

**MISSISSIPPI FORESTRY COMMISSION**  
**660 North Street, Suite 300**  
**Jackson, MS 39202**

**RFx Number: 3180000323 (OVAR)**

**RAEX Number: 3160002293**

**NOTICE**

Electronic and/or sealed bids will be received by the Mississippi Forestry Commission in its offices at 660 North Street, Suite 300, Jackson, MS 39202, until 10:00 o'clock a. m. Tuesday, June 19, 2018 and shortly thereafter publicly opened for the purchasing of:

**ONE (1) USED AIRCRAFT**  
**1998 – 2007 MODEL YEARS**  
**Minimum 230 HP**

Under existing conditions, the Mississippi Forestry Commission will not accept bids that do not contain a firm stated price without any reservation as to price increase of any kind after date of contract. Firm delivery dates shall be included in the bid. The Mississippi Forestry Commission reserves the right to reject any/or all bids. **All bids received after the 10:00:00 a. m. deadline will be returned unopened.**

Address an envelope as follows:

Mississippi Forestry Commission  
660 North Street, Suite 300  
Jackson, MS 39202  
Attn: Purchasing Department

In the lower left-hand corner of the envelope, it must clearly read “used aircraft 1” to be opened Tuesday, June 19, 2018.

**MISSISSIPPI FORESTRY COMMISSION**  
**660 North Street, Suite 300**  
**Jackson, MS 39202**  
**June 2018**

**ONE (1) USED AIRCRAFT**  
**1998 – 2007 MODEL YEARS**  
**Minimum 230 HP**

**Specification for aircraft bid**

**AIRFRAME**

Aircraft will be a single engine, fixed gear, high wing  
Aircraft must be built during years 1998-2007  
All metal.

**ENGINE**

**No less than 230 horse power**  
No more than 1000 hours since major overhaul  
Engine must be non turbo

**Avionics**

Aircraft must be IFR certified  
Avionics package should include an IFR certified GPS  
Aircraft must have a four place intercom  
Aircraft must have an auto pilot  
Aircraft must be equipped with a mode C transponder (ADSB upgrade preferred)  
Aircraft must not have a glass panel

**Other specifications:**

Number of seats 4  
Maximum takeoff weight of 3100 pounds.

Please fill out the bid form completely. The Mississippi Forestry Commission reserves the right to reject any/or all bids. The unit must be inspected by Mississippi Forestry Commission personnel to assure the unit will meet the above specifications before the awarding of the bid.

**MISSISSIPPI FORESTRY COMMISSION**  
**660 North Street, Suite 300**  
**Jackson, MS 39202**  
**June 2018**

**ONE (1) USED AIRCRAFT**  
**1998 – 2007 MODEL YEARS**  
**Minimum 230 HP**

**GENERAL BID CONDITIONS:**

ALL BIDS SUBMITTED SHALL BE IN COMPLIANCE WITH ALL CONDITIONS SET FORTH HEREIN. THE BID PROCEDURES FOLLOWED BY THIS OFFICE WILL BE IN ACCORDANCE WITH THESE CONDITIONS. THEREFORE, ALL BIDDERS ARE URGED TO READ AND UNDERSTAND THESE CONDITIONS PRIOR TO SUBMITTING A BID.

**1. PREPARATION OF BIDS**

1.1 Bids shall be submitted through the Mississippi Forestry Commission Purchasing Department. All prices and notations must be printed in ink or typewritten. No erasure marks permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed, in ink, by the person signing the bid.

1.2 Failure to examine any drawings, specifications, and instructions will be at bidder's risk.

1.3 Specification. It is understood that reference to available specifications shall be sufficient to make the terms of such specifications binding on the bidder.

1.4 Information and Descriptive Literature. Bidders must furnish all information requested in the bid specifications. Further, when required, each bidder must submit for bid evaluation cuts, sketches, descriptive literature and technical specifications covering the product offered. Reference to literature submitted with a previous bid or on file with the Mississippi Forestry Commission will not satisfy this provision.

1.5 Time of performance. The number of calendar days in which completion will be made after receipt of award as indicated in the bid specifications.

**2. SUBMISSION OF BIDS**

2.1 Bids and modifications or corrections received after the closing time specified will not be considered.

### 3. ACCEPTANCE OF BIDS

3.1 The Mississippi Forestry Commission reserves the right to reject any and all bids, to waive any informality in bids and unless otherwise specified by the bidders, to accept any items on the bid. The Mississippi Forestry Commission reserves the right to modify or cancel in whole or in part any Invitation for Bids. If a bidder fails to state the time within which a bid must be accepted, it is understood and agreed that the Mississippi Forestry Commission shall have 60 days to accept. **The Mississippi Forestry Commission will inspect or have the plane inspected to make sure the plane meets all Federal and State regulations and specifications as stated in this bid packet.**

### 4. ERROR IN BID

4.1 In case of error in the extension of prices in the bid, the unit price will govern. No bid shall be altered or amended after the specified time for opening bids.

### 5. AWARD

5.1 The Mississippi Forestry Commission will accept the lowest bid and best bid.  
5.2 The contract shall consist solely of these General Conditions, the Instructions and Special Conditions, the successful bidder's bid, and the written Bill of Sale.

### 6. INSPECTION

6.1 Inspection of the plane will be conducted by the Mississippi Forestry Commission or an agent for the Mississippi Forestry Commission after the bids are opened.

### 7. TAXES

7.1 The State is exempt from federal excise taxes and state and local sales or use taxes and bidders must quote prices which do not include such taxes. Exemption certificates will be furnished upon request.

### 8. Bidders

8.1 Bidding by state employees is prohibited. It is unlawful for any state official or employee to bid on, or sell, or offer for sale, any merchandise equipment or material, or similar commodity to the State of Mississippi during the tenure of his or her office or employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the State.

### 9. BID INFORMATION

9.1 Bid information and documents may be examined pursuant to the Mississippi Public Records Act of 1983, MS Code 25-61-1 et seq.

### 10. DEFINITIONS

10.1 The use of the word agency in any Bid Invitation solicitation or specification shall be intended to mean state agencies only.

## 11. PRECEDENCE

11.1 Bids shall be made and the contract shall be entered into in accordance with the General Conditions as hereinafter amended and modified. Should a conflict exist between the General Conditions and the Instructions and Special Conditions, the Instructions and Special Conditions shall take precedence.

## 12. WAIVER

13.1 The Mississippi Forestry Commission reserves the right to waive any General Condition, Special Condition, or minor specification deviation when considered to be in the best interest of the State.

## 13. CANCELLATION

13.1 Any contract or item award may be canceled with or without cause by the Mississippi Forestry Commission with the giving of 30 days written notice of intent to cancel. Cause for the Mississippi Forestry Commission to cancel may include, but is not limited to, delivery on time and/or no notice of delay in delivery time. Should the contract be canceled by the Mississippi Forestry Commission for failure to perform, the contractor will be disqualified from bidding for a period of twenty-four (24) months. The contractor may cancel a contract for cause with a thirty (30) day written notice of intent to cancel. In the event of cancelation of contract for any cause, whether failure to perform or cancelation by contractor, the Mississippi Forestry Commission will proceed to the next lowest vendor.

## 14. NONRESPONSIVE BIDS

14.1 Nonresponsive bids will not be considered. A non-responsive bid is considered to be a bid that does not comply with the minimum provisions of the specification. Any bidder found to repeatedly offer alternate products that are not compliant with specifications in an attempt to obtain a contract on the basis of pricing only will be disqualified from bidding for a period of 24 months.

## 15. SPECIFICATION CLARIFICATION

15.1 It shall be incumbent upon all bidders to understand the provisions of the specifications and to obtain clarification prior to the time and date set for the bid opening. Such clarification will be answered only in response to a written request.

## 16. BID OPENINGS

16.1 Bid openings will be open to the public. The bid opening will serve only to open and read the bid price on each bid. No discussion will be entered into with any bidder as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening.

16.2 If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations

superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all bidders, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the agency until the new date and time of the bid opening as set forth herein. The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event. Each bidder shall be required to ensure the delivery and receipt of its bid by the agency prior to the new date and time of the bid opening.

#### **17. STATEWIDE BIDDING**

17.1 It is requested that bids be submitted on the basis of statewide distribution. Contractors must maintain adequate distribution capabilities and adequate stock of all items to insure prompt delivery.

#### **18. FIRM BID AMOUNT**

18.1 The amount of the quoted bid shall be firm.

**MISSISSIPPI FORESTRY COMMISSION**  
**660 North Street, Suite 300**  
**Jackson, MS 39202**  
**June 2018**

**ONE (1) USED AIRCRAFT**  
**1998- 2007 MODEL YEARS**  
**Minimum 230 HP**

**BID FORM**

**Make, year and model of plane**

\_\_\_\_\_

**Bid Price on Plane**

\_\_\_\_\_

**Date available for Delivery**

\_\_\_\_\_

\_\_\_\_\_  
**Company Or Individual Name**

\_\_\_\_\_  
**Official Signature**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Contact Person**

\_\_\_\_\_  
**City**

**State**

**Zip**

\_\_\_\_\_  
**Business Phone**

\_\_\_\_\_  
**Email**

\_\_\_\_\_  
**Date**

**RFx Number: 3180000323 (OVAR)**

**RAEX Number: 3160002293**