

Effective Date: 09/11/16

State of Mississippi – Office of Purchasing and Travel
2017 – 2018 Lodging Rate Proposal
(Please print legibly or type)

Hotel Name:	Cabot Lodge Millsaps		
Hotel Information:	MAGIC Supplier Number: 3100019134		
	Mailing Address: 2375 N. State St.		
	City: Jackson	Zip: 39202	
	County: Hinds		
Onsite Hotel Phone and Fax:	Onsite Hotel Phone: 601-948-8650		
	Onsite Hotel Fax: 601-326-8543		
Onsite Hotel Email and Website:	Email: gjackson@mmihg.com		
	Website: cabotlodge millsaps.com		
Daily Base Room Rate (Do not include tax):	\$ <u>93.00</u> Single \$ <u>13.00</u> Double		
In addition to Daily Rates, please list base rates for weekly and monthly if available (Do not include tax) :	\$ <u>N/A</u> Weekly \$ <u>N/A</u> Monthly		
Have desk clerks and other personnel been informed of the agreed upon rates and policies?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Sleeping Room Door Entrances:	<input checked="" type="checkbox"/> Inside <input type="checkbox"/> Outside		
Minority Vendor Status:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Rates will be needed Sunday – Thursday. If you will also honor the rates for Friday and Saturday for official state business, please check the line indicating so:	<input checked="" type="checkbox"/> Yes, rates are available Sunday – Thursday. <input type="checkbox"/> Yes, rates are available Friday – Saturday. <input type="checkbox"/> No, rates are not available Friday – Saturday	
Rates available to city/county workers, community college employees, school districts and cost reimbursable contractors on official state business?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Payment options:	<input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Discover <input checked="" type="checkbox"/> Visa <input type="checkbox"/> Diner's Club <input checked="" type="checkbox"/> American Express <input type="checkbox"/> Personal Check <input checked="" type="checkbox"/> Other <u>School Check, Direct Bill</u>	
	*Please note that the State of MS Visa Travel Card is sales tax exempt within the state of Mississippi. All other fees may be applied	
Is direct billing available? Note: Individual agencies will be responsible for arrangements.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	*Please note that direct bill is sales tax exempt within the state of MS. All other fees may be applied	
Check-in/check-out times:	<u>3pm</u> Check-in <u>12pm</u> Check-out	
Cancellation Policy:	<u>6pm - Day of Arrival</u>	
Contract Onsite Contact Information for Questions, Disputes, etc.	Contact Name/Position:	Contact Phone:
	<u>Gray Jackson, Director of Sales</u>	<u>601-326-8535</u>

Print Authorized Name: Gray Jackson

Authorized Signature: Gray Jackson

Note: By signing the above, you are indicating your rates will be effective according to the guidelines as set forth in the Proposal Format and Guidelines and Check List Form for Hotel and Motel Services for the period of October 1, 2017, through September 30, 2018. No rate changes will be acceptable during this contract period unless the Federal Register publishes a rate change. In addition, you are indicating that rates will be made available to desk clerks for state employees who request "state rate" to be given these rates.