TOSHIBA Strategic Alliance Program

PREMIER PARTNER

DOCUMENT CONVERSION SERVICES

powered by docufree

- **Turn your world of paper into a digital environment**
- **Eliminate boxes, file cabinets and storage costs**
- **Provide faster, authorized access to documents**
- **Improve service, response and cycle times**
- **Strengthen security, compliance and disaster recovery**
- **Use documents in your systems and Toshiba solutions**

Working with paper documents isn't going to work much longer. They're prone to human error, open to compliance issues, costly to store, retrieve and transport, and prevent your company from having an easily accessible, unified view of information.

But converting large volumes of paper into digital documents you can instantly find and use is no small feat. That's where Docufree's Document Conversion Services comes in.

Get a fully managed scanning service handled by certified industry experts and easily migrate off paper without the internal hassles, delays or high up-front costs. Docufree can quickly turn your entire backlog of paper documents into digital images and data you can instantly access, securely share, better control and readily use in your downstream processes, existing line-of-business systems and Toshiba solutions. All you have to do is place your files in the boxes we provide. Docufree does everything else.

DOCUFREE DOCUMENT CONVERSION SERVICES

JUMPSTART YOUR DIGITAL JOURNEY

Docufree is the industry leader in high volume document scanning and conversion services. Organizations across the country rely on Docufree to make their information accessible and easier to govern according to their regulatory requirements. Whether you have tens of thousands or a million+ documents at one location or across many, Docufree has the expertise, technology, infrastructure and integration to help you shift to digital.

CONVERSION SERVICES

Strategically remove paper documents in boxes, file cabinets and off-site storage. Get a complete, managed service—from the empty boxes to pack up your paper files to nationwide secure pick-up, conversion, digital delivery and secure destruction or return of your paper originals.

SCANCLOUD ACCOUNT

Review and access digital images and data elements, track project performance, request file pulls, and scan, print, or drag-and-drop to add follow along documents.

INTEGRATION

Docufree ScanCloud integrates with the applications you use every day. Easily transfer documents and data to your line-of-business systems and Toshiba solutions.

PRODUCTION CENTER

Docufree operates one of the most secure processing centers in the country, managed and monitored by a state-of-the-art National Operations Center (NOC).

SECURITY & RELIABILITY

Docufree exceeds the industry standard with certified PCI DSS, HIPAA/HITECH, SOC2 Type II and Privacy Shield compliant processes, platform and facilities that secure highly confidential information at all times.

CERTIFIED EXPERTS

Our professionals are Certified Digital Imaging Architects (CDIA+), Six Sigma Black Belts, data flow and integration experts with decades of experience.

To learn more about Docufree, visit www.docufree.com.

PCI DSS COMPLIANT · HIPAA COMPLIANT · SSAE 16 SOC2 TYPE II CERTIFIED · Privacy Shield Framework

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