

Notice of Intent to Certify Sole Source

To: Interested Parties

From: Dr. Paul Veregge
CIO/CMIO

Date: 12/11/2017

Re: Sole Source Certification Number SS009031

Contact Email Address: solesource@umc.edu

Sole Source Certification Award Details

Regarding UMMC Sole Source Certification Number **SS009031** for **SolutionCare Support & Winshuttle Maintenance**, please be advised that UMMC intends to award the purchase of the **SolutionCare Support & Winshuttle Maintenance**, to **Clear Process Solutions, LLC** as the sole source provider of **SolutionCare Support & Winshuttle Maintenance**.

UMMC issues this notice in accordance with Mississippi state law, policy, and procedures for sole source procurements.

Sole Source Criteria

1. Where the compatibility of equipment, accessories, or replacement parts is the paramount consideration (and manufacturer is the sole supplier).
2. Where a sole supplier's item is needed for trial use or testing.
3. Where a sole supplier's item is to be required when no other item will service the needs of UMMC.

Schedule

Task	Date
First Advertisement Date	December 15, 2017
Second Advertisement Date	December 26, 2017
Response Deadline from Objectors	January 2, 2018, at 3:00 p.m. Central Time
Notice of Award/No Award Posted	Not before January 5, 2018

Project Details

1. Describe the commodity/service that the institution is seeking to procure:

Maintenance of the Winshuttle workflow application software and for ten (10) hours per months support. In June 2015, Winshuttle assigned support for their application to Clear Process solutions.

2. Explain why the commodity is the only one (1) that can meet the needs of the :

Yearly software maintenance and monthly support for 30+ workflows in the Winshuttle application. EX: Contracts, SOM and SOD Faulty Recruitment, Epic Access and DIS Change Management.

3. Explain why the source is the only person or entity that can provide the required commodity:

Clear Process Solutions is the only vendor recognized by the manufacturer (Winshuttle) with the required skills to support the UMMC environment.

See supporting letter from **Clear Process Solutions**, Attachment A.

4. Explain why the amount to be expended for the commodity is reasonable:

The estimated amount to be expended is for the purchase of the **SolutionCare Support & Winshuttle Maintenance** is \$26,000.00. This amount is within the expected price range for these products.

5. Describe the efforts that the agency went through to obtain the best possible price for the commodity:

Through market intelligence, UMMC was able to negotiate best pricing for these products. All applicable discounts were explored and applied.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the **SolutionCare Support & Winshuttle Maintenance** (hereafter, "Products") should not be certified as a sole source should provide information in the Vendor Form for the State to use in determining whether or not to proceed with awarding the sole source to Epiphany Healthcare. The Vendor Form may be found at <http://www.dfa.state.ms.us/Purchasing/documents/ObjectiontoSoleSourceDetermination.pdf>.

Objections must include the certification in Attachment B.

Comments will be accepted at any time prior to **January 2, 2017, at 3:00 p.m.** (Central Time) to solesource@umc.edu. Responses may be delivered via email to solesource@umc.edu. UMMC WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UMMC on time. Responses received after the deadline and responses that lack all required information will be rejected. UMMC reserves the right to inspect Interested Party's commodity for comparison purposes.

If you have any questions concerning the information above or if we can be of further assistance, please contact solesource@umc.edu.

Attachment A: Vendor Correspondence

Attachment B: Objection Certification

Attachment B

**SUBMITTED IN RESPONSE TO
Sole Source Certification No. SS009031
Accepted until January 2, 2018, at 3:00 p.m.**

I certify that the information contained in this objection is true and accurate to the best of my knowledge. I understand that UMMC will investigate all statements made in this objection and that any false or misleading information provided may result in adverse action.

Objector Name
Objector's title

Date