

**THE MISSISSIPPI DEPARTMENT OF EDUCATION
EVALUATION COMMITTEE REPORT
FOR
NEW BRAILLE TEXTBOOK AND INSTRUCTIONAL
MATERIAL SERVICES RESPONSE FOR PROPOSALS
RFx # 3120001762**



**MISSISSIPPI
DEPARTMENT OF
EDUCATION**

Ensuring a bright future for every child

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EVALUATION COMMITTEE REPORT**

TITLE: New Braille Textbook and Instructional Material Services

RFx #: 3120001762

EVALUATION DATE: September 3, 2019

The names of the members of the evaluation committee shall not be publicly disclosed until their evaluation report as required under Section 3-203.16 is published (48 hours prior to the award). The members' names and job titles shall be made available to the public. Where evaluation committee members are not public employees, those members' names, educational and professional qualifications, and practical experience, that were the basis for the appointment, shall be made available to the public.

EVALUATOR NAME(S) AND PROFESSIONAL TITLE(S):

Tyler Griffin, Braille-Certified Teacher of the Visually Impaired
Shelley Franklin, Braille-Certified Teacher of the Visually Impaired
Dr. Lashawn Fant, Braille-Certified Teacher of the Visually Impaired
Lolita Zollicofer, Braille-Certified Assistant Teacher of the Visually Impaired
Ollie Lester, Braille-Certified Director/Instructor

AWARDED VENDOR REPORT

The submission of this report is in partial fulfillment of the transparency requirement as set forth by the Public Procurement Review Board in Section 3-204.04 of the ***Office of Personal Service Contract Review Rules and Regulations***. On September 3, 2019, we evaluated proposals for the New Braille Textbook and Instructional Materials Services RFP. The following potential offerors submitted proposals for evaluation:

- T-Base Communications USA, Inc.
- SeeWriteHear, LLC

The award recommendation decision was based on information provided in each proposal. The information below supports our decision for this recommendation. Our comments on the strengths and weaknesses were expounded upon in the individual rubrics. After thorough evaluation and great consideration, we recommend that T-Base Communications USA, Inc. and See Write Hear, LLC be awarded contracts for the New Braille Textbook and Instructional Material Services RFP RFx #3120001762.

AWARDED VENDORS

Vendor Name: T-Base (#1 of 2 vendors evaluated)

Total Score: 443.4

- Quality assurance report provided
- Summary of work status provided
- Quality of braille was very strong
- Nice credentials
- Impressive personnel, equipment, and facilities to produce high volumes
- Very impressive record of past performance of similar work
- Daily collaboration tests is a strength
- Shipped by couriers overnight ensures all boxes arrive on time and at once
- Top of the line equipment
- Certification provided, including math and science, certified by Library of Congress
- Tactiles provided, great quality
- Graphics more tactually distinct

Vendor Name: SeeWriteHere_(#2 of 2 vendors)

Total Score: 425

- Very detailed, descriptive, well-written overall proposal
- 4-step process shows accountability for each phase of the plan
- Good process for producing and proofing materials
- Totally blind team member is an asset
- Timeline should be met due to up-to-date technology
- Great plan for tactile graphics
- Impressed with BRL conversion and tactile graphic design workflow with random audits for verification and integrity
- More than enough employees to complete the production
- Proper formatting to maintain integrity of reading order is a huge plus
- Established business for 19 years and communication is key component of customer interaction