



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

Ross Campbell
Director
Office of Purchasing, Travel and Fleet Management
701 Woolfolk Building, Suite A
Jackson, MS 39201

Dear Mr. Campbell:

The Bureau of Fleet Management received four (4) responses to RFX #3120002221 for Emergency Fuel. One (1) response, Pine Belt Oil was deemed non-responsive as they only submitted one (1) copy of the proposal. One (1) proposal, Sun Coast Resources was received after the deadline and was returned to vendor unopened. Two (2) responses passed the initial verification process and were submitted to the two (2) members of the Evaluation Team.

The Evaluation Team has completed their evaluation of both proposals and the two (2) members rated the proposal from Specialty Fuel Services as the best opportunity for the State to be guaranteed access to adequate quantities of fuel during emergency conditions. This proposal also was rated best in limiting the costs and risks to the State.

The Evaluation Team offered the following reasons for rating Specialty Fuel Services' proposal higher:

1. Provides a plan that meets the State's requirements as well as additional options available to State agencies.
2. Smaller company but based in Mississippi with fuel secured in terminals in Mississippi.
3. Experienced personnel with recent experience supporting disasters.
4. Best cost with options to the State.

Based on these reasons, the Bureau of Fleet Management recommends that a contract be awarded to Specialty Fuel Services, a Division of Gresham Petroleum Company to provide emergency fuel services to the State of Mississippi. This contract shall be in substantial compliance with the contract shown as Appendix B of the RFX and will be effective January 1, 2021 for a period of three (3) years with options to renew for up to two (2) additional 12 month periods.

Respectfully submitted,

Ramona Jones

A handwritten signature in cursive script that reads "Ramona Jones".

State Procurement Team Lead
Bureau of Fleet Management