



DUKE UNIVERSITY SCHOOL OF NURSING

David S. Bowersox, MBA
Vice Dean, Finance and Administration

July 14, 2023

Jocelyn Palmer
The University of Mississippi Medical Center
School of Nursing

Dear Jocelyn,

Please accept this letter as the documentation to meet The University of Mississippi Medical Center, School of Nursing procurement and supply chain requirement related to the licensing of our software.

TAMS is a software product that performs a function not available in any other software product on the market. TAMS is unique in that it uses proprietary algorithms developed specifically for higher education, and is able to find the instructor who best matches each course based on what instructors have taught in the past, what they want to teach, and available effort using an institution or school's workload methodology and program affiliation. TAMS makes it easy to make the optimal teaching assignments for faculty and instructors. Instructors login to TAMS using their existing university password and choose the courses they would like to teach all within a single screen in the application. Also, collecting teaching preferences is a simple and orderly process. With the TAMS reporting tools, analyzing the faculty teaching preferences is just as easy.

When the time comes to make teaching assignments, TAMS can use faculty teaching preferences as a factor in suggesting the best faculty to match to each course. The administrator making the assignments is provided an on screen, prioritized list of recommended faculty and instructors for the course. The course assignment is then completed with just a couple clicks of the mouse. The application also provides a metric which quantifies how well a faculty member's actual assignments match up with the preferences they requested.

TAMS features and functions are essential to help The University of Mississippi Medical Center, School of Nursing meet its objectives of better managing faculty and instructor effort, thereby ensuring this resource is maximized. Using the established faculty workload plan or methodology, all teaching related effort being utilized is tracked and displayed on screen as a natural part of the course assignment process. TAMS keeps track of effort commitments that result in reduced teaching expectations using TAMS built-in "administrative assignments" feature. As with teaching preferences, teaching effort is part of the instructor matching technology at the core of TAMS, and the available effort for an instructor is shown on-screen and updated in real-time as assignments are made. Current processes are somewhat manual and rely upon spreadsheets or other tools that do not have the full range of cost containment features available only in TAMS.

Duke does not license TAMS to third parties or resellers who could provide a different price for TAMS. TAMS is only available from Duke.

Thank you for your assistance. Please let me know if you have any other questions at david.bowersox@duke.edu or 919-684-9326.

Sincerely,

A handwritten signature in black ink, appearing to read 'David S. Bowersox', with a stylized, cursive script.

David S. Bowersox