

City Of Charleston

PO Box 420 26 South Square Charleston, MS 38921 Office 662-647-5841 Fax 662-647-8768

Sedrick Smith Sr., Mayor

Alder's:

Gyrone Kenniel, Ward 1
Lloyd C. Smith, Ward 2
Tawanda Shannon, Ward 3
Sandy Smith, Ward 4
Perry Herron, Ward 5

Thomas U. Reynolds, City Attorney
Ana F. Ealy City Clerk
Vanisha Powell, Deputy Clerk

June 26, 2019

MS Procurement Technical Assistance Program
MS Development Authority
Minority and Small Business Development
PO Box 849
Jackson, 39205



Re: HOME Grant RFP

To Whom it May Concern:

The City of Grenada is soliciting Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Enclosed is a copy of the advertisement for proposals that will appeared in the local newspaper on July 30, 2019.

The project consists of reconstructing and/or rehabbing home-owner occupied houses within the City of Grenada. Sealed proposals will be accepted until the hour of 4:00 P.M. local time on Tuesday, August, 13, 2019. Proposals will be opened during the Board Meeting of the City of Grenada at 6:00 p.m., same day.

Please let me know if you have any questions about the project. My email address is loisfreelon@cityofgrenada.ms.

Sincerely,

Lois Freelon
City Clerk

Enclosure(s)

NON-LEGAL NOTICE

Statements of Qualifications

NOTICE is hereby given that **the City of Grenada, Grenada, MS**, intends to solicit Statements of Qualifications for Professional Grant Preparer and Grant Administration Services on the Mississippi Home Corporation HOME Grant. Packages will be accepted until 4:00 P.M local time on **Tuesday, August 13, 2019** at the office of the **City Clerk, 108 S. Main St. Proposals will be opened during the regularly scheduled Board Meeting of the City of Grenada on Tuesday, August 13, 2019 at 6:00 p.m.**

The selected firm must have proven ability to effectively implement the rules and responsibilities related to the HOME-Homeowner Rehabilitation Program.

Those desiring consideration should submit proposals by the time and date stated above and must include the following:

1. Qualifications: List of qualifications of each staff person to be assigned to the project.
2. Experience: Information regarding the experience of the firm. This should include the types of projects undertaken.
3. Capacity for performance: Identify the title of staff available to be assigned to provide services.

Respondents will be evaluated according to the following factors:

1. Qualifications: 20 Points
2. Experience: 20 Points
3. Capacity of the Consultant: 20 Points
4. Familiarity with the HOME Project: 40 Points

Interested parties must submit their qualifications for consideration by Tuesday, August 13, 2019 at 4:00 P.M.

Information should be mailed to: City of Grenada, ATTN: RFP 2019 HOME Project: Post Office Box 310, Grenada, MS 38902. Proposals may be hand delivered to: City Hall, 108 S. Main St. Grenada, MS

For more information contact Lois Freelon, City Clerk, at 662-227-2719.

Instructions to newspaper:

Publish in nonlegal Tuesday, July 30, 2019