

# Notice of Intent to Certify Sole Source

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**To:** Interested Parties

**From:** Dr. Paul Veregge  
CIO/CMIO

**Date:** 2/13/2018

**Re:** Sole Source Certification Number **SS9047**

**Contact Email Address:** [solesource@umc.edu](mailto:solesource@umc.edu)

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## Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS9047 CRD PremiumX Software Annual Maintenance**, please be advised that UMMC intends to award the purchase of the **CRD PremiumX Software Annual Maintenance**, to **ChristianSteven Software** as the sole source provider of **CRD PremiumX Software Annual Maintenance**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

## Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

## Schedule

Task	Date
First Advertisement Date	Tuesday, February 20, 2018
Second Advertisement Date	Tuesday, February 27, 2018
Response Deadline from Objectors	Tuesday, March 6, 2018, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before March 9, 2018

## Project Details

### 1. Describe the commodity/service that the institution/agency is seeking to procure:

The University of Mississippi Medical Center (UMMC) seeks to purchase CRD PremiumX Software Annual Maintenance. ChristianSteven Software, as supplier, is the sole-source provider of CRD PremiumX software and annual maintenance. Annual maintenance includes: technical support, the newest software upgrades, and software upgrades for CRD PremiumX Software enterprise products.

PremiumX software automates and distributes Crystal Reports, called CRD. Features such event triggered reporting along with custom tasks allow automation of many business processes with or without reports.

### 2. Explain why the commodity/service is the only one (1) that can meet the needs of the institution/agency:

ChristianStevens software allows UMMC's Center of Informatics and Analytics to schedule the processing of reports and disseminate those reports via email or file transfer.

### 3. Explain why the source is the only person or entity that can provide the required commodity/service:

No other product or software includes all the functionality and automation ChristianSteven provide in on application.

See supporting letter from **ChristianSteven Software**, Attachment A.

### 4. Explain why the amount to be expended for the commodity/service is reasonable:

The estimated amount to be expended is for the purchase of the **CRD PremiumX Software Annual Maintenance** is \$15,957.25. This amount is within the expected price range for these products.

### 5. Describe the efforts that the institution/agency went through to obtain the best possible price for the commodity/service:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

## **Submission Instructions and Format of Response from Objecting Parties**

Interested parties who have reason to believe that the **CRD PremiumX Software Annual Maintenance** (hereafter, “Products”) should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to **ChristianSevens**. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **Tuesday, March 6, 2018, at 3:00 p.m.** (Central Time) to [solesource@umc.edu](mailto:solesource@umc.edu). Responses may be delivered via email to [solesource@umc.edu](mailto:solesource@umc.edu). UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party’s commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact [solesource@umc.edu](mailto:solesource@umc.edu).

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO  
Sole Source Certification No. SS9047  
Accepted until March 6, 2017, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

\_\_\_\_\_  
Objector Name  
Objector's title

\_\_\_\_\_  
Date