

Sole Source Certification Request

Project Title:		Teledyne CARIS Software	
Contact Information			
Agency/Institution:		University of Southern Mississippi	Contact Person: Anand Hiroji
Mailing Address:		1020 Balch Blvd. Stennis Space Center, MS 39529	Phone Number: 228.688.3177
			Email Address: Anand.hiroji@usm.edu
MAGIC Customer #: (Only required from state agencies.)			Division/Dept: Marine Science/School of Ocean Science
Project Summary			
Description of Project: (Include details of original acquisition if applicable)		Software needed for Hydrographic Science graduate and undergraduate classes taught at USM.	
ITS Acquisition Approval (CP-1) should be effective through this date:			
Cost Estimates (Maximum allowed duration is 3 years per request/project)			
Fiscal Year	Initial Costs	Ongoing Costs	Time Constraints
FY 24	\$6,000		Item Needed by: 3/1/2024
FY 25		\$6,000	Funds Expire: NA
FY 26		\$6,000	Other Important Deadline(s): (e.g. current contract/CP-1 expiration dates)
Total Estimated Project Cost:		\$18,000.00	
Funding Source: 100% State Funds			
Discuss Funding: (e.g. fund number; how much of needed funding is definite; total project budget; any matching or other non-state funds)		Software for Hydrographic Science graduate and undergraduate classes taught in fall and spring semesters at USM. Paid by course fees accounts dedicated to these programs. Funding does not expire, and fees are collected each semester. Approximate renewal costs are \$6,000 per year.	
Acquisition Details			
Item or Part Number	Quantity	Description	Building Location(s)
Teledyne CARIS Software including HIPS and SIPS Professional; Bathymetry DataBASE; BASE Editor; Engineering Analysis Module; Paper Chart Composer; S-57 Composer; LOTS Academic	11-20 Licenses	Academic Partnering agreement with Teledyne CARIS, 11-20 licenses provided at rate of \$6,000 annually.	NI A, software that will be downloaded on student laptops. Licenses are stored on USM server and accessed from USM network.
Describe Platform and Infrastructure: Where does your agency plan to house or host the requested equipment or service? What resources currently available through ITS are needed (network connectivity, cloud computing/storage, colocation, business resiliency, etc.)? NOTE: For equipment or services outside of current ITS available contracts and resources, justification must be attached.			
The software will be downloaded and installed on the USM provided student computer. The license will be stored on USM server and accessed from USM network every time the students use the software. All the raw and processed data will be stored locally on the student computer.			
Sole Source Certification - Certification must be renewed for each revision or continuation of previous Sole Source Approvals.			
Explain why these products or services are the only ones that can meet your needs: (Include specific functionality or special features that make this product or service unique.)		This software is required to process hydrographic data and produce final products. This processing is an integral part of Hydrographic Science graduate and undergraduate degree program.	
Specific business requirements to be met by the products/services: (e.g. intended use, how it helps accomplish a task, etc.)		CARIS software is being used at many Naval and NOAA establishments in the US. This software is necessary to give students first-hand experience during their degree program.	
Explain why this is the only entity that can provide the products/services: (Include other products/vendors researched or evaluated.)		Teledyne CARIS does not have any resellers. Hence there is only one source to purchase or renew the software.	
If for services or installations (not a product) the following two questions must be addressed.			
Explain below why the amount to be expended is reasonable:		Explain below what was done to obtain the best possible price:	

As an academic institution, USM gets a hefty discount on the licensing cost of the software. The quoted amount is significantly lower, considering twenty simultaneous users of the program.		Ask for the academic discount.	
Vendor's proposal submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No (select only one)	Vendor's Certification of Sole Source attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
MAGIC Vendor Code(s) - Vendor must be in MAGIC before a CP-1 can be issued.			
Place Order To Vendor Code:	Vendor Name:	Remit To Vendor Code:	Vendor Name:
	Vendor Address:		Vendor Address:

By my signature, I certify that, to the best of my professional knowledge: the requested product or services are a sole source as outlined in the ITS Procurement Handbook, Rule 207.2:013-030 Procurement Types: Sole Source, and as outlined in Mississippi Code annotated Section 31-7-13.

<u>David J. Slingg / CIO</u>	<u>[Signature]</u>	<u>03/08/24</u>
Name and Title (Agency Head/Institution President/CIO)	Signature	Date