.

Pursuant to Public Procurement Review Board Regulation § 3-202.16, (effective May 5, 2018), this is written notification that the Ellisville State School Request for Qualifications Evaluation Committee gave HMP the winning score in its evaluation of its RFQ submission. As the Chief Procurement Officer, it is my recommendation to Director Rinsey McSwain that a contract for nursing services be awarded to HMP.

 The awarded contract shall be for one (1) year, beginning on or after February 20, 2019, and run until February 19, 2020. Nursing services (both Registered Nurse and Licensed Practical Nurse) shall be for the A shift (6:00 a.m. until 2:30 p.m.), B shift (2:00 p.m. until 10:30 p.m.), and C shift (10:00 p.m. until 6:30 a.m.). The Agency agrees to make payment in accordance with Mississippi law on “Timely Payments for Purchases by Public Bodies,” which generally provides for payment of undisputed amounts by the Agency within forty-five (45) days of receipt of an acceptable invoice. Mississippi Code Annotated 31-7-305. The rate of pay shall be $39.00/hr. for Registered Nurses (RN) and $33.00/hr. for Licensed Practical Nurses (LPN).

 The contract shall be on file at the Ellisville State School in the Office of the Chief Procurement Officer, Peter A. Stewart III, J.D., Contract Analyst, and available for public inspection as soon after the parties have executed the contract as is practically possible.