TOSHIBA Strategic Alliance Program

PREMIER PARTNER

POWERFUL PRINT MANAGEMENT SOFTWARE

PaperCut MF | e-BRIDGE CERTIFIED

- **Manage your print environment**
- **Save money and the planet**
- **Secure your printing**
- **Integrate with third-party systems**
- **Manage 3D printing and Print Rooms**
- **Give users power**
- **Digitize documents**

PaperCut MF is a powerful print management solution to enable, track, manage, and secure your printing, copying, and scanning.

It doesn't matter what size you are, what printers you use, or what operating system your users prefer – PaperCut MF is for you.

That's because we take a crossplatform, vendor-neutral approach to technology and device support to deliver a print management solutionthat just works.

MANAGE YOUR PRINT ENVIRONMENT

WEB-BASED ADMIN DASHBOARD

PaperCut MF provides built-in, browser based access from any network location to enable centralized management of every user and printing device.

The dashboard gives an easy-to-read, single-page view of the printing environment in real time, including system activity, printer error notifications, toner levels, trend information and statistics – even environmental impact. You can designate automatic quotas, deploy print queues in bulk, enable language options, and apply many more features in the pages to come.

USER SYNC

PaperCut MF synchronizes user and group information from sources such as Windows Active Directory, Google Cloud Directory, Azure Active Directory and LDAP. This simplifies the administration of the system because you don't need to manage a separate database of users and groups. If a user is added to the domain or is removed from a group, PaperCut automatically synchronizes this information without any intervention from the administrator. And don't worry: you can mix and match multiple sync sources for ultimate flexibility.

PRINT DEPLOY

PaperCut's Print Deploy feature is an innovative print queue deployment tool, allowing you to get the right print driver and right queue to the right person in the right location, automatically.

Print Deploy automates the time consuming, frustrating tasks of setting up print queues and deploying print drivers on computers in your network. Once a user leaves a site, it removes the queue and driver automatically, so clean up is a breeze.

With Print Deploy, you'll:

- Save time by deploying print queues and drivers easily at scale
- Maintain flexibility with a tool that supports environments with or without a print server
- Reduce support tickets with an automated printer configuration that's no touch for end users, even as they move between sites
- Save money on maintaining and supporting an on-premise Active Directory just to support printing
- Increase end-user productivity with automated setup and printing that just works

MOBILE, CLOUD AND BYOD PRINTING

Your team wants to work on the device they're most comfortable with – laptop, tablet, or smartphone; running iOS, Android, Chrome OS, Microsoft Windows or macOS – and PaperCut supports them all with its BYOD (Bring Your Own Device) features.

Mobility Print is the flagship solution for Google Cloud Print replacement and mobile printing and BYOD, enabling millions of users to easily print from their devices, with a native print experience from any application. It takes away the complexities when working across different operating systems, file formats, and brands.

Additionally, the Web Print option gives users easy access to print Microsoft Office, PDF, and image files directly from the browser, even when they're not on site or connected to the local print network. Combine this with Email to Print, and users have the option to email their jobs to an address you create (e.g. printme@organization.net), and their documents will print at an authorized printer within your environment, making guest printing as easy as PaperCut.

SAVE MONEY AND THE PLANET

REPORTING

PaperCut MF includes over 80 one-click reports available for online viewing, export, or print. Reports address all areas, from detailed page logs to summaries by user, department, device, and environmental impact.

Administrators can also build custom reports to make sure they're delivering the most applicable data; and all these reports can be emailed to specific people on a regular schedule,removing any manual efforts.

PRINT POLICIES

Implementing a print policy isn't just about sending people an email with a list of rules to follow; a great policy is automated through a system. Enter PaperCut MF.

Print policies allow you to track and control printing and copying based on users, department, class, or client. Start out lightly by suggesting environmentally friendly printing options like double-sided or grayscale printing, or add firm rules to restrict behavior and reduce waste.

COST RECOVERY

Want a bigger impact than just applying policies? Designate different costs for print settings, such as color versus grayscale, single-sided versus duplex, and printer P versus printer C.

User pay-for-print

Set users or groups up with quotas by applying credit to their account. This can be a recurring allocation per semester, quarter, month, or hour – or even implement a "use it or lose it" policy. Integrate with one of many third-party payment gateways – such as PayPal, Authorize.Net, RBS WorldPay and CyberSource – to enable users to transfer balance directly from their bank to their PaperCut account.

Or give users quick and easy print credit by using prepaid/topup cards. A user buys a card, enters the unique code into their PaperCut UI, and ta-da: they're ready to print!

Client Billing

Are you printing in a business that would like to bill costs back to a client or project? That's easy with PaperCut MF's Client Billing. Every time a job is initiated, select the appropriate account and the charge will be applied to their balance, making tracking and invoicing simple and precise.

To make things extra easy, PaperCut integrates with a variety of third-party legal and accounting systems so you don't even need to change your existing setup to start feeding data through.

> " PaperCut MF is a huge time saver. It maintains all of our print management accounting and provides excellent security."
>
> – Well Templeton Attorneys

SECURE YOUR PRINTING

END-TO-END ENCRYPTION

PaperCut MF supports end-to-end encryption on the network. That means not just security at the printer, but from the user's device to the print server, the print server to the printer, and the printer to the user's hand. They're protected at every stage, from "I want to print this," to "I've printed this, now it's time for coffee."

USER AUTHENTICATION

To avoid mix-ups with balance allocations and document handling, PaperCut MF requires users to authenticate at the MFD with a variety of login options. Enter a unique ID, username with a correlated password or pin, scan an ID card or badge, or integrate with biometric hardware for the most secure level of identification.

Card numbers can easily be extracted from your network's user directory or a database (e.g. door access control system), or users can self-associate their card on first use.

WATERMARKING AND DIGITAL SIGNATURES

Watermarking automatically adds a username, timestamp, digital signature, or other metadata to every printed page. It's a fantastic mechanism to improve behavior in your organization – when users see that printed documents can be traced back to them, it's much less likely they'll let sensitive documents lie around the office.

SECURE PRINT RELEASE

Secure Print Release increases document security and reduces wasteful, uncollected print jobs. All print jobs sit in a holding state until the user walks up to the multi function device (MFD), logs in, and approves its release. This avoids confidential documents sitting on the paper tray until users can make their way to the MFD, or if a user forgets they pressed "print" at all

FIND ME PRINTING

Adding convenience to the already secure mix, Find-Me Printing saves users from needing to choose what printer they'd like their job sent to. They can print to the shared Find-Me queue, then simply walk up to any printer they like, authenticate, and safely release their job under their strict supervision.

DIGITIZE DOCUMENTS

CREATE SMART, SEARCHABLE DOCUMENTS

With Scan Actions applied, users can convert hard documents into digital masterpieces with just a couple clicks. PaperCut's Integrated Scanning empowers you to set up scan workflows by user or group, with their settings and scan destinations following them to any compatible MFD in real time.

With OCR (optical character recognition), you can turn unlimited scans into text-searchable and editable smart documents to retrieve information easier than ever. PaperCut MF's one-click OCR works right out of the box for all kinds of workplaces, and depending on your organization's needs, you can process these intelligent files either in the cloud or locally on site.

SCAN TO EMAIL AND FOLDERS

With PaperCut MF, users can quickly scan documents directly to their email account, or to pre-configured personal and network folders with just one click. Files will no longer go to one unorganized "Scanned Documents" folder, causing users to waste time searching for documents.

SCAN TO CLOUD STORAGE

Scan to Cloud Storage takes your scans and sends them to the cloud storage service of your choice, like Google Drive, OneDrive, SharePoint Online, Dropbox, and many others. Administrators select which destinations users can access and are able to audit all actions.

But is it secure? Of course! All scan jobs and data are encrypted with signed certificates and transmitted over HTTPS, following industry best practices for security.

Quick and easy to set up with a one-time authorization, Scan to Cloud Storage requires minimal support and gives users a friendly tap-and-scan workflow. Reducing the extra steps at the MFD means users waste less time.

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