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CITY OF COLUMBUS POST OFFICE BOX 1408 COLUMBUS, MISSISSIPPI 39703

March 25, 2021

CFO/SECRETARY-TREASURER DELIAH VAUGHN

POLICE CHIEF FREDERICK C. SHELTON

FIRE CHIEF
MARTIN ANDREWS

HUMAN RESOURCES DIRECTOR PATRICIA MITCHELL

CITY PLANNING & COMMUNITY DEVELOPMENT INTERIM DIRECTOR GEORGE H. IRBY

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Mississippi Contract Technical Assistance Program 501 N. West Street Jackson, MS 39201

RE: 2018 Home Improvement Partnership Program

To Whom It May Concern:

Please find enclosed a Request for Proposals on the above-referenced program. We have requested this ad to be published in the Commercial Dispatch on March 31, 2021.

Sincerely,

George H. Irby Interim Director

Planning & Community Development

LP/lp

Enclosure

CITY OF COLUMBUS REQUEST FOR PROPOSALS 2018 HOME Program

Inspector (Asbestos/Lead Based Paint) and Legal Services

The City of Columbus will receive sealed proposals for professional services on their 2018 HOME Rehabilitation/Reconstruction Project. This project consists of rehabilitating ten (10) substandard units.

Proposals will be accepted for **legal services** from qualified person (s) or firms. Legal services needed are consultation as required for the implementation of the HOME project in accordance with State of Mississippi and United States Department of Housing and Urban Development (HUD) prescribed rules, regulations, and policies, in addition to State and Federal law. Title opinions will also be required for all ten (10) units. The proposals should be labeled "**Legal Services Proposal**".

Proposals will be accepted from trained Department of Environmental Quality (DEQ) certified asbestos/lead based paint inspectors to inspect all ten (10) units. The proposers should be familiar with the HUD/Home Requirements, rules and regulations. The proposals should be labeled "Asbestos/Lead Based Paint Inspection Proposal" and have a valid DEQ certification number recorded on the outside.

Interested parties must submit one (1) original and three (3) copies of qualifications for consideration by Monday, April 19, 2021 at 10:30 a.m. Responses received after this date and time will not be considered.

Information should be sent to: City of Columbus, Office of Planning and Community Development, ATTN: 2018 HOME RFP, P. O. Box 1408, Columbus, MS 39701.

Respondents will be evaluated according to the following factors:

- 1. Experience 40%
- 2. Qualifications of Staff 30%
- 3. Capacity for Performance (Timely Completion) 30%

The selection will be based on an evaluation of the written responses. The award will be made to the most qualified offer whose proposal is deemed most advantageous to the City of Columbus, all factors considered.

This solicitation is being offered in accordance with State requirements governing procurement of professional services. Accordingly, the City of Columbus reserves the right to reject any and all proposals.

The City of Columbus, MS is an Equal Opportunity Employer.

Publish: March 31, 2021