

Solicitation #: 3160003955

Date: November 18, 2020

Revised DFA Responses to Questions Submitted

Question and Answer Document

Question #	Section #	Page #	Question	DFA Response
1	1	45	Please confirm if an electronic submittal through MAGIC will suffice in lieu of paper format.	Confirmed.
2			Is there a site map for the GM&O Depot, Central High School Grounds and Joseph Properties? Also, do we need to schedule site visits?	Official Landscape Management Plans and site maps are not available for the GM&O Depot, Central High School Grounds and Joseph Properties at this time. If the attached Google Map is not adequate, site visits will be conducted on November 20, 2020 for interested vendors. Request for site visits must be emailed to procurement@dfa.ms.gov no later than 12:00 p.m. CST, Wednesday, November 18, 2020.
3.	1.2	4	Bidder shall submit a copy of bid on CD, USB drive and 4 written copies?	Bidders shall submit the original and three (3) copies of the Bid, four (4) copies total. The Bidder shall also submit one (1) copy of the bid on CD or USB drive in a single, searchable document in Microsoft Word or Adobe Acrobat (PDF) format. If the Bid contains confidential information, a redacted copy of the Bid shall be submitted on a CD or USB drive in a single, searchable document in Microsoft Word or Adobe Acrobat (PDF) format and shall be clearly labeled "REDACTED COPY".
4.			Are previous bid tabulations public knowledge? If so can we request a copy?	See the attached Bid Tabulation document and PSCRB Memo attached hereto.

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Receipt of Amendment Acknowledged:

Company: _____

By: _____

Printed: _____

Title: _____

DEPARTMENT OF FINANCE AND ADMINISTRATION
501 N. WEST STREET, SUITE 1301
JACKSON, MISSISSIPPI 39201

SEALED BID OPENING INFORMATION

IFB #3160001698

Lawn & Landscaping Services Museum District

DATE OPENED: 10/06/17 TIME: 2:00 LOCATION: _____

DFA REPRESENTATION:

Glenn R. Forland
Lee Hall
RECENTISSI
Austin Bradford

POSITION: DFA Deputy Exec. Dir.

DFA Landscape

DFA CT

DFA - Cap Fac
DFA - Purchasing

DEPARTMENT REQUESTING

BID: Capital Facilities

ITEM(S) REQUESTED ON BID: Lawn & Landscaping Services

VENDORS PRESENT:

COMPANY

REPRESENTATIVE

<u>Mississippi Yardbarber, LLC</u>	<u>Roger Stewart</u>
<u>Roblo Consultants</u>	<u>Kirk Cantor</u>
_____	_____
_____	_____
_____	_____

BIDS RECEIVED FROM


AMOUNT

<u>Christopher King Enterprise, LLC</u>	<u>\$ 173,490⁰⁰</u>
<u>MS Yard Barber</u>	<u>\$ 410,100⁰⁰</u>
<u>Un Identified @ opening Simply Southern Solutions</u>	<u>\$ 147,539⁵²</u>
<u>Roblo Consultants, Inc.</u>	<u>\$ 160,840⁵²</u>
_____	_____
_____	_____

Department of Finance and Administration
P. O. Box 267
Jackson, MS 39205
(601)359-3656
(601)576-2748

MEMORANDUM

TO: Darrell Robinson, Analyst
Personal Service Contract Review Board

FROM: Laura D. Jackson 
Executive Director

DATE: October 20, 2017

SUBJECT: **Contract #8200036110** IFB #3160001243 Lawn & Landscaping Services
at the Museum, Jackson, MS
Personal Service Contract – Rotolo Consultants Incorporated (RCI)

Four responses to this IFB were received and opened on 10/06/17, with two (2) of the responders being present. The bid response received from Christopher King Enterprises, which was the lowest bid, was deemed unresponsive, because only three (3) of the four (4) required licenses were furnished.

A pre-proposal conference was held on 9/15/17. Seven (7) prospective proposers were present.

After evaluation of responses, we request that the award of the contract for IFB #3160001243, be made to Rotolo Consultants. This contract will be for an initial thirty six (36) month period, 12/01/2017-11/30/2020, with the option of renewing the contract for two (2) one (1) year terms. Total contract amount for the initial 36 month term is \$239,877.99. This total includes the base bid, in the amount of \$53,613.85/yr., as well as, Alternate #1, in the amount of \$16,165.19/yr., and Alternate #2, in the amount of \$10,180.29/yr.

There were two amendments issued.

Agency legal staff has reviewed and signed off on contract.

Notifications of intent to award were sent via e-mail on 10/09/2017.

I certify that adequate time to protest has been given to all prospective contractors, and that no protest or potential protests are known to the agency or agency employees.

Thank you for your assistance.