

# **UNIVERSITY OF MISSISSIPPI**

## **Notice of Intent to Certify Sole Source**

**# SS 311**

**The University of Mississippi (UM) anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase as a sole source shall follow the procedures outlined below.**

**Commodity or commodities to be purchased (manufacturer, model, description):**

Upgrades for existing AlterG Pro 200 Treadmills to current AlterG Pro 500 technologies.

**The need to be fulfilled by this item(s) and why it is the only one that can meet the specific needs of the department:**

We are seeking to upgrade our existing AlterG PRO 200 treadmill unit to PRO 500 technologies to extend the life of the equipment by replacing cables, screens, e-boxes, blowers, valves and bags. Upgrades to our existing treadmill technologies must be compatible with our existing equipment.

**Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):**

AlterG products can only be serviced and/or upgraded by AlterG service technicians. They do not have authorized resellers.

**Why the amount to be expended for the commodity is reasonable:**

The cost of the upgrades and added two-year warranty is lower than the cost of just paying the two years of warranty or the purchasing new units

**Efforts that the agency went through to obtain the best possible price for the commodity:**

When communicating with the vendor on renewing our extended warranties for the upcoming year, we were informed by their rep that AlterG was running a special on upgrading our model of units to the PRO-500 technologies and could provide upgrades to all three units for the price of upgrading two. The upgrade also includes two years of warranty for each unit. The cost of the upgrades and added two-year warranty is lower than the cost of just paying the two years of warranty.

**Submission Instructions and Format of Response from Objecting Parties:**

**Interested parties who have reason to believe that the item(s) above should not be certified as a sole source should provide information in the following format for UM to use in determining whether or not to proceed with awarding the Sole Source purchase.**

**1.1 Interested Party Information**

**1.1.1 Contact Name, Phone Number, Address and email address**

**1.1.2 Company Website URL, if applicable**

**1.2 Objection to Sole Source Certification**

**1.2.1 Interested parties must present specific objections to the Sole Source certification using the criteria listed above.**

**1.2.2 A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.**

**1.3 Comments will be accepted at any time prior to Wednesday, May 10, 2023 at 10:00 am (Central Time) to Frank Kemp at [fbkemp@olemiss.edu](mailto:fbkemp@olemiss.edu) (with cc: to [purchase@olemiss.edu](mailto:purchase@olemiss.edu)) at The University of Mississippi Procurement Services Department, 164 Jeanette Phillips Drive, PO Box 1848, University, Mississippi 38677. Responses may be delivered by hand, via regular mail, overnight delivery, or e-mail. The envelope or email should reference the sole source number. UM WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF RESPONSES. It is solely the responsibility of the Interested Parties that responses reach UM on time. Interested Parties may contact Frank Kemp to verify the receipt of their Responses. Responses received after the deadline will be rejected.**

**If after a review of the submitted notice and documents, UM determines that the commodity in the proposed sole source request can be provided by another person or entity, then UM will withdraw the sole source certification and submit the procurement of the commodity to an advertised competitive bid or selection process.**

**If UM determines after review that there is only one (1) source for the required commodity, then UM will appeal to the Public Procurement Review Board for approval to purchase.**