



MS Department of Finance and Administration – Public Procurement Review Board
STATE AGENCY/GOVERNING AUTHORITY

REVERSE AUCTION EXEMPTION FORM

AGENCY/GOVERNING AUTHORITY CONTACT INFORMATION

AGENCY/GOVERNING AUTHORITY NAME: Mississippi Department of Transportation

AGENCY/GOVERNING AUTHORITY CONTACT PERSON: Nick Walters PHONE: 601-359-7300

AGENCY/GOVERNING AUTHORITY CONTACT EMAIL ADDRESS: 401 N. West Street, Jackson, MS 39201

BRIEF COMMODITY DESCRIPTION: Equipment Rental Contract NIGP COMMODITY CODE: 97500

QUANTITY Indefinite ESTIMATED COST \$ \$500,000.00

PURCHASING DIRECTOR/DESIGNEE SIGNATURE: _____

DATE: 2/5/2020

PLEASE PROVIDE A DETAILED EXPLANATION WHY A REVERSE AUCTION IS NOT IN THE BEST INTEREST OF THE STATE:

MDOT maintenance crews use various types of equipment throughout the state for maintenance and emergency activities. The rental of equipment allows MDOT to meet temporary equipment needs without making large equipment purchases. The location of the work and equipment availability at the time of work must be known to determine lowest cost. MDOT is requesting an exemption from using the reverse auction on the statewide equipment rental contract so that the agency can award to all vendors that submit a bid and determine lowest cost at the time of rental.

PLEASE PROVIDE AN ALTERNATIVE PROCESS TO SOLICIT BIDS THAT PROMOTES OPEN COMPETITION:

It is in the best interest of the state for MDOT to use the competitive sealed bid process to procure the rental of equipment.

DFA USE ONLY:

APPROVED: ☐ REJECTED: ☐ APPROVED UPON CONTINGENCY: ☐

DATE: _____

NOTES: _____

- Governing Authorities must submit completed form to PPRB@DFA.MS.GOV. The email subject line must contain- **GOVERNING AUTHORITY NAME_REVERSE AUCTION EXEMPTION** (Ex: HINDS COUNTY_REVERSE AUCTION EXEMPTION)
- State Agencies must use MAGIC to request an exemption. An "OVAR" Rfx type must be created with the Reverse Auction Exemption Form attached. Link to Reverse Auction Exemption Instructions: [OVERSIGHT APPROVAL REQUEST FOR REVERSE AUCTION EXEMPTION](#)
- All exemption requests must be submitted by the published deadline. The submission deadline schedule can be found at: <http://www.dfa.ms.gov/pprb/>