

**STATE OF MISSISSIPPI  
TRAVEL AGENCY SERVICES  
PRICE LIST**

Travel Agency Name: Shorts Travel Management

Reservations Phone Number: 866-902-9654 Toll Free: 866-902-9654

Website: www.shortstravelmanagement.com Email: accountmanagement@Shortstravel.com

Fax: 319-234-2490

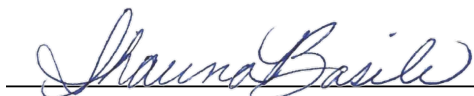
Contact Person: Shane Morin, Account Executive, smorin@shortstravel.com

**Fees & Services**

Airline – domestic	\$___ \$35 per transaction
Airline – international	\$___ \$50 per transaction
Airline – exchange	\$___ \$30 per transaction
Amtrak	\$___ \$10 per transaction
Vehicle Rental – non-commissionable	\$___ \$10 per transaction
Lodging – non-commissionable	\$___ \$15 per transaction
Visa processing (per country)	\$___ \$20 per transaction
All other services when used in conjunction with air travel booked by the agency	\$___ per transaction

Shorts Travel Management would like to propose the following service to supplement the services above: After Hours Assistance: \$25 per Transaction

**\*Write in fees only when the fee is **less than** the fee set by the Department of Finance and Administration, Office of Purchasing, Travel, and Fleet Management as listed above.**



Shauna Basile, CFO

06/07/2022

**(Signature of Authorized Representative for Agency)**

**(Date)**