

**STATE OF MISSISSIPPI
TRAVEL AGENCY SERVICES
PRICE LIST**

Travel Agency Name: GAVIN TRAVEL AGENCY

Reservations Phone Number: 601-948-2253 Toll Free: _____

Website: GAVINTRAVEL.COM (TBA) Email: gavintravel@gavinco.net

Fax: 601-925-4846

Contact Person: VERN O. GAVIN

Fees & Services

Airline – domestic	\$35 per transaction
Airline – international	\$50 per transaction
Airline – exchange	\$30 per transaction
Amtrak	\$10 per transaction
Vehicle Rental – non-commissionable	\$10 per transaction
Lodging – non-commissionable	\$15 per transaction
Visa processing (per country)	\$20 per transaction
All other services when used in conjunction with air travel booked by the agency	\$75per transaction

*Write in fees only when the fee is **less than** the fee set by the Department of Finance and Administration, Office of Purchasing, Travel, and Fleet Management as listed above.

 Pres. Int/GEO

May 30, 2018

(Signature of Authorized Representative for Agency)

(Date)