



## BOARD OF SUPERVISORS

P.O. Box 689  
Port Gibson, MS 39150

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**RECEIVED**  
4/28/2021

April 20, 2021

To: Procurement Technical Assistance Program  
Fm: Claiborne County Board of Supervisors  
Re: Advertisement

Please find enclosed a copy of Advertisement Request for Proposal for Ice Storm Debris Removal and Disposal Services Claiborne County Board of Supervisors. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Lois Chess".

Lois Chess

Director, Claiborne County Administrators Office

**ADVERTISEMENT**  
**REQUEST FOR PROPOSALS**  
**FOR**  
**ICE STORM DEBRIS REMOVAL AND DISPOSAL SERVICES**  
**CLAIBORNE COUNTY BOARD OF SUPERVISORS**

Claiborne County, Mississippi has experienced damages due to an Ice Storm event occurring on February 14 - 20, 2021 resulting in widespread public services damage. The vegetation and other debris resulting from this devastating Ice Storm overwhelms the existing resources of the Board of Supervisors of Claiborne County, MS ("hereinafter "Board"). Accordingly, the Board is seeking a qualified Contractor (hereinafter "Contractor"), to perform the scope of work addressed in this Request for Proposals (RFP).

THE REQUEST FOR PROPOSAL DOCUMENT MAY BE OBTAINED BY EMAIL FROM: [ajenkins@ajaservices.com](mailto:ajenkins@ajaservices.com). PLEASE NOTE IN THE SUBJECT LINE OF THE REQUEST, THAT YOU ARE REQUESTING THE "RFP - ICE STORM DEBRIS REMOVAL AND DISPOSAL", CLAIBORNE COUNTY, MS.

All proposals must be properly certified by the entity bidding for the work and signed by an officer, director or owner that has authority to bind and commit the Contractor to perform said work and services. Firms or companies desiring to provide services, as described in the Scope of Work, shall submit sealed proposals in an original and four (4) complete copies not later than 10:00 a. m. CDT, May 10, 2021, to the County Administrator's Office, Board of Supervisors of Claiborne County, MS, 510 Market Street, Port Gibson, MS 39150.

THE OUTSIDE OF THE PROPOSAL ENVELOPE SHALL BEAR THE INSCRIPTION:

"SEALED BID: PROPOSAL FOR ICE STORM DEBRIS REMOVAL AND DISPOSAL"

BY: \_\_\_\_\_

CERTIFICATE OF RESPONSIBILITY NO.: \_\_\_\_\_

Unless modified in writing by the Board, as set forth herein, a submitted proposal shall remain in full force and effect until the proposal is either rejected by the Board or if accepted and awarded, until the contract work is fully completed with a certificate of completion being executed therewith. Offers by telephone or telegram shall not be accepted. Also, proposers are instructed NOT to fax or email their proposal. Faxed or emailed proposals shall be rejected as non-responsive regardless of where the fax or

email is received. Contractor proposers are cautioned that they are responsible for the delivery of their proposal to the specific location cited above. Therefore, if the proposal is delivered by an express mail carrier or by any other means, it is the proposer's responsibility to ensure delivery to the below address. This Board will not be responsible for deliveries made to any place other than the specified address. Late deliveries or mail delays will be rejected as non-responsive regardless of the reason for delay. The Board plans to meet at 10:00 o'clock a.m., CDT, on May 17, 2021, to award the contract to the successful proposer. The Board may elect to interview proposers prior to the 10:00 a.m. meeting time. All costs of preparation of a response to this request for proposals are solely those of the proposers. The proposer also agrees that the Board bears no responsibility for any costs associated with any administrative or judicial proceedings resulting from the solicitation process. The Board reserves the right to accept or reject any or all proposals, with or without cause, to waive technicalities, or to accept the proposal which, in its sole judgment, best serves the interest of the Claiborne County, or to award a contract to the next most qualified proposer if a successful proposer does not execute a contract within five (5) days after approval of the selection of the Board. Please note that it is the desires of the Claiborne County Board of Supervisors that Local Businesses and Minority Contractors be given an opportunity to participate in this work and Minority Business participation is one of the factors considered during proposal evaluations. The Board reserves the right, to cancel this solicitation at any time prior to approval of the award by the Board. The Board reserves the right to request clarification of information submitted and to request additional information from any or all proposers.